



ST MEWAN PARISH COUNCIL

Parish address: Kerenza, The Chase, Sticker, St Austell PL26 7HL
Telephone: 07727 603448

PUBLIC NOTICE OF COUNCIL MEETING

24th October 2018

To all Members

Dear Sir or Madam,

You are hereby invited to attend the **Finance, Staffing, GP and Audit Committee Meeting** of the Parish, to be held at **St Marks Church Hall, Sticker** on **Tuesday 30th October 18** commencing at **6.45 pm** for the purpose of transacting the following business.

Yours faithfully

Wendy Yelland

Mrs W Yelland
Parish Clerk/RFO
E mail: clerk@stmewanparishcouncil.org.uk
Website: www.stmewanparishcouncil.org.uk
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AGENDA

1. **Apologies**
2. **Declarations of Interest**
3. **Dispensation Requests**
4. **Public Participation**¹
5. **Committee Meeting Minutes**
To approve the minutes of the meeting held on 31st July 2018 inc Confidential
6. **Matters Arising (information only)**
7. **Payments**
 - a) To authorise any payments
8. **Internal Audit Report**

¹ Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The designated time will be 10 minutes and no longer than 2 minutes per person. This time may be extended at the discretion of the Chairman.

- a) Members to update response record
- 9. Internal Control Check and Bank Balances**
 - a) To receive Quarter 2 report (1st July 18 – 30th Sept 18)
 - b) To approve bank balances inc petty cash as at 30th Sept 18
- 10. Budget Monitoring**
 - a) To receive April 18– Sept 18 expenditure against budget and approve financial reporting
 - b) To consider and approve Oct 18 – March 19 expenditure forecast against budget
- 11. Draft Budget**
 - a) To receive and consider draft budget proposal
- 12. EMR's & Benefit Funds**
 - a) To consider and approve EMR's/Benefit Funds as at 30th September 18
 - b) Approve forecast as at March 19
- 13. Correspondence (Information Only)**
- 14. Public Bodies (Admission to Meetings) Act 1960.**

To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item.
- 15. Confidential**

Staffing