

Minutes of the Playing Field Meeting of St Mewan Parish held in Polgooth Village Hall (back room) on Wednesday 27th June 2018 commencing at 6.50pm

Present: Cllr Spencer (Chairman), Cllr Harrison (Vice -Chair), Cllr Mrs Mitchell, Cllr Mrs Padley, Cllr Kneller

In Attendance: Wendy Yelland – Clerk, Cllr Mrs Ringrose, Cllr Mrs Tarbox, Cllr Jannway, Polgooth Rep Jane Cornelius

Public Attendance: Mr Tolliday

PF01/18 Election of Chairman 2018/19

It was Proposed by Cllr Mrs Mitchell and seconded by Cllr Kneller, Cllr Spencer be elected as Chairman 2018/19.

PF02/18 Election of Vice Chair 2018/19

It was Proposed by Cllr Spencer and seconded by Cllr Mrs Padley, Cllr Harrison be elected as Vice Chair 2018/19

PF03/18 Apologies

Cllr Passmore. Received and duly accepted.

PF04/18 Declaration of Interests

None. Cllr Spencer wishes it be noted he made an enquiry to the director of Caloo Ltd regarding costs of surfacing at Gorran School.

PF05/18 Dispensation Requests

None

PF06/18 Public Participation

Mr Tolliday is surprised the cycle track at Polgooth is not better used.

PF07/18 Committee Meeting Minutes

It was **RESOLVED** to approve the minutes from the meeting held on the 1st November 17 as a true and accurate record. Prop Cllr Spencer, sec Cllrs Mrs Mitchell.

PF08/18 Matters Arising

PF13/17 – Completed
PF14/17 – 27th June 18 Agenda Item
PF15/17 – Completed

PF09/18 Terms of Reference

It as

RESOLVED to approve the Terms of Reference. Prop Cllr Kneller, sec Cllr Mrs Mitchell.

PF10/18 Caloo Ltd

A site meeting took place with Cllrs and the director of Caloo Ltd, a report was sent to Caloo Ltd. The clerk informed members she is in receipt of written confirmation from the company to carry out re-instatement of ground and two repair items on the equipment.

It was

RESOLVED to release £7500.00 payment on the 28th June 18, Prop Cllr Spencer, sec Cllr Kneller and further **RESOLVED** to release the balance in July 18 depending on status of works carried out. Prop Cllr Kneller, sec Cllr Mrs Padley. **Action: Clerk**

PF11/18 Annual Report Play Inspections

The report for Trewoon, Sticker and Lower Sticker were discussed, and

It was

RESOLVED to carry out minor repairs/rectifications required as and marked by Cllr Spencer on the reports. **Action: Clerk**

Jane Cornelius confirmed £500.00 in their fundraising bank account which they would like to transfer to the Playing Field Funds to aid maintenance of the track.

They also have funds donated by the Lions Club to purchase a bench from Contec Ltd. It was **AGREED** by Cllrs the group can go ahead and purchase. Members would like to see details of the materials being used to construct and council will advise on siting. **Action: Jane Cornelius.**

PF12/18 Public Space Protection Orders

Members received the analysis report of the PC's consultation. Discussion took place and it was agreed the total response is very low. Dogs should not be allowed in the childrens play areas. Dog owners should be more responsible. Improvement to signage could help.

It was

RESOLVED to purchase

2 signs at Sticker Activity Park, 2 signs at Trewoon Play Area and 1 at Lower Sticker. To provide quotes and draft wording for the next meeting. Prop Cllr Spencer, Cllr Mrs Mitchell.

Action: Clerk.

Enquiries to Cornwall Council to carry out a PSPO survey. Clerk to report back with costs.

Action: Clerk

PF13/18 Trewoon Playing Field

Members to receive a request for the hire of Trewoon Playing Fields for a Buggy Fitness Class.

It was

RESOLVED the clerk to meet the instructor and assess her requirements. A charge to be made of £5.00 per session. Prop Cllr Spencer, sec Cllr Kneller.

Action: Clerk

PF13/18 Correspondence received up to the time of meeting

1. Email- Enquiry for a pump track in Trewoon Playing Fields. Cllr Kneller - The success of the Polgooth Pump Track was due to the fundraising group. If residents of Trewoon wants a track they must look to establishing a fundraising group first. The council will then review. **AGREED.**
Jane Cornelius has offered Trewoon residents support when they expressed an interest.

PF14/18 Public Bodies (Admission to Meetings) Act 1960

It was

RESOLVED that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item. Prop Cllr Spencer, sec Cllr Mrs Mitchell.

Mr Tolliday exited

PF15/18 Confidential

It was

RESOLVED in view of the Internal Auditors recommendations 2017/18 to instruct Nicholas Hancox Solicitors Ltd as per quotation and included in the budget 18/19 to give clarity surrounding Parish Council land and their responsibilities. **Action: Clerk**

There being no other business to be transacted the meeting was closed at 19.50pm

Signed.....
Chairman of Playing Fields

Date.....

Recommendations to Full Council

1. To adopt the Terms of Reference

Committee Members

Clr Spencer – Chairman
Clr Harrison – Vice Chair
Clr Mrs Mitchell
Clr Mrs Padley
Clr Kneller
Clr Passmore
Clr Mrs Tarbox (Substitute)
Jane Cornelius – Polgooth Representative
Emma Roberts – Polgooth Representative
Jo Cotton – Trewoon Representative