

Minutes of the Ordinary Council Meeting of St Mewan Parish
held in St Marks Church Hall, Sticker on Wednesday 13th
February 19 commencing at 7.00pm

Present

Cllr Kneller (Chairman), Cllr Mrs Tarbox (Vice Chair), Cllr Mrs Padley, Cllr Mrs Mitchell, Cllr Mrs Ringrose, Cllr Wallis, Cllr Jannaway, Cllr Harrison, Cllr Holman, Cllr Passmore, Cllr Spencer

In Attendance

Wendy Yelland – Clerk

Public Attendance

Anne Jacobs, Angie Jacobs, Mr Aberdeen and Mr Penhaligon

The Chairman welcomed everyone to the meeting.

OC146/18 Apologies

Cornwall Cllr Cheryl Mackrory and Cllr Nicklin. Received and duly accepted.

OC147/18 Declarations of Interest

None

OC148/18 Dispensation Requests

None

OC149/18 Public Participation

Members of the public were invited to speak. Mr Aberdeen asked to speak on agenda item 9.

OC150/18 Council Meeting Minutes

It was

RESOLVED to approve the minutes of the Council Meeting held on the 9th January 19 as a true and accurate record of the circulated minutes. Prop Cllr Holman, sec Cllr Mrs Mitchell.

OC151/18 Matters Arising (for reporting and information only)

FC97/17 – In progress
FC198/18 - In progress
FC222/18 – In progress
AC27/18 – In progress
AC41/18 – In progress
OC57/18 – In progress
OC66/18 – Completed
OC74/18 – Completed



OC75/18 – In progress
 OC76/18 – In progress
 OC80/18 – Awaiting confirmation from Cllrs
 OC84/18 – Cllr Kneller
 OC99/18 – Completed
 OC100/18 – Not actioned
 OC106/18 – Completed
 OC110/18 – Confidential -actioned
 OC120/18 – Completed
 OC121/18 – Completed
 OC122/18 – Not actioned
 OC137/18 – In progress
 OC138/18 – Completed
 OC139/18 – Completed
 OC140/18 – Attending
 OC141/18 – Completed

NOTED

OC152/18 Committee Meeting Minutes (prev circulated)

a) Planning – 9th January 19 and 6th February 19

NOTED

OC153/18 Parish Council Community Newsletter

The clerk explained to members in order to start the new parish newsletter is to supply information in the first instance so a template can be created. Discussion took place and

It was

PROPOSED by Cllr Kneller that all chairs of committees and other Cllrs to submit copy to the clerk by the 28th February 19, sec Cllr Mrs Tarbox. Agreed. **Action: Cllrs and Clerk**

OC154/18 Trewoon Playing Fields

Resulting from a resident's concerns, Cllr Wallis and the clerk attended a site visit regarding the boundary wall which is leaning into the playing field but also abuts residential properties.

Cllr Wallis reported (appendix 1) to members after inspection, that the worst section of the wall is approx. 15 metres from the top end of the playing field and after a risk assessment carried out it was agreed Harris fencing be erected. On further inspection it was identified a large tree was not helping the stability of the wall which is between the fence of property 21B and the wall, the wall has been raised by a row of construction block and cannot confirm who carried these works out.

The chairman confirmed the council's solicitors' recommendations.

The clerk confirmed Mike James will be on site the 14th February 19 to 'hand ball' the top section of wall off and make safe. The clerk advised members any other works to be undertaken would require a contractor with specialist equipment.

S/Orders were suspended.

Mr Aberdeen one of the property owners gave some brief history on the wall.



Further discussion suggesting options of erecting fencing inside the wall, reducing the height of the wall, steel angles and wire to delineate the boundary. Mr Aberdeen suggested buttressing on the side of the playing field.

It was **PROPOSED** by Cllr Kneller

- To leave the Harris fencing erected
- Receive qualified advice with costs to the possibility of buttressing
- Clear the brambles behind the chapel
- A request is made to the property owner of 21b (in attendance at the meeting) to remove the tree

Seconded Cllr Wallis. Agreed.

Cllr Wallis agreed to meet contractors. Prop Cllr Kneller, sec Cllr Mr Tarbox.

Clerk's report (appendix 2) **Action: Cllr Wallis and Clerk**

OC155/18 Grit Bins in Polgooth

Cllr Spencer reported to members he had met with the resident from Polgooth who has requested grit bins in the residential areas of Springfield and Polyear Close. The location map was presented with three areas identified and was previously discussed at a meeting with Highways on the 7th Feb 19. Highways confirmed it was acceptable to site a bin at the entrance to Springfield Close (site 1) off Trelowth Rd, however site 2 and 3 requires further investigation by Highways. The clerk confirmed the council will have to purchase the bin and Cormac will thereafter supply one fill of salt per bin per annum.

It was

RESOLVED to purchase a standard size grit bin with fixings from the Community Benefit Fund. Prop Cllr Kneller, sec Cllr Spencer. **Action: Clerk**

OC 156/18 Highways in the Parish ref minute no: OC138/18

Members were previously circulated the identified areas for cutting. The clerk received an update from Highways with Note 1 and Note 3 to further resolve.

It was

RESOLVED the parish council accept the areas of responsibility identified in an agreement yet to be received from Cormac.

Note 1 to accept responsibility on the understanding this would not be included in the cutting agreement. Prop Cllr Kneller, sec Cllr Mrs Mitchell.

Note 3 to confirm with Highways the difference in cutting rates as per their email. Prop Cllr Kneller, sec Cllr Mrs Mitchell. **Action: Clerk**

Discussion took place resulting from a meeting with the Community Network Manager, Highways, the chairman and clerk. The information was previously circulated with some small changes proposed by Highways, the chairman explained these changes in more detail. The original expressions of interest forms will remain as in the priority submitted with the changes proposed. **Action: Clerk confirm to the Community Network Manager.**



OC157/18 Neighbourhood Development Plan 2030

It was

RESOLVED Cllr Jannaway keeps an ongoing log with points raised appertaining to planning surrounding the current Neighbourhood Development Plan which may assist the future planning of the next NHDP. No reporting is required or actions. Prop Cllr Kneller, sec Cllr Mrs Tarbox. **Action: Cllr Jannaway**

OC158/18 Annual Play Inspections

It was

RESOLVED to appoint Rynat Ltd. Prop Cllr Spencer, sec Cllr Passmore. **Action: Clerk**

OC159/18 Speeding and Traffic issues update

a) Cllr Harrison is disappointed there is still no second site risk assessed by Devon and Cornwall Police to monitor in Trewoon. The Trewoon site Cllrs are currently operating in isn't proving to be productive.

b) The Chairman explained the draft proposal received from the CNM for St Mewan Lane and

It was

RESOLVED the clerk submits to the CNM **NOT** to remove the existing restrictions as presented. Prop Cllr Kneller, sec Cllr Mrs Tarbox. **Action: Clerk**

OC160/18 Financials

It was

RESOLVED to approve the January 19 pay schedule as presented including all bank balances and petty cash as at 31st December 18. Prop Cllr Kneller, sec Cllr Holman,

a) Cllr Kneller and Cllr Mrs Tarbox receive copy of the payment schedule and will authorise bacs payments. The signed payment schedule is filed.

Income: 0	Expenditure: 2524.67
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OC161/18 Correspondence received up to the time of meeting

Email: -

21st Jan

1. Weekly Planning & Decision Lists 18/1
2. Cornwall Countryside Access Forum 29/1

23rd Jan

3. CC Implementing Area Team Planning in Cornwall

28th Jan

4. CAB Rural Access Report and Plan
5. CALC Police and Crime Commissioner Poll - have your say on police numbers
6. CC St Austell and Mevagissey Community Network Panel Meeting
7. Weekly Planning & Decision Lists 25/1
8. Good Companion re CC declaring a climate emergency
9. Cornwall Zero – invitation to Climate Change and NHP conference
10. Civic Voice: Building Better Commission Survey



11. CALC NALC's newsletter
12. CC Stay in Touch
13. Charity Commission News - January 2019

4th Feb

14. The Rural Bulletin
15. Hi Line Contractors SW
16. ESET monthly newsletter
17. Weekly Planning and Decision Lists 1/2
18. Town & Parish Newsletter Jan 19

13th Feb

19. The Rural Bulletin
20. Rural Funding Digest
21. Neighbourhood Plan E Bulletin
22. ICO Newsletter
23. Keep Britain Tidy Spring Clean
24. Steve Double MP February update
25. Cornwall Air Ambulance – New Heli Heroes
26. The Rural Bulletin 12th Feb
27. Resident - Fly tipping St Mewan Lane Log No: A4C1H1I8-101004313799
28. CC Stay in Touch – Registering for Online Council Tax Bills
29. Weekly Planning and Decision Lists 8/2
30. Request to register update on Parish News – signposted to the website
31. HMRC generic reminder letter of submissions on tax and ni dates
32. Unity Bank letter on charges. To agenda item for the next Finance meeting

NOTED

OC162/18 Matters of Interest to the Parish (for information only)

- Cllr Holman – received temporary orders for the parish of St Mewan. The clerk confirmed no notifications are coming through and will contact Cornwall Council and the Ward Member.
- Cllr Wallis – the gate at the bottom of the dog field and footpath requires attention.
- Cllr Passmore – requests Cllr details to be published on the notice boards
- Clerk - Photographic evidence received of dogs being regular exercised in Sticker Activity Park. In view of immediate action required it was agreed the clerk writes to the person concerned. **Action: Clerk**
- Cllr Kneller reported ongoing issues at Glenleigh Park

OC163/18 Public Bodies (Admission to Meetings) Act 1960.

To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item. Proposed Cllr Kneller, sec Cllr Passmore.

Confidential – Filed

OC164/18 Parish Council Land - receive background and legal information previously circulated and approve any points accordingly



- a) Resolved to seek further legal advice on an agreement
- b) Resolved to request

There being no further business to be transacted the Chairman closed the meeting at 8.50pm.

Signed.....

Chairman of Full Council

Date.....

Full Council Members

Cllr Kneller – Chairman
Cllr Mrs Tarbox – Vice Chair
Cllr Mrs Mitchell
Cllr Mrs Padley
Cllr Mrs Ringrose
Cllr Nicklin

Cllr Passmore
Cllr Wallis
Cllr Holman
Cllr Jannaway
Cllr Harrison
Cllr Spencer

DRAFT

