

Minutes of the Finance, Staffing, General Purposes and Audit
Committee Meeting of St Mewan Parish Council held in St
Marks Church Hall in Sticker on Tuesday 12th December 2017
commencing at 7.15 pm

Present Cllr Kneller (Chairman) Cllr Mrs P Tarbox (Vice Chairman) Mrs J Ringrose, Mrs J Padley, B Harrison

In Attendance Mrs W Yelland – Clerk, Cllr Mrs Mitchell and Cllr Jannaway

Public Attendance

No members of the public

The chairman thanked everyone for attending.

FSGPA31/17 Apologies

Cllr D Nicklin, Cllr D Holman and Cllr C Passmore. Duly received and accepted.

FSGPA32/17 Declarations of Interest

None

FSGPA33/17 Dispensation Requests

None

FSGPA34/17 Public Participation

No members of the public

FSGPA35/17 Previous Minutes

It was

RESOLVED to adopt the minutes of the meeting held on the 4th October 17 as a true and accurate record. Prop Cllr Harrison, sec Cllr Mrs Ringrose.

FSGPA36/17 Matters Arising

No matters arising

FSGPA37/17 Payments of Accounts

The chairman read the pay schedule for authorisation of Bacs payments.

It was

RESOLVED to approve the payments by BACS. Prop Cllr Mrs Ringrose, sec Cllr Mrs Tarbox.

FSGPA38/17 Budget 2018/19

The clerk presented the budget and written report for 18/19 which had been previously circulated. Discussion took place and

It was

RESOLVED and **RECOMMEND** the 18/19 budget to Full Council. Prop Cllr Kneller, sec Cllr Mrs P Tarbox. All in favour.

FSGPA39/17 Precept 2018/19

The clerk presented the proposed precept and allocation of reserves for 18/19. Discussion took place and it was **RESOLVED** and **RECOMMEND** a precept of £53217.00 and allocation of reserves for 18/19 to Full Council. Prop Cllr Mrs Tarbox, sec Cllr Mrs Padley. All in favour.

FSGPA40/17 Internal Auditor

Members received an audit proposal and costs from Steve Hudson Accounting Services and

It was

RESOLVED to appoint Hudson Accounting to carry out the internal audit for 17/18. Prop Cllr Harrison, sec Cllr Mrs Tarbox. All in favour.

FSGPA41/17 Trewoon Recreational Ground and Village Hall

Members received the necessary agreement required (prev circulated) to be signed between Trewoon Recreational Ground and Village Hall and St Mewan Parish Council. This was based on professional advice given for the parish council accounting procedures and required urgent attention.

It was

RESOLVED to approve the retrospective agreement signed by Cllr Mrs Tarbox, the clerk and 2 committee members of Trewoon Recreational Ground and Village Hall committee. Prop Cllr Kneller, sec Cllr Mrs Padley.

FPGPA42/17 Chapel Car Park Polgooth

It was

RESOLVED to approve the repair of £400.00. Prop Cllr Kneller, sec Cllr Mrs Tarbox. All in favour. **Action: Clerk**

FSGPA43/17 PWL

It was

RESOLVED to approve the drawn down of £150,000.00. Prop Cllr Kneller, sec Cllr Mrs Mitchell.

FSGPA44/17 Calloo Ltd

Discussion took place on an amount to retain until the company are in position to return and complete. The clerk advised members the company are willing to attend the small jobs required as soon as weather permits.

It was

RESOLVED to retain £15,000 plus vat. Prop Cllr Kneller, sec Cllr Harrsion. All in favour.

FSGPA45/17 Speed Indication Device (Resolved to purchase under FC129/17

It was **AGREED** to defer this item until all information has been received from Highways. Prop Cllr Kneller, sec Cllr Mrs Tarbox. All in favour.

FSGPA46/17 Internal Control Checks

Cllr Mrs Ringrose confirmed the internal control checks have been carried out as per Financial Regulations and that all accounting procedures are in order.

It was

RESOLVED to accept the report. Prop Cllr Mrs Tarbox, Cllr Mrs Mitchell. All in favour.

FSGPA47/17 Correspondence

No correspondence received

FSGPA48/17 Public Bodies (Admission to Meetings) Act 1960.

No confidential items to discuss.

There being no other business the Chairman closed the meeting at 7.57pm.

Recommendations that the following be approved at Full Council

1. The budget proposal, precept and allocated reserves for 18/19
2. To appoint Hudson Accounting for 18/19

Committee Members

Cllr Mr J Kneller – Chairman
Cllr Mrs Tarbox – Vice Chair
Cllr Mrs Ringrose
Cllr Mrs Padley
Cllr Passmore
Cllr Holman
Cllr Nicklin
Cllr Harrison

Signed.....
Chairman of Finance, Staffing, General Purposes and Audit Committee

Date:.....