



St Mewan Parish Council

Invitation to Tender for Highway Verges, Gold Footpaths, Bridleways and Stiles

Introduction

Tenders are invited for the cutting of Highway Verges, Footpaths, Bridleways and Stiles at various locations managed by St Mewan Parish Council.

Contract Term

The contract is for a three-year period, running from 1st April 2026 to 31st March 2029

Submission of tender

Tender documents should be submitted in a sealed envelope, clearly marked ' **Highway Verges, Footpaths, Bridleways and Stiles** ' and must be received **no later than noon on Friday 5th September 25**. They should be sent to:

The Clerk of St Mewan Parish Council
Tre-Bethan
The Chase
Sticker
St Austell
PL26 7HL

Tender documents should consist of:

- Completed Form of Tender
- Completed Contractor Information Form
- Copy of Public Liability Insurance Certificate

SCOPE OF WORK

Geographical Areas

The **Verge** locations are spread across the parish of St Mewan and are highlighted on the location maps that will be on the website at www.stmewanparishcouncil.gov.uk under ' Council ' – ' Invitations to Tender '.

The **Footpaths, Bridleways and Stiles** are listed with numbers on the contractor cutting schedule attached but should be read in conjunction with the map, the parish interactive map that is on the website at www.stmewanparishcouncil.gov.uk under ' Council ' – ' Invitations to Tender ' and the Local Maintenance Partnership – Small works Contract

Specification A
Highways Verges

Specification B
Gold Footpaths, Bridleway and Stiles

Specification E	
Highway Verges	<ul style="list-style-type: none"> ▪ Minimum of 3 cuts per year ▪ Timings of 3 cuts at the discretion of the Clerk in conjunction with the contractor. ▪ Additional 4th cut at the discretion of the Clerk in conjunction with the contractor ▪ Some areas of wildflowers that may still be present to discuss with appointed contractor ▪ The Parish Council reserves the right to remove any designated areas if it is decided to re-plant wildflowers in those spaces.
Specification F	
Gold Footpaths, Bridleways and Stiles	<ul style="list-style-type: none"> ▪ 2 cuts per year. Details and requirements attached ▪ Timings of 2 cuts at the discretion of the Clerk in conjunction with the contractor ▪ Additional cuts at the discretion of the Clerk in conjunction with the contractor ▪ Advance notice to the clerk is required by the contractor when cutting ▪ Text or email on day of paths, bridleways and stiles completed

The successful contractor must:-

- Deploy competent and experienced employees with relevant qualifications, ability, experience and competency.
- Comply with all relevant statutes, e.g. the Health and Safety at Work Act, COSHH Regulations and other agreements in respect of safety, health and welfare.
- Take all necessary measures for the protection of work people, the public and adjoining properties.

- Have Public Liability Insurance with a minimum cover of £5million.
- Provide the Parish Council with a written Risk Assessment and a Method Statement prior to commencing the contract.

The contractor shall not assign the contract nor sub-contract any part of the work, without the Council's prior consent.

Payment

This contract is made between St Mewan Parish Council and name ("the Contractor")

The sum may be varied by mutual agreement at each anniversary should there be a change in specification schedule.

Any ad-hoc maintenance work outside of the schedules that proves necessary during the duration of this Contract shall be paid for by prior agreement between the Council and the Contractor at the rate of **£xx per hour**. Any specialist equipment needed on hire to be paid at cost.

Payment will be made by bank transfer on receipt of an invoice. The contractor must submit prompt invoicing and completed copy schedule, listing all relevant visit dates and work covered in that period.

Termination

1. This Contract runs from 1st April 2026 to 31st March 2029 unless terminated by either party.

2. This Contract may be terminated early within 28 days of notification of that fact in writing by St Mewan Parish Council, or by the Contractor.

3. If the Council considers the work of the Contractor to be unsatisfactory, the Parish Council shall give a written warning, and the Contractor shall remedy the situation within 14 days of such warning.

5. If the Contractor fails to comply with such notice or fails to carry out work to the terms of this Contract within 28 days of the written warning, the Parish Council may terminate this Contract with immediate effect as stated in Item 2 above and deduct payment proportionally.

Signed Date Parish Clerk On behalf
of St Mewan Parish Council

Signed Date Contractor



St Mewan Parish Council

Tender Contractor Details Form

Company Name:	
Registered Address:	Postcode:
Landline Number:	
Mobile:	
Primary Contact Name Tender:	
Registered for VAT: YES/NO	
VAT Number:	
Public Liability: YES/NO	
Signature:	Print Name:

Specification E	Cost per Metre (exc VAT)	Notes
Gold Footpaths, Stiles and Bridleways		

Specification F	Cost per Sq Metre (exc VAT)	Notes
Highway Verges		

Date:.....

Please supply below the name, address, contact email and telephone number of two references.

Ref 1-

Ref 2-