



St Mewan Parish Council Action Plan

2023/24 Financial Year with medium and longer term, strategic projects identified.



St Mewan Parish Council Councillors have considered the aims of the council for the year ahead and to provide the residents with a clear understanding of the Council's priorities and objectives for the coming Council year. The summarised Action Plan details the key objectives it hopes to achieve and enables members to track and monitor progress against the objectives and timescale. It is a 'live' working document which is subject to change.

Often projects do not need 'hard cash' - just goodwill and volunteers.

St Mewan Parish Council aims to:

- Constantly strive to work on behalf of parishioners on the issues that matter to the community and be a strong voice for residents and local businesses.
- Provide effective, efficient, and accountable local government for the parish, enabling residents to be involved in the life of the community and its future development

The Parish Council's objectives are:

- To support local businesses and economic activity in the parish
- To support the work of parish voluntary organisations through grants and practical support
- To work with organisations to support the provision of youth activities in the parish and St Mewan School
- To work with the Local Authority and the Police to improve road safety in the parish
- To understand, communicate and support the views, needs and aspirations of residents and businesses
- To increase public involvement in the community by ensuring the parish council is open, transparent, and accountable to residents
- Ensure that councillors and staff have access to high quality training and development opportunities so that they can meet the required standards including working towards Local Council Awards.

GOVERNANCE /COMMUNICATION							
Priority	Objective	Action	Strategy	Timescale	Outcome	Cost	Update
1	Maintain effective communication. Newsletter - To promote local awareness of parish council business/reserve space for community group news	Provide information on the council's past and future activities	Deliver a newsletter to all households. Continue to publish on the parish council website and social media.	Twice a year where possible	To improve communication for those who cannot access the website	Community Benefit Fund	PC Long Term Action
1	Grants – encourage local groups to apply	Make groups aware of applications	Website publication/newsletter		Financial support provided	Budget allocation	On going
1	Recognition of Community Volunteers in the Parish	Request nominations for Trewoon, Polgooth/Trelowth, Sticker/Hewaswater	Publish on website/newsletter/social media	Annual Awards Once a year	Presentation at Annual Parish Assembly	Sponsor cost of meal. Parish Council Award of donation to chosen charity	Annual
16	Improve communication, maximise engagement, and stimulate community spirit	To follow actions on the Community Engagement Policy	To continue and request residents participate in developing projects	On going	Build up effective working relationships to encourage a sense of ownership with new projects	No direct cost	On going
17	The Quality Award demonstrates that a council achieves good practice in governance, community engagement and council improvement.	Foundation Award achieved Continue the work in progress for Quality Award	Further development on some policies.	On going	To go beyond their legal obligations, leading their communities and continuously seeking opportunities to improve and develop even further	Accreditation fee from budget	In Progress

MAINTAIN, ENHANCE AND PROTECT COUNCIL ASSETS							
Priority	Objective	Action	Strategy	Timescale	Outcome	Cost	Update
1	To reduce the abuse of vehicle parking in Sticker Car Park through Traffic (Off Street Parking) Order. Carry out general repairs/improvements.	Interim action taken– 8 abandoned vehicles removed by Cornwall Council. Monitoring of car park, reducing abuse of parking by means of a Service Level Agreement of Enforcement with Cornwall Council.	Proposal from Working Party and to be approved by Full Council.	Legal completion by November 2021	To help provide parking which is priced fair and accessible to all. To ensure sustainability of asset. To enhance the area	Annual Budget 2021/22 and Ear Marked Reserves	Public Consultation ended on 13 th Oct 2021. Schedule Working Party meeting COMPLETED
S106 FUNDNG THROUGH ST MEWAN LANE DEVELOPMENT							
1	To create a Community Garden/Interest Area in Trewoon Playing Fields	Engage with residents who are willing to participate in developing the project plan	Community engagement – publish on social media/website requesting residents to join the Working Party Group	In progress	To create an area which is accessible to all ages. Interaction with young and elderly	No initial cost to the PC. Investigate budgetary implications of any upkeep	Public Consultation completed. In progress
LOCAL HEALTH AND WELLBEING							
1	To provide allotment areas in Sticker and Polgooth	Parish Council to identify suitable locations of land. Public Consultation	Community Engagement – Engage with residents who have expressed an interest in allotments. Request they join the PC working party group to further develop the project.	The Parish Council to identify locations by August 2021.	To deliver a provision requested by residents. Promotes healthier lifestyle and reduces social isolation. Mitigates Climate Change	Establish costs when number of allotment plots and sizes are determined.	PC

ROAD SAFETY, HIGHWAYS AND RIGHTS OF WAY							
Priority	Objective	Action	Strategy	Timescale	Outcome	Cost	Update
1	Continue to press for Average Speed Cameras on the A3058 in Trewoon.	Consult with Local Transport Safety Lead, Highways and Cornwall Cllr Michael Bunney Support Local Campaign.	Standing Agenda Item. Cornwall Cllr Michael Bunney progress report. Take any action necessary	Urgent and ongoing	Avoid loss of life. Pedestrian safety	Community Funding	Trewoon Feasibility Study March 2021. Gateway and speeding sign scheduled for Trewoon in June 2022 via Highways Network Scheme COMPLETED
1	Renewal of Footpath/Bridleway signs and posts. To map missing signs	Report for CC Enhanced Footpath Scheme using Local Maintenance Schedule	Cllrs/Residents to provide photographic evidence of all signs and posts. Identify signs and posts for renewal.	November 21	All signs are compliant and reinstated	Labour costs only	Cllr Heyward, Maguire, Wallis and volunteers to provide evidence and liaise with clerk. Ongoing
2	Continue to find solutions with speeding throughout the parish.	To install a Vehicle Activated Sign on St Stephens Rd, Sticker	Resolved to purchase solar panels	January 22	Reduce speeding on St Stephens Rd, Sticker	Community Benefit Fund	Radar Class Speeding Report. Pole in place COMPLETED
3	Additional traffic calming features in the Parish	To install gateway planters in all villages	To agree type of planters when gateways are erected by CC	June 22	Additional measures to reduce speeding	Community Benefit Fund	PC Long term action Gateways COMPLETED Planters to be discussed

ENVIRONMENTAL IMPACT ISSUES							
Priority	Objective	Action	Strategy	Timescale	Outcome	Costs	Update
5	Dog Fouling – improve areas of open space and street scene	Monitor excessive fouling. Consider enforcement.	Erect posters in hot spots ‘We’re Watching You’ Keep Britain Tidy Campaign	Ongoing	Reduce dog fouling	Community Benefit Fund for posters. Budgetary implications	Purchased additional dog waste bins. Long term action
6	Litter – Improve the villages	Purchase litter pick equipment	Rely on volunteer groups to organise. Equipment accessible for volunteers	Ongoing	Reduce street/countryside litter in all villages	Litter pick equipment	Provided sets of litter picking equipment for Sticker and Trewoon volunteers to use. Long term action. Purchased
CLIMATE CHANGE LIVING DOCUMENT OF PARISH OBJECTIVES							
7	Planting on A3058 Bank in Trewoon	To resolve type of planting	Community Engagement	2021/2022	Ease of maintenance and improve aesthetics	Community Benefit Fund/Budgetary Implications	PC to resolve type of plants COMPLETED
8	Planting of wildflower verges in the parish	Phase 1 2020 completed. Phase 2 identified 2021	Planting Phase 4	Long term	To mitigate climate change	Community Benefit	Long term In progress
9	Tree Planting	To identify areas for Community Tree Planting	Engage with St Mewan School	Long Term	To help reduce global Co2 emissions.	Community Benefit Fund	Long Term Action PC and Cornwall Cllr Michael Bunney

PLAYING FIELDS/OPEN SPACES							
Priority	Objective	Action	Strategy	Timescale	Outcome	Cost	Update
1	Create access for disabled users	Identify suitable location in Polgooth PF	Parish Council to plan an accessible design	In progress	Easy accessibility for disabled users	Grant Funding/Community Benefit Fund	Cllr Spencer, Clerk and Cornwall Cllr Bunney to assess perimeter locations
10	To improve exterior of the closed toilets in Trewoon Play Area	To clear ivy and paint	Maintenance Operative	To be actioned	More aesthetically pleasing	Earmarked Reserves/Community Benefit Fund Budget	Long Term Action In progress
11	Replace equipment which has been removed	Investigate equipment cost	Playing Fields Committee	In progress	All equipment is compliant	Grant Funding/ Ear Marked Reserves/Community Benefit Fund	Long Term Action
12	Provide more seating in Playing Fields and Open Spaces	Purchase picnic benches	Identify locations for 10 benches	Purchased	Improvement of facilities	Community Benefit Fund	In progress. Benches purchased. Awaiting installation of bases COMPLETED

COMMUNITY SUPPORT							
Priority	Objective	Action	Strategy	Timescale	Outcome	Costs	Update
13	Support the elderly and vulnerable	Information Leaflet drops. Provide PPE for volunteers. Prescription/shopping deliveries	Work with Volunteer Cornwall and Volunteer Co-ordinators in the Parish	On going	To ensure support is in place when necessary.	Community Benefit Fund	Ongoing. COMPLETED
14	Hanging Baskets	Re-imburse volunteer expenditure of plants for PC owned Sticker Bus Stop.	Consider requests from volunteer/groups for any other areas in the Parish	On going	Enhance village street scene	Community Benefit Fund	Ongoing
15	To provide WiFi in St Marks Church Hall Sticker	To research costs	To consider a payment in line with the council's financial regulations and powers	On going	Improve communication for all users	To be discussed	Not actioned COMPLETED

