



## St Mewan Parish Council Covid 19 Social Distancing Code of Conduct

This Code of Conduct is in line within the current Government Guidelines and St Mewan Parish Council's Risk Assessment to ensure a safe and secure environment for members of the public attending a physical meeting of the Parish Council. All attendees do so in the knowledge that COVID-19 is an unprecedented pandemic and appreciate the level of personal risk that exists by attending.

### **Foyer and Meeting Room**

- Entry through the main entrance will be controlled on a one-to-one basis.
- Hand Sanitiser will be available in the foyer.
- Please ensure social distancing is always maintained.
- Attendees must wear a mask covering.
  - You may remove your mask when addressing the council.
- Attendees must provide their name, address and contact number to the parish clerk.
- Attendees must move straight to a seat available – do not gather to talk to others not in your bubble and remain in the same seat throughout the duration.
  - All seating will be sanitized.
- Please observe respiratory etiquette – always cover your mouth if needing to cough or sneeze.
- Avoid hugs, high fives, raised voices and any close contact with people who are not in your bubble.
- Attendees must bring their own drinks, writing equipment and paper relating to the meeting.
  - No documents will be issued i.e., agendas/minutes nor can you exchange your papers during the meeting.
- Attendees to dispose of their papers at home.
- It would be appreciated if all attendees leave one by one immediately after the meeting.
- There will be NO toilet facilities.

### Well - Being

1. You must NOT attend if you are suffering from any COVID-19 symptoms and require to self-isolate.
2. You should assess the risk associated with attending on the day and in relation to your own personal circumstances. i.e., age, health status and susceptibility to infection
3. Any attendee not adhering to the Code will be asked to leave by the Chairman.

This Code of Conduct has been put in place to ensure the safety and well-being of all who attend meetings.

Adopted: 19<sup>th</sup> May 2021  
Minute No: AC22/21  
Review: September 2021