



ST MEWAN PARISH COUNCIL

Parish Clerk: Wendy Yelland (CILCA)

The Garage

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12th May 2021

TO ALL MEMBERS OF THE COUNCIL

I hereby give notice that the **Ordinary Council Meeting** of St Mewan Parish Council will be held on **Wednesday 19th May 2021** at **Trewoon Village Hall** commencing **19.00pm**.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours faithfully

Wendy Yelland

Wendy Yelland, Parish Clerk/Responsible Financial Officer

Please note that all council meetings will be conducted in a Covid 19 safe and secure environment and ask members of the public to wear a face mask when attending. The Covid 19 Social Distancing Code of Conduct will be available at www.stmewanparishcouncil.gov.uk under Policies and Procedures. Thank you for your co-operation.

Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media, or members of the public.

AGENDA

- 1. Election of Chair for 2021/2022**
- 2. Chairman Declaration Acceptance of Office**
To **RECEIVE** the signed Declaration of Acceptance of Office of the newly elected Chair.
- 3. Persons Present/Apologies**
To **NOTE** persons, present and **RECEIVE** apologies for absence
- 4. Election of Vice- Chair for 2021/2022**
- 5. Vice -Chair Declaration Acceptance of Office**
To **RECEIVE** the signed Declaration of Acceptance of Office of the newly elected Vice-Chair
- 6. Declaration of Acceptance of Office**
To **RECEIVE** the signed Declarations of Acceptance of Office of the newly elected Councillors

- 7. Declarations of Interest from Members/Dispensations**
To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor Code of Conduct 2012 if appropriate.
- 8. Public Participation**
To **RECEIVE** comments from members of the public. This provides an opportunity for members of the public to comment on items on the agenda as per Standing Orders or otherwise considered at the Chairman's discretion. Maximum time allowed will total 10 minutes/2 mins per person.
- 9. Cornwall Cllr 'Report**
To **RECEIVE** Cornwall Cllr Michael Bunney's report and **NOTE**.
- 10. Council Meeting Minutes: 28th April 2021**
To **RESOLVE** that the above Minutes of the Meeting of St Mewan Parish Council having been previously circulated, be taken as read, approved, and signed. To **NOTE** any matters arising from the Minutes.
- 11. Committee Meeting Minutes**
a) Planning - 5th May 2021
- 12. Clerk's Report**
To **NOTE**
- 13. Standing Orders**
To **ADOPT** the Parish Council's Standing Orders
- 14. Financial Regulations**
a) To **ADOPT** the Parish Council's Financial Regulations
b) To **APPROVE** the extended use of the Emergency Scheme of Delegation dated 23rd March 2020 Minute No: EX17/20
- 15. Delegation Arrangements**
To **APPROVE** the continued use of current delegation arrangements in line with Council's Standing Orders and Financial Regulations
- 16. General Power of Competence**
To **CONFIRM** eligibility and **APPROVE** the continued use of the General Power of Competence
- 17. Council Meetings 2021/2022**
To **APPROVE** the Calendar of Ordinary Council Meetings 2021/2022
- 18. Committee Meetings 2021/2022**
To **APPROVE** the Rights of Way, Playing Field, Polgooth Playing Field Trust and Finance Meetings to be scheduled as necessary. To **REVIEW** September 2021
- 19. Election of Committees 2021/2022**
To **APPROVE** membership of committees (inc substitutes)
a) Finance, Staffing, General Purposes and Audit
b) Planning
c) Playing Fields
d) Polgooth Playing Fields Trust
e) Rights of Way
- 20. Planning Meetings**
To **APPROVE** the continued use of Emergency Scheme of Delegation and as per guidance from the Cornwall Association of Local Councils dated May 2021
- 21. Officer Member Protocol**
To **RE-ADOPT** the aforementioned protocol

22. Covid 19 Risk Assessment for Trewoon Village Hall

To **APPROVE** the aforementioned Risk Assessment. To **REVIEW** September 2021.

23. Covid 19 Social Distancing Code of Conduct

To **ADOPT** the aforementioned Code of Conduct. To **REVIEW** September 2021.

24. Community Network Meetings for St Austell & Mevagissey

To **APPOINT** Cllr/Cllrs to attend quarterly meetings.

25. Parish Council Insurance 2021/2022

To **APPROVE** the annual renewal as of 1st June 2021

26. Solar Panels at Sticker Village Hall

To **RECEIVE** report from Cllr Jannaway and **RESOLVE** how best to proceed.

27. Climate Change Objective (Standing Agenda Item)

To **RECEIVE** update, **RESOLVE** any further action required, **APPROVE** associated expenditure.

28. Finance

a) To **APPROVE** the May 2021 pay schedule of payments as presented

b) To **RECEIVE** and **NOTE** the bank balances inc petty cash as at 30th April 2021

29. Members reports/feedback from training/workshops/meetings/external bodies/matters of interest in the parish

To **NOTE**

30. Correspondence received up to the time of meeting.

To **NOTE**.

31. Items for Agenda

To **NOTE** any items for the next meeting

32. Emergency Scheme of Delegation

To **NOTE** decisions taken

33. Public Bodies (Admission to Meetings) Act 1960

To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item.