



ST MEWAN PARISH COUNCIL

Parish Clerk: Wendy Yelland (CILCA)
The Garage
The Chase, Sticker
St Austell PL26 7HL

Tele: 07464 350837

E: clerk@stmewanparishcouncil.gov.uk

W: www.stmewanparishcouncil.gov.uk

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2nd September 2021

TO ALL MEMBERS OF THE COUNCIL

I hereby give notice that the **Ordinary Council Meeting** of St Mewan Parish Council will be held on **Wednesday 8th September 2021** at **St Marks Church Hall, Sticker** commencing at **19.00pm**.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours faithfully

Wendy Yelland

Wendy Yelland, Parish Clerk/Responsible Financial Officer

Please note that all council meetings will be conducted in a Covid 19 safe and secure environment. The Covid 19 Social Distancing Code of Conduct will be available at www.stmewanparishcouncil.gov.uk under Policies and Procedures.

Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media, or members of the public.

AGENDA

1. Persons Present/Apologies

To **NOTE** persons, present and **RECEIVE** apologies for absence

2. Declarations of Interest from Members/Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor Code of Conduct 2021 if appropriate.

3. Parish Cllr Vacancy by Co-Option

- To **RECEIVE** application previously circulated and **NOTE**
- To proceed to Item 6.1 and 6.4 of the council's Co- option policy
- To sign the Declaration of Acceptance of Office

4. Public Participation

To **RECEIVE** comments from members of the public. This provides an opportunity for members of the public to comment on items on the agenda as per Standing Orders or otherwise considered at the Chairman's discretion. Maximum time allowed will total 10 minutes/2 mins per person.

5. Cornwall Cllr Report

To **RECEIVE** Cornwall Cllr Michael Bunney's report and **NOTE**.

6. Council Meeting Minutes: 14th July 2021

To **RESOLVE** that the above Minutes of the Meeting of St Mewan Parish Council having been previously circulated, be taken as read, approved, and signed. To **NOTE** any matters arising from the Minutes.

7. Committee Meeting Minutes

- a) Planning – 14th July and 25th August 2021
- b) Rights of Way – 1st September 2021

8. Clerk's Report

To **NOTE**

9. Public Consultation Trewoon, Badgers Watch, Restrictions on Waiting EDG2006 (East)

To **RECEIVE** and **NOTE** the outcome

10. Trewoon Highways A3058 (Standing Agenda Item)

To **RECEIVE** progress report from Cornwall Cllr Michael Bunney. **RESOLVE** any further action necessary.

11. Parish Council's Waste Management Contracts

- a) To **RECEIVE** clerk's update.
- b) To **DISCUSS** and **RESOLVE** how best to proceed

12. Parish Council Grass Cutting and Footpath Contracts

- a) To **RECEIVE** clerk's update.
- b) To **DISCUSS** and **RESOLVE** how best to proceed

13. Tree works in link footpath known as the Woodland Walk

- a) To **RECEIVE** 3 quotations previously circulated.
- b) Clerk to update on communication sent to adjacent property
- c) To **RESOLVE** how best to proceed
- d) To **RESOLVE** to appoint contractor
- e) To **RESOLVE** and vire monies from Elections EMR's to General Fund

14. Tour of Britain Community Event in Trewoon

- a) To **CONSIDER** a contribution for flags, bunting, sweets and refreshments approx 175.00 to Trewoon Community Group
- b) To **RESOLVE** expenditure from the Trewoon Community Benefit Fund (payments to be made on receipts)

15. Trewoon Playing Field Shed

To **RESOLVE** to **APPROVE** expenditure of £175.00 to clear all debris to create storage

16. Climate Change Objective (Standing Agenda Item)

To **RECEIVE** update, **RESOLVE** any further action required, **APPROVE** associated expenditure.

17. Finance

- a) To **APPROVE** the August and September 2021 pay schedule of payments as presented
- b) To **RECEIVE** and **NOTE** the bank balances inc petty cash as at 31st July and the 30th August 2021
- c) To **NOTE** the Parish Council's Conclusion of Audit from PKF Littlejohn

18. Members reports/feedback from training/workshops/meetings/external bodies/matters of interest in the parish

To **NOTE**.

19. Correspondence received up to the time of meeting.

To **NOTE**.

20. Items for Agenda

To **NOTE** any items for the next meeting

21. Emergency Scheme of Delegation

To **NOTE** decisions taken on the 4th August 2021.

22. Public Bodies (Admission to Meetings) Act 1960

To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item.

23. Confidential Item

Staffing Matters