



ST MEWAN PARISH COUNCIL

Parish Clerk: Wendy Yelland (CILCA)

Tre Bethan

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3rd February 2022

TO ALL MEMBERS OF THE COUNCIL

I hereby give notice that the **Ordinary Council Meeting** of St Mewan Parish Council will be held on **Wednesday 9th February 2022** at **St Marks Church Hall, Sticker** commencing at **19.00pm**.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours faithfully

Wendy Yelland

Wendy Yelland, Parish Clerk/Responsible Financial Officer

Please note that all council meetings will be conducted in a Covid 19 safe and secure environment. The Covid 19 Social Distancing Code of Conduct will be available at www.stmewanparishcouncil.gov.uk under Policies and Procedures.

Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media, or members of the public.

AGENDA

1. Persons Present/Apologies

To **NOTE** persons, present and **RECEIVE** apologies for absence

2. Declarations of Interest from Members/Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor Code of Conduct 2021 if appropriate.

3. Public Participation

To **RECEIVE** comments from members of the public. This provides an opportunity for members of the public to comment on items on the agenda as per Standing Orders or otherwise considered at the Chairman's discretion. Maximum time allowed will total 10 minutes/2 mins per person.

4. Cornwall Cllr Report

To **RECEIVE** Cornwall Cllr Michael Bunney's report and **NOTE**.

5. Council Meeting Minutes: 12th January 2022

To **RESOLVE** that the above Minutes of the Meeting of St Mewan Parish Council having been previously circulated, be taken as read, approved, and signed. To **NOTE** any matters arising from the Minutes.

6. Committee Meeting Minutes

- a) Planning – 12th and 26th January 2022

7. Clerk's Report

To **NOTE**

8. Trewoon Highways A3058 (Standing Agenda Item)

To **RECEIVE** progress report from Cornwall Cllr Michael Bunney. **RESOLVE** any further action necessary.

9. Lower Sticker Playing Fields

- a) To **RECEIVE** update from Cornwall Council on culvert
- b) To **CONSIDER** and **RESOLVE** next stage of investigations as recommended by Flow Patrol.

10. Review of Sticker Car Park

- a) To **CONSIDER** briefing note previously circulated and **NOTE**
- b) To **DISCUSS** the recommendations and **RESOLVE** as appropriate
- c) To **CONSIDER** and **APPROVE** the revised Off-Street Parking Order
- d) To **RESOLVE** to give Delegated Authority to the Deputy Clerk/Parish Clerk to draft questionnaire for public consultation for approval at the 9th March meeting of Full Council

11. Hedge trimming on Truro Rd, Sticker

To **RECEIVE** quotations. **RESOLVE** to appoint contractor.

12. Queens Platinum Jubilee Celebratory Event

- a) To **RECEIVE** update from Cllr Holman and Cllr Maguire
- b) To **RESOLVE** any action required and associated expenditure

13. Trewoon Allotments

- a) To **DISCUSS** report of annual review. Site visit undertaken by Cllr Mrs Padley and Parish Clerk
- b) To **DISCUSS** and **RESOLVE** how best to proceed

14. Grants

- a) To **CONSIDER** a grant application from Polgooth Chapel
- b) To **APPROVE** transfer to the EMR's of the Cornwall Bicycle Project grant award of £631.59 minute no: OC142/21 to the Polgooth Fundraising balance of £503.00 held in the EMR's

15. Working Party Cllrs for Parish Projects

- a) To **RESOLVE** appointment of Cllrs to the Community Garden project
- b) To **RESOLVE** appointment of Cllrs to new Allotment project

All the aforementioned in conjunction with the Deputy Clerk/ Parish Clerk

16. Parish Council Newsletter

- a) To **RESOLVE** date of publication
- b) To **APPROVE** associated expenditure from the Community Benefit Fund of printing and delivery

17. St Mewan Parish Council Printing

To **CONSIDER** St Mewan PC paying 0.04p per copy (BW) to St Enoder Parish Council for printing incurred by the Deputy Clerk of St Mewan PC.

18. Internal Control Check

To **RECEIVE** Internal Control Check report from Cllr Holman for Q1, Q2 and Q3

19. Climate Change Objective (Standing Agenda Item)

To **RECEIVE** update, **RESOLVE** any further action required, **APPROVE** associated expenditure.

20. Finance

- a) To **APPROVE** £1.43 postage expenses to Parish Clerk (see pay schedule)
- b) To **APPROVE** the February 2022, pay schedule of payments as presented
- c) To **RECEIVE** and **NOTE** the bank balances inc petty cash as at the 31st of January 2021.

21. Members reports/feedback from training/workshops/meetings/external bodies/matters of interest in the parish

To **NOTE**.

22. Correspondence received up to the time of meeting.

To **NOTE**.

23. Items for Agenda

To **NOTE** any items for the next meeting

24. Emergency Scheme of Delegation

To **NOTE** any decisions taken.

25. Public Bodies (Admission to Meetings) Act 1960

To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item.

26. Confidential Item