



ST MEWAN PARISH COUNCIL

Parish Clerk: Wendy Yelland (CiLCA)
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2nd March 2022

TO ALL MEMBERS OF THE COUNCIL

I hereby give notice that the **Ordinary Council Meeting** of St Mewan Parish Council will be held on **Wednesday 9th March 2022** at **St Marks Church Hall, Sticker** commencing at **19.00pm**.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours faithfully

Wendy Yelland

Wendy Yelland, Parish Clerk/Responsible Financial Officer

Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media, or members of the public.

AGENDA

1. Persons Present /Apologies

To **NOTE** persons, present and **RECEIVE** apologies for absence

2. Declarations of Interest Members/Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor Code of Conduct 2021 if appropriate.

3. Public Participation

To **RECEIVE** comments from members of the public. This provides an opportunity for members of the public to comment on items on the agenda as per Standing Orders or otherwise considered at the Chairman's discretion. Maximum time allowed will total 10 minutes/2 mins per person.

4. Cornwall Councillor Report

To **RECEIVE** Cornwall Councillor Michael Bunney's report and **NOTE**.

5. Council Meeting Minutes: 9th February 2022

To **RESOLVE** that the above Minutes of the Meeting of St Mewan Parish Council having been previously circulated, be taken as read, approved, and signed. To **NOTE** any matters arising from the Minutes.

6. Clerk's Report

To **NOTE**.

7. Trewoon Highways A3058 (Standing Agenda Item)

To **RECEIVE** progress report from Cornwall Cllr Michael Bunney. **RESOLVE** any further action necessary.

8. Lower Sticker Playing Fields

- a) To **RECEIVE** update from Flow Patrol
- b) To **RECEIVE** Mark Andrew Ltd contractors' course of action and quotation for repairs to culvert
- c) To **RESOLVE** how best to proceed

9. Review of Sticker Car Park

- a) To **APPROVE** questionnaire for public consultation
- b) To **APPROVE** amended draft order for submission to Cornwall Council for permission to consult
- c) To **RESOLVE** to highlight on map residents entitled to permits
- d) To **RESOLVE** consultation expenditure for publication and printing

10. Trewoon Allotments

- a) To **RECEIVE** report of site visit carried out by Cllr Mrs Padley and Clerk with 3 allotment holders. Report previously circulated.
- b) To **RESOLVE** how best to proceed

11. Grants

- a) To **CONSIDER** a grant application from Polgooth Village Hall
- b) To **CONSIDER** a grant application from Kindness in a Cup
- c) To **CONSIDER** a grant application from Trewoon Fundraisers
 - i. To **APPROVE** the use of the St Mewan Parish Council logo on the commemorative mugs
- d) To **CONSIDER** a grant application from Sticker Village Hall

12. A3058 Westbridge Rd, Trewoon

- a) To **DISCUSS** planting options of flowers as per deputy clerk's briefing note
- b) To **RESOLVE** the preferred flower choice
- c) To **RESOLVE** type of contractor required for planting
- d) To **DISCUSS** parishioners' involvement of planting and how best to proceed

13. Memorial Seat for Sticker

To **APPROVE** purchase of the aforementioned and all associated expenditure in conjunction with a 50% contribution from Sticker Village Association.

14. Volunteer Awards

- a) To **RECEIVE** nominations previously circulated
- b) To **RESOLVE** three individual winners for each village

15. Queens Platinum Jubilee Celebratory Event

- a) To **RECEIVE** quotations for Queen's Platinum Commemorative Jubilee Seat
- b) To **CONSIDER** purchasing and any associated expenditure

16. Climate Change Objective (Standing Agenda Item)

To **RECEIVE** update, **RESOLVE** any further action required, **APPROVE** associated expenditure

17. Civility and Respect Project (National)

To **CONSIDER** supporting the proposed Early Day Motion Sanctions for Cllrs who fall below the expected standards in public life.

18. Verge Cutting Agreement 2022/2023

To **APPROVE** the agreement as previously circulated and to **RESOLVE** the clerk's signing

19. Local Maintenance Partnership 2022/2023

To **APPROVE** the agreement as previously circulated and to **RESOLVE** the clerk's signing

20. Biffa Waste Management Account

Clerk to update members. **RESOLVE** how best to proceed

21. Annual Parish Meeting and Ordinary Council Meeting

To **APPROVE** the rescheduled meetings for Wednesday 20th April 2022

22. Finance

- a) To **APPROVE** stationary expenses to Parish Clerk as detailed on pay schedule
- b) To **APPROVE** the March 2022, pay schedule of payments as presented
- c) To **RECEIVE** and **NOTE** the bank balances inc petty cash as at the 28th February 2022.
- d) To **APPROVE** Mrs Amanda Kendall Deputy Clerk as a signatory holder for Unity Bank and for Polgooth Playing Field Trust
- e) To **APPROVE** Direct Debit for Deputy Clerk's mobile phone
- f) To **APPROVE** Deputy Clerk's SLCC membership

23. Members reports/feedback from training/workshops/meetings/external bodies/matters of interest in Parish.

To **NOTE**.

24. Correspondence received up to the time of meeting

To **NOTE**

25. Items for Agenda

To **NOTE** any items for the next meeting

26. Emergency Scheme of Delegation

To **NOTE** any decisions taken

27. Public Bodies (Admission to Meetings) Act 1960

To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item.

28. Confidential Item