



ST MEWAN PARISH COUNCIL

Parish Clerk: Wendy Yelland (CiLCA)
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20th September 2022

TO ALL MEMBERS OF THE COUNCIL

I hereby give notice that the **Ordinary Council Meeting** of St Mewan Parish Council will be held on **Monday 26th September 2022 at St Marks Church Hall, Sticker** commencing at **18.45pm**.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours faithfully

Wendy Yelland

Wendy Yelland, Parish Clerk/Responsible Financial Officer

Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media, or members of the public.

AGENDA

1. Persons Present/Apologies

To **NOTE** persons, present and **RECEIVE** apologies for absence

2. Declarations of Interest from Members/Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor Code of Conduct 2021 if appropriate.

3. Public Participation

To **RECEIVE** comments from members of the public. This provides an opportunity for members of the public to comment on items on the agenda as per Standing Orders or otherwise considered at the Chairman's discretion. Maximum time allowed will total 10 minutes/2 mins per person.

4. To Co-Opt a Parish Councillor to fill a casual vacancy which has arisen

- a) To **RECEIVE** a brief presentation from candidate with an opportunity of Q & A's.
Application prev circulated.
- b) Members to proceed with a Vote.

5. Declaration of Acceptance of Office

To sign the Acceptance of Office if candidate is co-opted.

6. Cornwall Cllr Report

To **RECEIVE** Cornwall Cllr Michael Bunney's report and **NOTE**.

7. Committee Meeting Minutes (prev circulated).

To **NOTE** any recommendations made therein.

- a) Finance, Staffing, General Purposes and Audit Committee 20/7
- b) Planning 27/7 and 24/8
- c) Playing Fields and Polgooth Playing Fields Trust 5/9

8. Ordinary Council Meeting Minutes: 13th July 2022

To **RESOLVE** that the above Minutes of the Meeting of St Mewan Parish Council including 8th June and 13th July confidential minutes having been previously circulated, be taken as read, approved, and signed. To **NOTE** any matters arising from the Minutes.

9. Clerk's Report

To **NOTE**

10. Trewoon Highways A3058 (Standing Agenda Item)

To **RECEIVE** progress report from Cornwall Cllr Michael Bunney. **RESOLVE** any further action necessary.

11. Sticker Car Park

- a) To **CONSIDER** and **RESOLVE** number of permits, briefing note enc.
- b) To **CONSIDER** and **RESOLVE** Service Level Agreement, to enable Cornwall Council to enforce.

12. Grass, Footpath and Verge Maintenance Tender commencing April 2023

- a) To **RESOLVE** tendering for the aforementioned.
- b) To **RESOLVE** number of annual cuts to Playing Fields, Open Spaces and Cemetery
- c) To **RESOLVE** length of contract and **APPROVE** Draft Tender Spec with any changes, prev circulated with note
- d) To **RESOLVE** tendering dates and times for submission
- e) To **RESOLVE** number of publications in local newspaper

13. Trees with Ash die back in Sticker Activity and Lower Sticker

To **RECEIVE**, **CONSIDER** and **RESOLVE** quotation for felling of trees with Ash die back

14. Wildflower Project

Members to receive report from Cllr Vine/Cllr Spencer and Clerk's site visit. **RESOLVE** how best to proceed.

15. Trewoon Community Garden

Members to **RECEIVE** estimate for project, to **CONSIDER** and **RESOLVE** funding from Parish Council, and to **APPROVE** grant application to the Good Growth Shared Prosperity Fund or other Grants which are available.

16. Street Column for Polgooth

- a) Members to **APPROVE** revised quotation from Cormac for one pole.
- b) To **NOTE** the location agreed by Cornwall Cllr Bunney and residents

17. FIT readings

To **RESOLVE** smart meter installation at Sticker Village Hall

18. Playing Fields

To **APPROVE** virement of £2250 from Playing Fields EMR's to St Mewan General Fund

19. Grant to Polgooth Playing Fields

To **APPROVE** grant of £250.00 to Polgooth Playing Fields Trust

20. Jubilee Seat

To **RESOLVE** an alternate location in Sticker

21. Free trees in the form of whips

- a) To **CONSIDER** an offer of a selection of Willow, Hazel, Rowan, Black Thorn. Supply of support canes, plastic protectors and planting from The Rotary of St Austell.
- b) To **RESOLVE** locations if appropriate

22. Crocus Corms

To **RESOLVE** offer of planting by The Rotary of St Austell on the strip of land, previously planted at Hewaswater

23. Parish Council owned Husqvarna Strimmer and Brush Cutter

To **RESOLVE** disposal of the above item due to it beyond economical repair and remove from the Asset Register

24. Rural Bulletin Membership - Cllr Mrs Tarbox

To **CONSIDER** membership. **RESOLVE** to subscribe if appropriate

25. Mayor for Cornwall

To **DISCUSS** Cornwall Council ensures the people of Cornwall are consulted by referendum on whether there should be a Mayor of Cornwall. To **RESOLVE** how best to proceed.

26. Civility and Respect Pledge

To **RESOLVE** the Parish Council, sign up to the Civility and Respect Pledge

27. Sticker Scouts

To **GRANT** permission to site a storage container on Parish Council Land

28. Climate Change Objective (Standing Agenda Item)

To **RECEIVE** update, **RESOLVE** any further action required, **APPROVE** associated expenditure.

29. Finance, Staffing, General Purposes and Audit Committee Terms of Reference

To **CONSIDER** and **APPROVE** delegated authority to the committee, in conjunction with the Clerk/Deputy Clerk, to take responsibility for the council's Asset Register.

30. Finance

- a) To **NOTE** clean External Audit. Published Notice of Conclusion of Audit on website
- b) To **NOTE** the August payments made due to no meeting as per minute no: FSGPA24/22
- c) To **NOTE** a 3% increase with Daintons Storage from September 2022. Note: Payment has been made up to 31st March 2023 from 2022/2023 budget at the old rate.
- d) To **APPROVE** the **September 2022**, pay schedule of payments as presented.
- e) To **APPROVE** the virement of £2500 EMR's Project Costs to General Fund as per recommendation of the Finance, Staffing, General Purposes and Audit Committee at the 20th of July meeting
- f) To **APPROVE** retrospective expenditure for tow bar and small trailer with tonneau cover for collection of general waste and dog waste.
- g) To **RECEIVE** and **NOTE** the bank balances as at the 31st of July 2022 & 31st August 2022

31. Members reports/feedback from training/workshops/meetings/external bodies/matters of interest in the parish

To **NOTE**

32. Correspondence received up to the time of meeting

To **NOTE**

33. Items for Agenda

To **NOTE** any items for the next meeting

34. Public Bodies (Admission to Meetings) Act 1960

To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item.

35 Confidential

- a) Staffing Matters
- b) To **RESOLVE** action item FC222/18 as per recommendation of the Finance, Staffing, General Purpose and Audit Committee
- c) Update on Land at Polgooth
- d) Contractors update and **RESOLVE** how best to proceed