



ST MEWAN PARISH COUNCIL

Parish Clerk: Wendy Yelland (CiLCA)

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2nd February 2023

TO ALL MEMBERS OF THE COUNCIL

I hereby give notice that the **Ordinary Council Meeting** of St Mewan Parish Council will be held on **Wednesday 8th February 2023** at **St Marks Church Hall, Sticker** commencing at **19.00pm**.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours faithfully

Wendy Yelland

Wendy Yelland, Parish Clerk/Responsible Financial Officer

Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media, or members of the public.

AGENDA

1. Persons Present/Apologies

To **NOTE** persons, present and **RECEIVE** apologies for absence

2. Declarations of Interest from Members/Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor Code of Conduct 2021 if appropriate.

3. Public Participation

To **RECEIVE** comments from members of the public. This provides an opportunity for members of the public to comment on items on the agenda as per Standing Orders or otherwise considered at the Chairman's discretion. Maximum time allowed will total 10 minutes/2 mins per person.

4. Cornwall Cllr Report

To **RECEIVE** Cornwall Cllr Michael Bunney's report and **NOTE**.

5. Committee Meeting Minutes (prev circulated).

To **NOTE** any recommendations made therein.

a) Planning – 18/1

6. Ordinary Council Meeting Minutes: 18th January 2023

To **RESOLVE** that the above Minutes of the Meeting of St Mewan Parish Council having been previously circulated, be taken as read, approved, and signed. To **NOTE** any matters arising from the Minutes. To include Confidential Minute.

7. Clerk's Report

To **NOTE**

8. Creation of Queen Elizabeth 11 Memorial Garden in Trewoon Playing Fields (proviso of successful grant application/due to successful grant application)

- a) To **RECEIVE** three quotations for creation of the aforementioned
- b) To **COMPLETE** and **SCORE** council's Compliancy Matrix Form
- c) **RESOLVE** to appoint contractor. To commence work Feb/March 2023 enabling completion under the terms of grant obtained.
- d) To **APPOINT** Contractor to supply and fit adult gym equipment.
- e) To **APPOINT** Contractor for CCTV
- f) To **DELEGATE** authority to Clerk and Deputy Clerk to proceed with project as under terms and conditions of the grant provider

9. Sticker Activity Park, Lower Sticker and Trewoon Play Areas

- a) To **RECEIVE** three quotations to supply renewal of identified play equipment and installation of some surfacing required.
- b) **RESOLVE** to appoint contractor.
- c) **RESOLVE** to identify reserve expenditure to match fund under the terms of grant received.

10.Grants/Donations

- 1. To **CONSIDER** awarding grant requests to the following organisations:
 - a) Sticker Memory Café
 - b) Team Trewoon Community Fundraisers
- 2. To **CONSIDER** making a donation to the following organisation: -
 - a) Citizens Advice Bureau Cornwall

11. Local Maintenance Partnership Programme 2023/2024

To **APPROVE** the 2023/2024 agreement for signing

12. Parish Council Community Newsletter

To **RESOLVE** month of July for distribution

13. Internal Control Checks

To **RECEIVE** report from Cllr Holman and **APPROVE** Internal Control Checks

14.Lone Working Policy

To **CONSIDER** adopting the Lone Working Policy as previously circulated

15.Climate Change Objective (Standing Agenda Item)

To **RECEIVE** any update, **RESOLVE** any further action required, **APPROVE** associated expenditure.

16.Finance

- a) To **APPROVE** the **8th of February 2023**, pay schedule of payments as presented.
- b) To **RECEIVE** and **NOTE** the bank balances as of the 31st of January 2023

17.Members reports/feedback from training/workshops/meetings/external bodies/matters of interest in the parish

To **NOTE**

18. Correspondence received up to the time of meeting

To **NOTE**

19. Items for Agenda

To **NOTE** any items for the next meeting

20.Planning Application Change

PA22/06804 Conversion of existing garage to form annexe/holiday letting accommodation 5 Lingfield Avenue Sticker Cornwall PL26 7ET

16th Nov - Originally consulted on as a proposal for: Conversion of existing garage to form rentable accommodation.

To **RESOLVE** further comment if appropriate

21.Public Bodies (Admission to Meetings) Act 1960

To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item.

22.Confidential

- a)Land agreement
- b)Staffing