



# ST MEWAN PARISH COUNCIL

Parish Clerk: Wendy Yelland (CILCA)  
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7<sup>th</sup> March 2024

## TO ALL MEMBERS OF THE COUNCIL

I hereby give notice that the **Ordinary Council Meeting** of St Mewan Parish Council will be held on **Wednesday 13<sup>th</sup> March 2024** at **St Marks Church Hall, Sticker** commencing at **19.00pm**.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours faithfully

*Wendy Yelland*

Wendy Yelland, Parish Clerk/Responsible Financial Officer

Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media, or members of the public.

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## AGENDA

### 1. Persons Present/Apologies

To **NOTE** persons, present and **RECEIVE** apologies for absence.

### 2. Declarations of Interest from Members/Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor Code of Conduct 2021 if appropriate.

### 3. Public Participation

To **RECEIVE** comments from members of the public. This provides an opportunity for members of the public to comment on items on the agenda as per Standing Orders or otherwise considered at the Chairman's discretion. Maximum time allowed will total 10 minutes/2 mins per person.

### 4. Cornwall Cllr Report

To **RECEIVE** Cornwall Cllr Michael Bunney's report and **NOTE**.

### 5. Council Meeting Minutes: 14<sup>th</sup> February 2024

To **RESOLVE** that the above Minutes of the Meeting of St Mewan Parish Council having been previously circulated, be taken as read, approved, and signed. Inc Confidential minute.

To **NOTE** any matters arising from the Minutes.

6. **Committee Meeting Minutes**  
To **NOTE** and **APPROVE** any recommendations therein:
  - a) Planning 14/2
7. **Clerk's Report**  
To **NOTE**
8. **Climate Change Objective (Standing Agenda Item)**  
To **RECEIVE** any updates, **RESOLVE** any action required, **AGREE** associated expenditure if necessary.
  - a) To **RATIFY** CIL expenditure for fencing and path renewal.
  - b) To **RECEIVE** update from The Goffin Working Party Meeting
  - c) To **CONSIDER** next steps, to **APPROVE** assoc. expenditure (if any)
9. **Neighbourhood Policy Statement**  
To **CONSIDER** St Mewan Parish Council becoming part of the Cornwall Council pilot scheme. The Chair to report.
10. **Trewoon Community Garden**  
To **APPROVE** small sign ' No Ball Games' (residents concerns reported)
11. **Community Volunteer Awards 23/24**  
To **RECEIVE** nominations for the afore mentioned. Prev circulated. **RESOLVE** winners from Polgooth with Trelowth, Sticker with Hewaswater and Trewoon.
12. **Waste Management in the Parish**
  - a) To **CONSIDER** Biffa collecting all waste on a weekly schedule
13. **Highways and Footpaths**
  - a) To **CONSIDER** any matters arising up to time of meeting
14. **Trewoon Playing Fields**  
To **CONSIDER** request from Team Trewoon Fundraisers to hire field for Party in the Park
15. **Emergency Plan**
  - a) To **RECEIVE** draft Emergency Plan and to **CONSIDER** having small Working Party to complete the Plan for adoption at Parish Council.
16. **Finance**
  - a) To **APPROVE** the March 2024, pay schedule as presented.
  - b) To **RECEIVE** and **NOTE** the bank balances inc petty cash as of the 29<sup>th</sup> of February 2024
  - c) To **RATIFY** legal expenditure from EMR's for Land Survey required
  - d) To **APPROVE** £85,000.00 to be deposited in the CCLA Public Sector Deposit Fund
  - e) To **APPROVE** CCLA monthly interest paid into the St Mewan PC General Fund
  - f) To **APPROVE** continued monthly direct debits for 24/25 to Print Copy Scan, BT Internet, Vodaphone and Tesco for Council Mobiles, Lloyds Corporate Charge Card (when used).
  - g) To **APPROVE** all staff wages to be paid on the last working day of the month to coincide with HMRC payroll year.
17. **Members reports/feedback from training/workshops/meetings/external bodies/matters of interest in the parish.**  
To **NOTE**
18. **Correspondence received up to the time of meeting.**  
To **NOTE**

**19. Items for Agenda**

To **NOTE** any items for the next meeting

**20. Public Bodies (Admission to Meetings) Act 1960**

To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item.

**21. Confidential Item**

Land updates.