



# ST MEWAN PARISH COUNCIL

Parish Clerk: Wendy Yelland (CiLCA)

Tre Bethan

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6<sup>th</sup> February 2025

## TO ALL MEMBERS OF THE COUNCIL

I hereby give notice that the **Ordinary Council Meeting** of St Mewan Parish Council will be held on **Wednesday 12<sup>th</sup> February 2025** at **St Marks Church Hall, Sticker** commencing at **19.00 pm**.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours faithfully

*Wendy Yelland*

Wendy Yelland, Parish Clerk/Responsible Financial Officer

**Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media, or members of the public.**

## AGENDA

### 1. Persons Present/Apologies

To **NOTE** persons, present and **RECEIVE** apologies for absence

### 2. Declarations of Interest from Members/Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor Code of Conduct 2021 if appropriate.

### 3. Public Participation

To **RECEIVE** comments from members of the public. This provides an opportunity for members of the public to comment on items on the agenda as per Standing Orders or otherwise considered at the Chairman's discretion. Maximum time allowed will total 10 minutes/2 mins per person.

- a) Mr Jeremy Roberts from 3 Bays Wildlife Group – Wildflower presentation
- b) Rev Paul Salaman from St Mewan Church

### 4. Cornwall Cllr Report

To **RECEIVE** Cornwall Cllr Michael Bunney's report and **NOTE**.

### 5. Committee Meeting Minutes

To **NOTE** any recommendations made therein

- a) Planning 11/12

**6. Ordinary Council Meeting Minutes: 11<sup>th</sup> December 2024**

To **RESOLVE** that the above Minutes of the Meeting of St Mewan Parish Council having been previously circulated, inc Confidential minute be taken as read, approved, and signed. To **NOTE** any matters arising from the Minutes. N.B January 25 cancelled due to weather

**7. Clerk's Report**

To **NOTE**

**8. Climate Change Objective (Standing Agenda Item)**

To **RECEIVE** update, **RESOLVE** any further action required, **APPROVE** associated expenditure

**9. Kissing gates Trewoon Recreation Ground**

To **RECEIVE** update. **RESOLVE** any further action if required

**10. Annual Play Inspections 25/26**

To **APPROVE** Rospa Play Safety to undertake council's annual play inspections

**11. Highways and Footpaths Matters**

- a) To **APPROVE** the Local Maintenance Partnership Agreement for 25/26
- b) Any matters arising up to the time of meeting

**12. Cornwall Council Service Level Agreement for 2025/2026**

To **APPROVE** the Service Level Agreement for Sticker Car Park

**13. Finance**

- a) To **RATIFY** the January 2025, pay schedule of payments (Jan meeting cancelled due to weather)
- b) To **APPROVE** the February, pay schedule as presented
- c) To **RECEIVE** and **NOTE** the bank balances inc petty cash as of the 31<sup>st</sup> of December 24 and 31<sup>st</sup> January 25.
- d) To **APPROVE** the virement of £25000 from the CCLA to Lloyds Bank Business Account
- e) To **APPROVE** the virement of the remaining balance in Unity Trust Bank Instant Access to the CCLA (PSDF)
- f) To **APPROVE** continued monthly direct debits for 25/26 to Anglotech (Print Copy Scan), Peac, BT Internet, Vodaphone and Tesco for Council Mobiles
- g) To **APPROVE** staff wages to be paid on the last working day of the month for 25/26 to coincide with HMRC payroll year.

**14. Members reports/feedback from training/workshops/meetings/external bodies/matters of interest in the parish**

To **NOTE**

**15. Correspondence received up to the time of meeting.**

To **NOTE**

**16. Items for Agenda**

To **NOTE** any items for the next meeting

**17. Public Bodies (Admission to Meetings) Act 1960**

To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item.

**18. Confidential Item and to include any other items up to time of meeting**