



# ST MEWAN PARISH COUNCIL

Parish Clerk: Wendy Yelland (CILCA)

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17<sup>th</sup> July 2025

## TO ALL MEMBERS OF THE COUNCIL

I hereby give notice that the **Finance, Staffing, General Purposes and Audit Committee Meeting** of St Mewan Parish Council will be held on **Wednesday 23<sup>rd</sup> July 2025** at **St Marks Church Hall, Sticker** commencing at **11.10am**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours faithfully

*Wendy Yelland*

Wendy Yelland, Parish Clerk/Responsible Financial Officer

Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media, or members of the public.

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## AGENDA

1. **Election of Chair 25/26**
2. **Election of Vice Chair 25/26**
3. **Persons Present/Apologies**  
To **NOTE** persons, present and **RECEIVE** apologies for absence.
4. **Declarations of Interest from Members/Dispensations**  
To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor Code of Conduct 2021 if appropriate.
5. **Public Participation**  
To **RECEIVE** comments from members of the public. This provides an opportunity for members of the public to comment on items on the agenda as per Standing Orders or otherwise considered at the Chairman's discretion. Maximum time allowed will total 10 minutes/2 mins per person.
6. **Committee Meeting Minutes: 25<sup>th</sup> November 2024**  
To **RESOLVE** that the above Minutes of the Meeting of St Mewan Parish Council having been

previously circulated, be taken as read, approved, and signed. Inc Confidential minute.  
To **NOTE** any matters arising from the Minutes.

**7. Clerk's Report**

To **NOTE**

**8. Budget Monitoring 1<sup>st</sup> April 25 to 30<sup>th</sup> June 25**

- a) To **RECEIVE** and **NOTE** Quarter 1 Budget monitoring report.
- b) To **RECEIVE** the current Ear Marked Reserves. To **RESOLVE** any movement of Ear Marked if required.

**9. Internal Control Check**

To **RECEIVE** and **NOTE** Quarter 1 Internal Control Check

**10. Aalgard Renshaw Business Solutions Ltd – Internal Auditor**

To **Re-appoint** Aalgard Renshaw Business Solutions for council's internal audit 26/27

**11. Allotment Annual Rental Review for 26/27**

**12. Grazing License Annual Rental Review 26/27**

**13. Finance**

- a) To **APPROVE** any August payments due (no August meeting) and to **RATIFY** on the September pay schedule
- b) To **CONSIDER** any urgent financial business up to time of meeting.

**14. Members reports/feedback from training/workshops/meetings/external bodies/matters of interest in the parish**

To **NOTE**

**15. Correspondence received up to the time of meeting.**

To **NOTE**

**16. Items for Agenda**

To **NOTE** any items for the next meeting

**17. Public Bodies (Admission to Meetings) Act 1960**

To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item.

**18. Confidential Item**