



# ST MEWAN PARISH COUNCIL

Parish Clerk: Wendy Yelland (CiLCA)

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5<sup>th</sup> June 2025

## TO ALL MEMBERS OF THE COUNCIL

I hereby give notice that the **Ordinary Council Meeting** of St Mewan Parish Council will be held on **Wednesday 11<sup>th</sup> June 2025 at St Marks Church Hall, Sticker** commencing at **19.00pm**.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours faithfully

*Wendy Yelland*

Wendy Yelland, Parish Clerk/Responsible Financial Officer

Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media, or members of the public.

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## AGENDA

### 1. Persons Present/Apologies

To **NOTE** persons, present and **RECEIVE** apologies for absence.

### 2. Declarations of Interest from Members/Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor Code of Conduct 2021 if appropriate.

### 3. To Co-opt Parish Councillor/s to fill a casual vacancy

a) To **RECEIVE** Co- Option application/s

b) To **INVITE** applicant to speak and **MEMBERS** to ask questions

c) Public Bodies (Admission to Meetings) Act 1960

To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item. Chairman's Discretion

d) Members to **VOTE** on Co-Option

e) Co-Opted member/s to proceed with signing the Declaration of Acceptance of Office if successful

**4. Public Participation**

To **RECEIVE** comments from members of the public. This provides an opportunity for members of the public to comment on items on the agenda as per Standing Orders or otherwise considered at the Chairman's discretion. Maximum time allowed will total 10 minutes/2 mins per person.

**5. Cornwall Cllr Report**

To **RECEIVE** Cornwall Cllr Julie Cunningham's report and **NOTE**.

**6. Annual Council Meeting Minutes: 14<sup>th</sup> May 25**

To **RESOLVE** that the above Minutes of the Meeting of St Mewan Parish Council having been previously circulated, be taken as read, approved, and signed. Inc Confidential minute.

To **NOTE** any matters arising from the Minutes.

**7. Committee Meeting Minutes**

To **NOTE** and **APPROVE** any recommendations therein:

- a) Planning 12/3

**8. Clerk's Report**

To **NOTE**

**9. Climate Change Objective (Standing Agenda Item)**

To **RECEIVE** any updates, **RESOLVE** any action required, **AGREE** associated expenditure if necessary.

**10. Trewoon Play Area Climbing Frame**

- a) To **RECEIVE** the report on the aforementioned from the annual play inspector. **RESOLVE** to **REPLACE**
- b) To **RECEIVE** quotations
- c) To **APPLY** for a grant to the National Lottery
- d) To **CONSIDER** expenditure of 16370 from the Public Works Loan Ear Marked Reserve which is part of the initial loan of £150000 in 2017 for new play equipment if required.
- e) To **CONSIDER** expenditure from the Trewoon Support Fund Ear Marked Reserve 6157.75 as identified in the legal document to spend on new climbing frame
- f) To **RESOLVE** any additional expenditure from the Community Benefit fund

**11. Tender Documents for 26/27**

- a) To **RESOLVE** how tender documents for Playing Fields, Open Spaces, Gold Footpaths, Bridleway, Stiles, Verges, New Cemetery and Old Cemetery are published for contract/s tendering.
- b) To **ADVISE** the clerk of any changes/additions to the existing tender for approval at a future meeting

**12. Playing Fields**

- a) Cllr Spencer to report.
- b) To **RATIFY** additional cut required to Playing Fields. Expenditure from Ear Marked Reserves Additional Cut Fund.
- c) To **CONSIDER** any urgent Playing Fields business up to time of meeting.

**13. Grants and Donations up to time of meeting**

- a) To **RECEIVE** and **CONSIDER** a request for a grant from Sticker Rally 25/26
- b) To **RECEIVE** and **CONSIDER** a request for a grant from Sticker AFC

**14. Highways and Footpaths Matters up to time of meeting**

- a) Clerk to update

**15. Responsible Financial Officer of the Parish Council**

To **RE - APPOINT** the Parish Clerk as the RFO to St Mewan Parish Council for 25/26

**16. Finance**

- a) To **APPROVE** the June 2025, pay schedule as presented.
- b) To **RECEIVE** and **NOTE** the bank balances inc petty cash as of the 31<sup>st</sup> of May 2025

**17. Members reports/feedback from training/workshops/meetings/external bodies/matters of interest in the parish**  
To **NOTE**

**18. Correspondence received up to the time of meeting.**  
To **NOTE**

**19. Items for Agenda**  
To **NOTE** any items for the next meeting

**20. Public Bodies (Admission to Meetings) Act 1960**  
To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item.

**21. Confidential Item**  
Land update