



ST MEWAN PARISH COUNCIL

Parish Clerk: Wendy Yelland (CILCA)

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2nd October 2025

TO ALL MEMBERS OF THE COUNCIL

I hereby give notice that the **Ordinary Council Meeting** of St Mewan Parish Council will be held on **Wednesday 8th October 2025** at **St Marks Church Hall, Sticker** commencing at **19.00pm**.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours faithfully

Wendy Yelland

Wendy Yelland, Parish Clerk/Responsible Financial Officer

Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media, or members of the public.

AGENDA

1. Persons Present/Apologies

To **NOTE** persons, present and **RECEIVE** apologies for absence.

2. Declarations of Interest from Members/Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor Code of Conduct 2021 if appropriate.

3. Public Participation

To **RECEIVE** comments from members of the public. This provides an opportunity for members of the public to comment on items on the agenda as per Standing Orders or otherwise considered at the Chairman's discretion. Maximum time allowed will total 10 minutes/2 mins per person.

4. Cornwall Cllr Report

To **RECEIVE** Cornwall Cllr Julie Cunningham's report and **NOTE**.

5. Ordinary Council Meeting Minutes: 10th September 25

To **RESOLVE** that the above Minutes of the Meeting of St Mewan Parish Council having been previously circulated, be taken as read, approved, and signed. Inc Confidential minute.

To **NOTE** any matters arising from the Minutes.

6. Committee Meeting Minutes

To **NOTE** and **APPROVE** any recommendations therein:

- a) Planning 10/9

7. Clerk's Report

To **NOTE**

8. Climate Change Objective (Standing Agenda Item)

- a) To **RECEIVE** any updates, **RESOLVE** any action required, **AGREE** associated expenditure if necessary.

9. Installation of CCTV in Play Areas and Associated Works Required

- a) To **RECEIVE** quotations for installation of CCTV to Polgooth Play Area and Sticker Activity Park and Associated Works necessary for completion.
- b) To **APPROVE** Community Benefit expenditure for two double sockets in Polgooth Chapel and Sticker Scouts for CCTV.
- c) To **APPROVE** the virement of funds within the Earmarked Reserves

10. Contractor/s Tender Documents

- a) Grass Cutting and Maintenance for Playing Fields, Open Spaces and Cemetery
 - b) Gold Footpaths, Stiles, Bridleways and Verges
- Members to **RECEIVE** unnamed tenders for a) and b) showing costs and any other associated documents submitted. To **RESOLVE** to appoint preferred contractor.

11. RFID Blocking Card

To **CONSIDER** the purchase of blocking cards for all the electorate in the Parish or one per household. Quote previously circulated. Expenditure from the Community Benefit Funds.

12. Highways and Footpaths Matters up to time of meeting

- a) Clerk to update on LMP Enhanced Footpath Scheme, **RESOLVE** to submit proposal.

13. Allotment

To **CONSIDER** how best to proceed with vacancy on Plot 4 from April 26

14. Grants and Donations

- a) To **APPROVE** a donation to the Poppy Appeal for a wreath to be laid at St Mewan Church Remembrance Service
- b) To **CONSIDER** a Grant request from Polgooth Chapel.

15. Polgooth Village Hall

To **CONSIDER** hire of The Goffin and Polgooth Playing Fields to hold a Fireworks event with a catering van

16. Finance

- a) To **APPROVE** the October pay schedule as presented.
- b) To **RECEIVE** and **NOTE** the bank balances as of 30th September 2025

17. Members reports/feedback from training/workshops/meetings/external bodies/matters of interest in the parish

To **NOTE**

18. Correspondence received up to the time of meeting.

To **NOTE**

19. Items for Agenda

To **NOTE** any items for the next meeting

20. Public Bodies (Admission to Meetings) Act 1960

To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item.

21. Confidential Item