



# ST MEWAN PARISH COUNCIL

Parish Clerk: Wendy Yelland (CILCA)

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26<sup>th</sup> February 2026

## TO ALL MEMBERS OF THE COUNCIL

I hereby give notice that the **Ordinary Council Meeting** of St Mewan Parish Council will be held on **Wednesday 4<sup>th</sup> March 2026** at **St Marks Church Hall, Sticker** commencing at **19.00pm**.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours faithfully

*Wendy Yelland*

Wendy Yelland, Parish Clerk/Responsible Financial Officer

Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media, or members of the public.

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## AGENDA

### 1. Persons Present/Apologies

To **NOTE** persons, present and **RECEIVE** apologies for absence.

### 2. Exception to Co-Option Policy – 6.2 and 7.1

- To **CONSIDER** advising applicants of Council's decision on same date of Co-Option agenda item 3
- To **CONSIDER** granting an exception to the Council's Co-Option Policy to permit any newly co opted Councillors to sign the Declaration of Interest and take their seat at the Council table with immediate effect.

### 3. To Co-Opt Parish Councillor/s to fill casual vacancies which has arisen.

- To **RECEIVE** a brief presentation from candidate/s with an opportunity of Q & A's. Application prev circulated.
- Members to proceed with a Vote
- To **RECEIVE** the signed Declarations of Acceptance of Office of newly elected Councillor/s if elected

### 4. Declarations of Interest from Members/Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor Code of Conduct 2021 if appropriate.

**5. Public Participation**

To **RECEIVE** comments from members of the public. This provides an opportunity for members of the public to comment on items on the agenda as per Standing Orders or otherwise considered at the Chairman's discretion. Maximum time allowed will total 10 minutes/2 mins per person.

**6. Cornwall Cllr Report**

To **RECEIVE** Cornwall Cllr Julie Cunningham's report and **NOTE**.

**7. Ordinary Council Meeting Minutes: 11<sup>th</sup> February 2026**

To **RESOLVE** that the above Minutes of the Meeting of St Mewan Parish Council having been previously circulated, be taken as read, approved, and signed. Inc Confidential minute.  
To **NOTE** any matters arising from the Minutes.

**8. Committee Meeting Minutes**

To **NOTE** and **APPROVE** any recommendations therein:

**9. Clerk's Report**

To **NOTE**

**10. Climate Change Objective (Standing Agenda Item)**

a) To **RECEIVE** any updates, **RESOLVE** any action required, **AGREE** associated expenditure if necessary.

**11. Polgooth Village Hall (Standing Agenda Item)**

a) Update

b) To **RECEIVE** two further quotes for drilling location sites 2 and 4 in The Goffin. **RESOLVE** how best to proceed. Briefing note and quotations previously circulated.

**12. Men in Sheds**

To **RECEIVE** a short presentation from the To **RESOLVE** how best to proceed.

**13. Action Plan 26/27**

To **REVIEW** and **APPROVE** additional items as follows and consider any other item requests:)

Trewoon Disabled Access Gate

Trewoon slide with associated groundworks

Sticker Activity Park parking area

Community Advice Group

Website/Social Media Platforms

Emergency Parish Plan

Tree Mapping

Sticker 1<sup>st</sup> Scouts

Defibrillators

Trewoon Shed

**14. Community Volunteer Awards**

To **RECEIVE** nominations, **RESOLVE** to announce Parish award winners at the 8<sup>th</sup> of April Parish Assembly.

**15. Trelavour Lithium Project – Statutory Consultation under 42 of the Planning Act 2008**

To **CONSIDER** a collective response on behalf of St Mewan Parish Council. **RESOLVE**

**16. Highways and Footpath Matters**

Any matters arising for urgent business to be transacted up to time of meeting

**17. Service Level Agreement for Sticker Car Park 26/27**

To **CONSIDER** and **RESOLVE** to **APPROVE** agreement for 26/27.

**18. Staff Appraisal Policy**

To **CONSIDER** and **APPROVE** the aforementioned policy.

**19. Finance**

- a) To **APPROVE** the March 26 pay schedule as presented.
- b) To **RECEIVE** and **NOTE** the bank balances and bank reconciliation as of 28<sup>th</sup> February 2026
- c) To **APPROVE** continued Direct Debits called for by suppliers as follows:-  
Vodafone, Tesco Mobile, PEAC Printer Lease, Anglotech Printing, BT Internet
- d) To **APPROVE** staff salaries paid on the last working day in line with HMRC's financial year

**20. Members reports/feedback from training/workshops/meetings/external bodies/matters of interest in the parish**

To **NOTE**

**21. Correspondence received up to the time of meeting.**

To **NOTE**

**22. Items for Agenda**

To **NOTE** any items for the next meeting

**Planning Applications**

**23. Application PA26/00866**

**Proposal** Proposed Ground and First floor extensions, front porch addition & new side window

**Location** 16 Polyear Close Polgooth St Austell Cornwall

**Applicant** Mr and Mrs Honeyman

**Grid Ref** 199219 / 50785

**24. Public Bodies (Admission to Meetings) Act 1960**

To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item.

**25. Confidential Item**