



ST MEWAN PARISH COUNCIL

Parish Clerk: Wendy Yelland (CILCA)

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26th February 26

TO ALL MEMBERS OF THE COUNCIL

I hereby give notice that the **Finance, Staffing, General Purposes and Audit Committee Meeting** of St Mewan Parish Council will be held on **Wednesday 4th March 2026** at **St Marks Church Hall, Sticker** commencing at **17.45pm**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours faithfully

Wendy Yelland

Wendy Yelland, Parish Clerk/Responsible Financial Officer

Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media, or members of the public.

AGENDA

1. Persons Present/Apologies

To **NOTE** persons, present and **RECEIVE** apologies for absence.

2. Declarations of Interest from Members/Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor Code of Conduct 2021 if appropriate.

3. Public Participation

To **RECEIVE** comments from members of the public. This provides an opportunity for members of the public to comment on items on the agenda as per Standing Orders or otherwise considered at the Chairman's discretion. Maximum time allowed will total 10 minutes/2 mins per person.

4. Committee Meeting Minutes: 10th December 2025

To **RESOLVE** that the above Minutes of the Meeting of St Mewan Parish Council having been previously circulated, be taken as read, approved, and signed. Inc Confidential minute.

To **NOTE** any matters arising from the Minutes.

5. **Clerk's Report**
To **NOTE**
6. **Budget Monitoring 1st December 25 to 27th February 26**
 - a) To **RECEIVE** and **NOTE** Budget monitoring report.
7. **Internal Audit**
To **RECEIVE** and **NOTE** information received appertaining to the 25/26 audit.
8. **Waste Management Contract**
Clerk to update.
9. **Members reports/feedback from training/workshops/meetings/external bodies/matters of interest in the parish**
To **NOTE**
10. **Correspondence received up to the time of meeting.**
To **NOTE**
11. **Items for Agenda**
To **NOTE** any items for the next meeting
12. **Public Bodies (Admission to Meetings) Act 1960**
To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item.
13. **Confidential Item**
To **RECEIVE** two staffing appraisals. **RESOLVE** how best to proceed.