



ST MEWAN PARISH COUNCIL

Parish Clerk: Wendy Yelland (CILCA)

Tre Bethan
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2nd July 26

TO ALL MEMBERS OF THE COUNCIL

I hereby give notice that the **Finance, Staffing, General Purposes and Audit Committee Meeting** of St Mewan Parish Council will be held on **Wednesday 8th July 2026** at **St Marks Church Hall, Sticker** commencing at **17.30pm**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours faithfully

Wendy Yelland

Wendy Yelland, Parish Clerk/Responsible Financial Officer

Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media, or members of the public.

AGENDA

- 1. Election of Chair for 26/27**
- 2. Election of Vice Chair for 26/27**
- 3. Persons Present/Apologies**
To **NOTE** persons, present and **RECEIVE** apologies for absence.
- 4. Declarations of Interest from Members/Dispensations**
To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor Code of Conduct 2021 if appropriate.
- 5. Public Participation**
To **RECEIVE** comments from members of the public. This provides an opportunity for members of the public to comment on items on the agenda as per Standing Orders or otherwise considered at the Chairman's discretion. Maximum time allowed will total 10 minutes/2 mins per person.

- 6. Committee Meeting Minutes: 4th March 2026**
To **RESOLVE** that the above Minutes of the Meeting of St Mewan Parish Council having been previously circulated, be taken as read, approved, and signed. Inc Confidential minute.
To **NOTE** any matters arising from the Minutes.
- 7. Clerk's Report**
To **NOTE**
- 8. Budget Monitoring Quarter 1 – 1st April 26 to 30th June 26**
To **RECEIVE** and **NOTE** Budget monitoring report.
- 9. Ear Marked Reserves**
To **REVIEW** the Ear Marked Reserves as of 30th June 26. To **RESOLVE** any transfer of funds if required.
- 10. Internal Audit**
To **NOTE**
- 11. Internal Control Check**
To **RECEIVE** the Internal Control Report for Quarter 1.
- 12. EDF Electricity**
Update. **RESOLVE** how best to proceed.
- 13. Vision ICT**
To **APPROVE** one additional email named: ParishOffice@stmewanparishcouncil.gov.uk. At £20.00 /annum
- 14. Polgooth Playing Fields Charity**
 - a) To **APPROVE** setting up new Lloyds bank account for aforementioned charity
 - b) To **APPOINT** Cllr Vine, Cllr Mrs Tarbox, Mrs Yelland and Mrs Kendall (Clerks) and two additional Cllrs as signatory holders
 - c) To **APPROVE** virement of £1500 to the new account when open
- 15. Members reports/feedback from training/workshops/meetings/external bodies/matters of interest in the parish**
To **NOTE**
- 16. Correspondence received up to the time of meeting.**
To **NOTE**
- 17. Items for Agenda**
To **NOTE** any items for the next meeting
- 18. Public Bodies (Admission to Meetings) Act 1960**
To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item.
- 19. Confidential Item**