ST MEWAN PARISH COUNCIL
Parish Clerk: Wendy Yelland (CiLCA)
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3rd September 2026

TO ALL MEMBERS OF THE COUNCIL

I hereby give notice that the **Ordinary Council Meeting** of St Mewan Parish Council will be held on **Wednesday 9th September 2026** at **Trewoon Village Hall** commencing at **19.00pm.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours faithfully

Wendy Yelland
Clerk

Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media, or members of the public.

AGENDA

1. **Persons Present/Apologies**
   To **NOTE** persons, present and **RECEIVE** apologies for absence.

2. **Declarations of Interest from Members/Dispensations**
   To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor Code of Conduct 2021 if appropriate.

3. **Public Participation**
   To **RECEIVE** comments from members of the public. This provides an opportunity for members of the public to comment on items on the agenda as per Standing Orders or otherwise considered at the Chairman's discretion. Maximum time allowed will total 10 minutes/2 mins per person.

4. **Cornwall Cllr Report**
   To **RECEIVE** monthly report

5. **Ordinary Council Meeting Minutes: 8th July 2026**
   To **RESOLVE** that the above Minutes of the Meeting of St Mewan Parish Council having been previously circulated, be taken as read, approved, and signed. Inc Confidential minute.
   To **NOTE** any matters arising from the Minutes.

6. **Committee Meeting Minutes**

a) Planning 8/7 and 27/8
b) Finance, Staffing. GP and Audit Committee 8/7

7. **Clerk's Report**
   To **NOTE**

8. **Climate Change Objective (Standing Agenda Item**)
   To **RECEIVE** update, **RESOLVE** any further action required, **APPROVE** associated expenditure.

9. **Polgooth Village Hall (Standing Agenda Item)**
   Update from Village Hall Committee

10. **St Austell Shed (Standing Agenda Item)**
    To **RECEIVE** update. **RESOLVE** any action as necessary and **APPROVE** associated expenditure

11. **External Audit year ending 31st March 2026 (if available)**
    To **RECEIVE** Notice of Conclusion of External Audit and to **NOTE** any recommendations therein

12. **Neighbourhood Priority Statements**
    a) Cllr Mrs Tarbox to update
    b) To **APPROVE** updated Working Party Group Terms of Reference
    c) To **RESOLVE** to appoint 3 Cllrs and 5 residents (one from each village) to the Neighbourhood Priority Statement Working Party Group

13. **Planning Protocol Review and Future Engagement – Let's Talk Cornwall**
    To **APPROVE** delegated authority to Cllr Mrs Tarbox Chair of Planning to complete the survey by the 17th of September 26.

14. **Highways and Footpath Matters**
    a) To **CONSIDER** any matters arising up to time of meeting

15. **Grants and Donations**
    To **CONSIDER** any applications/requests received up to time of meeting.

16. **The Goffin**
    Update

17. **Sticker Village Hall Report**
    To **RECEIVE** Parish Council representative report.

18. **St Marks Church Hall**
    To **APPROVE** Parish Council signing St Marks User Supplementary Fire Risk Assessment (all documents previously circulated)

19. **Finance**
    a) To **APPROVE** the September 2026, pay schedule of payments as presented and **RATIFY** August payments
    b) To **RECEIVE** and **NOTE** the bank balances as of the 31st July and 31st August and 2026 as per bank reconciliations.
    c) **HMRC Mileage Rates –** To **APPROVE** mileage rates increased to 55p /mile, backdated to 6th April 26.
    d) To **APPROVE** purchase of 14th Edition of Arnold Baker on Local Council Administration (Member price £144.00)

20. **Members reports/feedback from training/workshops/meetings/external bodies/matters of interest in the parish**

To **NOTE**

21. Correspondence received up to the time of meeting.
To **NOTE**

22. Items for Agenda
To **NOTE** any items for the next meeting

23. Public Bodies (Admission to Meetings) Act 1960
To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item.

24. Confidential Item
Land update