



ST MEWAN PARISH COUNCIL

Parish Clerk: Wendy Yelland (CiLCA)
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22nd April 2021

TO ALL MEMBERS OF THE COUNCIL

I hereby give notice that an **Ordinary Council Meeting** of St Mewan Parish, to be held **Remotely**, will be on **Wednesday 28th April 2021** commencing at **19.00pm**.

All Members of the Council are hereby summoned to attend a **Virtual Meeting** via **ZOOM**, for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

To join the meeting virtually, please click the link and enter the meeting ID and password.

Join Zoom Meeting

<https://zoom.us/j/98339097748?pwd=NIA3ajlqRXk2ZmpkK1pZR1kwdTIFdz09>

Meeting ID: 983 3909 7748

Passcode: 046584

Dial by your location

0208 080 6591

0208 080 6592

0203 481 5237

0203 481 5240

0203 901 7895

Meeting ID: 983 3909 7748

Passcode: 046584

One tap mobile

+442080806591,,98339097748#,,,,*046584# United Kingdom

+442080806592,,98339097748#,,,,*046584# United Kingdom

Find your local number: <https://zoom.us/u/ac1e61FTf0>

Yours faithfully

Wendy Yelland

Wendy Yelland, Parish Clerk/Responsible Financial Officer

Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media, or members of the public.

AGENDA

1. Persons Present/Apologies

To **NOTE** persons, present and **RECEIVE** apologies for absence.

2. Declarations of Interest from Members / Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor Code of Conduct 2012 if appropriate.

3. Public Participation

To **RECEIVE** comments from members of the public. This provides an opportunity for members of the public to comment on items on the agenda as per Standing Orders or otherwise considered at the Chairman's discretion. Maximum time allowed will total 10 minutes/2 mins per person.

4. Council Meeting: Minutes: 10th March 2021

To **RESOLVE** that the above Minutes of the Meeting of St Mewan Parish Council having been previously circulated, be taken as read, approved, and signed. To **NOTE** any matters arising from the Minutes.

5. Committee Meeting Minutes (prev circulated).

To **NOTE** any recommendations made therein.

- a) Rights of Way – 3rd March 2021
- b) Planning – 6th April and 23rd April 2021

6. Clerk's Report

To **NOTE**.

7. Annual Internal Audit Report 2020/2021

To **APPROVE** the internal auditor's report and note any recommendations therein (previously circulated electronically)

8. Asset Register year ending 2020/2021

To **APPROVE** figure for submission on Annual Accounting Statement (Asset Register previously circulated electronically)

9. External Audit - The Annual Governance Statement 2020/2021

To **CONSIDER** and **APPROVE** the above statement. To be signed by The Chairman and Clerk for submission to PKF Littlejohn (previously circulated electronically)

10. External Audit - The Annual Accountancy Statement 2020/2021

To **CONSIDER** and **APPROVE** the above statement. To be signed by The Chairman and Clerk for submission to PKF Littlejohn (previously circulated electronically)

11. S106 contribution from planning application PA19/06196, St Mewan Lane for off-site Public Open Space in Trewoon Recreational Ground

Consultation extension to the 8th April 2021.

- a) To **RECEIVE** further residents' comments made via email.
- b) To **RECEIVE** number of residents willing to join a working party group.
- c) To **RESOLVE** how best to proceed.

12. Salt Bins

- a) To **RECEIVE** Highways response to relocate in Polyear Close and **APPROVE** associated expenditure for relocation.
To **NOTE** resident comments.

13. Parish Council Insurance - Pre-Renewal Invitation (previously circulated)

To supply Came and Company more information required on council owned/managed buildings. To **RESOLVE** delegated authority for Cllrs to undertake

14. Glass Bus Shelter at Griggs crossroads

To **RECEIVE** report from Cllr Jannaway on alternative replacement to glass. To **DISCUSS** alternative replacement material if appropriate. **RESOLVE** how best to proceed.

15. Solar Panels at Sticker Village Hall

To **RECEIVE** repair report from Cornwall Energy and **RESOLVE** how best to proceed.

16. Mobile Food/Refreshment vans in Sticker

To **RECEIVE** two independent requests to site on a part- time/ad hoc basis. **RESOLVE** how best to proceed.

17. Book of Condolences

To **CONSIDER** and **APPROVE** website book of condolences as per policy.

18. Parish Council Meetings for 2021/2022

To **RECEIVE** latest update. **RESOLVE** how best to proceed.

19. Digital Mapping

To **RECEIVE** update from Cllr Holman/Cllr Jannaway. **RESOLVE** further action if required.

20. Polgooth Playing Field Trust

To **APPROVE** an annual grant of £2029.

21. Affiliation to Cornwall Association of Local Councils and Society of Local Council Clerks

To **CONSIDER** and **APPROVE** the 2021/2022 memberships

22. Chairman's Allowance

To **APPROVE** the Chairman's Annual Allowance of £150 for 2021/2022 as per budget

23. St Mewan PC's Responsible Financial Officer

To re-appoint the Parish Clerk for 2021/2022

24. Council's Internal Auditor

To re-appoint Hudson Accounting for 2021/2022

25. Community Network meetings for St Austell & Mevagissey

To **APPOINT** Cllr/Cllrs to attend quarterly meetings.

26. Climate Change Objective (Standing Agenda Item)

To **RECEIVE** update, **RESOLVE** any further action required, **APPROVE** any associated expenditure.

27. Finance

- a) To **APPROVE** retrospective April 2021 payments (due to 14th April meeting cancelled) previously circulated.
b) To **APPROVE** Vodaphone and Google Direct Debits
c) To **APPROVE** BACS payment of Net Wages, Tax and NI on the 1st month

d) To **RECEIVE** and **NOTE** the bank balances inc petty cash as at 31st March 2021 (previously circulated).

28. Members reports/feedback from training/workshops/meetings/external bodies/matters of interest in the parish.

To **NOTE**.

29. Correspondence received up to time of meeting.

To **NOTE**.

30. Items for Agenda

To **NOTE** any items for the next meeting.

31. Emergency Scheme of Delegation

To **NOTE** decisions taken after the 10th March 2021 Council meeting.

32. Public Bodies (Admission to Meetings) Act 1960

To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item.

33. Allotments

To **RECEIVE** Cllr Mrs Padley and Clerk's report. **RESOLVE** to take any action required.