



ST MEWAN PARISH COUNCIL

Parish address: Kerenza, The Chase, Sticker, St Austell PL26 7HL
Telephone: 07727 603448

27th March 18

To all Members of Council

Dear Sir or Madam,

You are hereby summoned to attend a **Finance, Staffing, General Purposes and Audit Committee Meeting** of the Parish, to be held in **St Marks Church Hall, Sticker** on **Wednesday 4th April 2018** commencing at **7.00pm** for transacting the following business.

Yours faithfully

Wendy Yelland

Mrs W Yelland
Parish Clerk/RFO
E mail: clerk@stmewanparishcouncil.org.uk
Website: www.stmewanparishcouncil.org.uk
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AGENDA

1. **Apologies**
To approve apologies
2. **Declarations of Interest**
3. **Dispensation Requests**
4. **Public Participation**¹
5. **Previous Committee Minutes**
 - a) *To adopt the minutes of the meeting held on the 12th December 17*
 - b) *To adopt the confidential minute at the 4th October 17 Finance Meeting held*
6. **Matters Arising (For reporting and information only) including clerk's report**
7. **Budget against Expenditure Report**
Members to receive Scribe reporting as at 31st March 18 and make recommendation for approval at Full Council. (clerk to report)
8. **St Mewan PC Current and Instant Access Account**

¹ Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The designated time will be 10 minutes and no longer than 5 minutes per person. This time may be extended at the discretion of the Chairman.

Members to approve bank and petty cash as at year end 31st March 18 and make recommendation for approval at Full Council. (clerk to report)

9. Polgooth Playing Fields Trust

a) Members to approve bank as at year end 31st March 18 (clerk to report)

10. Polgooth Play Equipment

To gift all play equipment to Polgooth Playing Fields Trust and make recommendation for approval at Full Council. (clerk to report)

11. Neighbourhood Plan

a) Members to consider hosting renewal of £180.00. Payment from St Mewan PC website allocated budget 18/19.

b) To approve approx. costs of £790.00 + vat for referendum polling cards

12. Financial

a) Payment of accounts as presented

13. Terms of Reference

To review the Committee Terms of Reference and put any recommendations forward to Full Council (prev circulated)

14. Grant Policy

To review the Grant Policy and put any recommendations forward to Full Council (prev circulated)

15. Review of Allotment Fees

To review the current fees for recommendation to Full Council

16. Risk Management Schedule

To review and put any recommendations forward to Full Council (prev circulated)

Press and Public are invited to attend. Meeting are held in public and could be filmed or recorded by broadcasters, the media or members of the public.