



ST MEWAN PARISH COUNCIL

Parish address: Kerenza, The Chase, Sticker, St Austell PL26 7HL
Telephone: 07727 603448

26th June 2019

To all Members

Dear Sir or Madam,

You are hereby summoned to attend the **Finance, Staffing, GP and Audit Committee Meeting** of the Parish, to be held in **Trewoon Village Hall** on **Wednesday 3rd July 2019** commencing at **7.00 pm** for the purpose of transacting the following business.

Yours faithfully

Wendy Yelland

Mrs W Yelland
Parish Clerk/RFO
E mail: clerk@stmewanparishcouncil.org.uk
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AGENDA

1. **Election of Chairman 2019/20**
2. **Election of Vice-Chair 2019/20**
3. **Apologies**
4. **Declarations of Interest**
5. **Dispensation Requests**
6. **Public Participation ¹**
7. **Committee Meeting Minutes**
To approve the minutes of the meeting held on 30th October 2018
8. **Matters Arising (information only)**
9. **Payments**
 - a) To authorise any urgent payments

¹ Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The designated time will be 10 minutes and no longer than 2 minutes per person. This time may be extended at the discretion of the Chairman.

10. Financial Risk Assessment 2019/2020

Members to review the FRA as previously circulated and make any recommendations to Full Council

11. Internal Control Check and Bank Balances

- a) To receive Quarter 1 report (1st April – 30th June 2019)
- b) To approve bank balances inc petty cash as at 30th June 2019

12. Budget Monitoring

- a) To receive Quarter 1 April 2019– June 2019 expenditure against budget and consider approval of financial reporting

13. Correspondence (Information only and consider any items to future agenda)

14. Public Bodies (Admission to Meetings) Act 1960.

To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item.