



# ST MEWAN PARISH COUNCIL

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28<sup>th</sup> January 2021

## TO ALL MEMBERS OF THE POLGOOTH PLAYING FIELDS TRUST COMMITTEE

I hereby give notice that the **Polgooth Playing Fields Trust Meeting** of St Mewan Parish Council will be held on **Wednesday 3rd February 2021, Remotely via ZOOM**, commencing at **20.00pm**

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Any member of the public wishing to attend this meeting or to speak should obtain a password from the clerk no later than **12.00pm** on the **3rd February 2021** using the email address or contact number above.

**For security reasons no person will be admitted to the meeting without prior notification to the clerk they wish to attend.**

Yours faithfully

*Wendy Yelland*

Wendy Yelland, Parish Clerk/RFO

**Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.**

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## AGENDA

### 1. Persons Present/Apologies

To **NOTE** persons, present and **RECEIVE** apologies for absence.

### 2. Declarations of Interest from Members / Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor Code of Conduct 2012 if appropriate.

### 3. Public Participation

To **RECEIVE** comments from members of the public. This provides an opportunity for members of the public to comment on items on the agenda as per Standing Orders or otherwise considered at the Chairman's discretion. Maximum time allowed will total 10 minutes/2 mins per person.

### 4. Polgooth Playing Field Trust Meeting: Minutes 26<sup>th</sup> February 2020

To **RESOLVE** that the above Minutes of the Playing Field Meeting of St Mewan Parish Council having been previously circulated, be taken as read, approved and signed. To **NOTE** any matters arising from the Minutes.

## 5. Clerks Report

## 6. Polgooth Playing Fields

- a) To **RECEIVE** Chairman's report read in conjunction with the council's Biweekly Play Inspection report carried out on play equipment and ancillary items.
- b) To **DISCUSS** and **RESOLVE** repair or renewal of play equipment. **APPROVE** associated expenditure making a recommendation to Full Council.
- c) To **DISCUSS** additional picnic bench seating. **RESOLVE** to purchase and **APPROVE** associated expenditure making a recommendation to Full Council.
- d) To **RESOLVE** an approximate date for annual cleaning of play equipment. To be carried out within the recommended guidelines. **APPROVE** any associated expenditure.

## 7. Fence Repairs/Renewal

To **RECEIVE** quotations to renew post and rail fencing which separates the playing field and footpath 419/2/1. **RESOLVE** to renew and **APPROVE** associated expenditure.

## 8. Correspondence received up to time of meeting (previously circulated and for information only)

To **NOTE**.

## 9. Items to agenda for next Playing Field meeting.

To **NOTE**.