 ST MEWAN PARISH COUNCIL

 Parish Clerk: Wendy Yelland (CiLCA)

 Kerenza

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 5th September 2019

**TO ALL MEMBERS OF THE COUNCIL**

I hereby give notice that the Ordinary Council Meeting of St Mewan Parish Council will be held on **Wednesday 11th September 2019 at St Marks Church Hall, Sticker commencing at 7.00pm.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours faithfully

Wendy Yelland

Wendy Yelland, Parish Clerk/RFO

**Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.**

**AGENDA**

1. **Persons Present/Apologies**

To **NOTE** persons, present and **RECEIVE** apologies for absence.

1. **Declarations of Interest from Members / Dispensations**

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor Code of Conduct 2012 if appropriate.

1. **Council Meeting: Minutes 24th July 2019**

To **RESOLVE** that the above Minutes of the Meeting of St Mewan Parish Council having been previously circulated, be taken as read, approved and signed. To **NOTE** any matters arising from the Minutes.

1. **Public Participation**

To **RECEIVE** comments from members of the public. This provides an opportunity for members of the public to comment on items on the agenda as per Standing Orders or otherwise considered at the Chairman’s discretion. Maximum time allowed will total 10 minutes/2 mins per person.

1. **Cornwall Councillor’s Report**

To **NOTE** a report from the Cornwall Councillor.

1. **Clerk’s Report**

To **NOTE** the content of the clerk’s report

1. **Committee Meeting Minutes (prev circulated).**

To **NOTE** any recommendations made therein: -

1. Planning 28th August 2019
2. **St Stephens Rd, Sticker**

To **RECEIVE** an update from Highways (previously circulated), **DISCUSS** and **RESOLVE** a course of action. To **APPROVE** any necessary expenditure if appropriate.

1. **Trewoon Village – Heavy Vegetation from Railway Bridge to Bus Stop**

To **RECEIVE** an update from Highways, Cornwall Cllr Mackrory and contractor, **DISCUSS** and **RESOLVE** a course of appropriate action. To **APPROVE** any associated expenditure.

1. **Sticker Car Park**

 **UPDATE:** Traffic Parking Regulations Order Working Party

 To **RECEIVE** a request to reserve spaces for a Community Project, **DISCUSS** and **RESOLVE** to

 respond accordingly.

1. **Trewoon Support Fund**

To **CONSIDER** a request for a seat to be placed in Trewoon (The Beacon) in memory of Mr L Budge, **DISCUSS** and **RESOLVE** how best to proceed. To **APPROVE** associated expenditure.

1. **Bus Stop at Griggs Crossroads**

To **RECEIVE** a quotation for replacement glass panel. To **APPROVE** expenditure (Amenities Budget)

1. **Traffic Review in Hewaswater**

To **RECEIVE** a request from the Hewaswater Action Group regarding their traffic study report (previously circulated). **DISCUSS** and **RESOLVE** a course of action if appropriate.

1. **Planting of 100 Spring Bulbs by the WI**

To **APPROVE** volunteer planting by Cllr Mrs Mitchell and Cllr Mrs Padley (adjacent to Sticker Activity Park entrance).

1. **Wildflower Verge Planting**

To **RECEIVE** member information as a suggested course of action, **DISCUSS** and **RESOLVE** how best to proceed. To **APPROVE** any associated expenditure.

1. **New** **Waste Recycling** **Bins in Polgooth and Trewoon**

To **APPROVE** additional cost of emptying at £2.50 each (Amenities Budget)

**NOTE:** Cllr Mrs Padley and Mr Padley volunteering to take responsibility for the new bin in Sticker AP.

1. **Dog Field Waste Bins**

To **DISCUSS** relocating larger bin Glenleigh end to top entrance and site spare red bin at the bottom end. **RESOLVE** and **APPROVE** additional expenditure if **AGREED** of relocating and an additional cost of £2.50/week to empty.

1. **St Mewan Parish Council Newsletter**

To **CONSIDER** a request from a business outside of the Parish who wishes to advertise, **DISCUSS** and **RESOLVE** to respond accordingly.

1. **Notice Boards in Trewoon**

To **CONSIDER** a request to display the Parish Council newsletter in two redundant notice boards. **DISCUSS** and **RESOLVE** accordingly. **APPROVE** any associated expenditure.

1. **Notice Board at Trelowth**

To **DISCUSS** a replacement notice board and location. **RESOLVE** how best to proceed.

1. **90 Day Consultation - BT Payphone kiosk removal in Polgooth**

To **DISCUSS** and **RESOLVE** any action to **RESPOND** if appropriate.

1. **Council Procedures**

To **REVIEW** and **APPROVE** council’ current procedures on handling correspondence.

1. **SLCC Regional Training Seminar at China Fleet**

To approve Clerk’ attendance Wednesday 13th November 19

1. **Appointment to Cornwall Council’s Standards Committee**

To **DISCUSS** any interest shown and **RESOLVE** to appoint member/clerk to apply

1. **External Auditor PKF Littlejohn LLP**

To **RECEIVE** the Notice of Conclusion of Audit 2018/2019 dated 31st July 19 and **APPROVE** publication.

1. **Planning Application Number PA17/02093**

To **RESOLVE** a new house name ‘The Anchorage’ is acceptable.

1. **Community Governance Review - Thursday 26th September 19 6.30pm for 7.00pm to 9.30pm Council Suite, 39 Penwinnick Road St Austell, PL25 5DR**

To **DISUCSS** attendance as recommended by CALC. **RESOLVE** to nominate one member to speak.

1. **Finance**
2. To **APPROVE** retrospective August 19 payments as per minute no: OC85/19.
3. To **RECEIVE** and **NOTE** the bank balances inc petty cash as at 31st August 19.
4. To **AUTHORISE** September payments as presented for BACS transfer
5. **St Mewan and Rosehill Speed Activation Devices**

To **RECEIVE** data reports to **NOTE.**

1. **Members reports/feedback from training/workshops/meetings/external bodies/matters of interest in the parish**

To **NOTE** any reports.

1. **Correspondence received up to time of meeting (previously circulated and for information only)**

 To **NOTE.**

1. **Items for agenda: 9th October 2019**

To **NOTE** any items for the next Council meeting.

1. **Public Bodies (Admission to Meetings) Act 1960**

To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item.

1. **Confidential**
2. To **RECEIVE** tendersfor Trewoon wall site visits, **DISCUSS** and **RESOLVE** how best to proceed.
3. Land in Sticker, **DISCUSS** and **RESOLVE** appropriate action. **APPROVE** any associated expenditure.