



ST MEWAN PARISH COUNCIL

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6th February 2020

TO ALL MEMBERS OF THE COUNCIL

I hereby give notice that the **Ordinary Council Meeting** of St Mewan Parish Council will be held on **Wednesday 12th February 2020** at **St Marks Church Hall, Sticker** commencing at **7.00pm**.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours faithfully

Wendy Yelland

Wendy Yelland, Parish Clerk/RFO

Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

AGENDA

1. Persons Present/Apologies

To **NOTE** persons, present and **RECEIVE** apologies for absence.

2. Declarations of Interest from Members / Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor Code of Conduct 2012 if appropriate.

3. Public Participation

To **RECEIVE** comments from members of the public. This provides an opportunity for members of the public to comment on items on the agenda as per Standing Orders or otherwise considered at the Chairman's discretion. Maximum time allowed will total 10 minutes/2 mins per person.

4. Cornwall Councillor's Report

To **NOTE** a report from the Cornwall Councillor.

5. Council Meeting: Minutes 8th January 2020 including Confidential

To **RESOLVE** that the above Minutes of the Meeting of St Mewan Parish Council having been previously circulated, be taken as read, approved and signed. To **NOTE** any matters arising from the Minutes.

6. Clerk's Report

To **NOTE** the content of the clerk's report.

7. Committee Meeting Minutes (prev circulated).

Planning – 9th & 17th January 2020

To **NOTE** any recommendations made therein.

8. Wind Turbine locations in the Parish

To **DISCUSS** information from Clean Earth Energy previously circulated. **RESOLVE** how best to proceed.

9. Highways in the Parish

a) Cllrs Mrs Tarbox & Cllr Mrs Padley reports from the Rural Roads Working Party Group 5/2

b) To **DISUCSS** Trelower Park Home junction (information prev circulated), **RESOLVE** how best to proceed.

c) To **DISCUSS** Hewaswater signage (information prev circulated), **RESOLVE** how best to proceed.

10.Highways Budget Scheme for 2020/21 and 2021/22

To **DISCUSS** Expression of Interest Schemes and **APPROVE** for submission

11.St Mewan Parish Council Action Plan April 2020/2021

To **REVIEW** and **DISCUSS** additional projects, **PRIORITISE** with approximate timescales for delivery. **APPROVE** for publication.

12. Protocol for Marking the Death of a Senior Member of the British Monarchy (previously circulated)

Members to **DISCUSS** the draft protocol to be put in place on the announcement of the death of the Sovereign or member of the Royal Family. **RESOLVE TO ADOPT** and **APPROVE** associated expenditure.

13. Local Maintenance Partnership 2020-2021

To **APPROVE** agreement for signing as previously circulated

14.Footpath 419/35/36

To **RECEIVE** quotation for clearing. **RESOLVE** to approve expenditure if acceptable. Clerk to report on Countryside Access Team information.

15. Verge Cutting Agreement 2020-2021

To **APPROVE** agreement for signing as previously circulated

16.Climate Change Objectives

To **DISCUSS** any updates received. **RESOLVE** to take any action required. **APPROVE** any associated expenditure if appropriate.

17.Digital Mapping

Training feedback from Cllr Holman. **DISUCSS** and **RESOLVE** to consider a policy and appoint Cllrs with delegated authority to manage the software programme.

18. Finance

a) To **APPROVE** the 12th February 2020, pay schedule as presented and **AUTHORISE** payments for BACS transfer

b) To **RECEIVE** and **NOTE** the bank balances inc petty cash as at 31st January 2020

c) To **RECEIVE** and **CONSIDER** any matters arising from Quarter 2 & 3 Internal Control checks carried out by Cllr Holman on the 5/2

19.Members reports/feedback from training/workshops/meetings/external bodies/matters of interest in the parish

20. Correspondence received up to time of meeting (previously circulated and for information only)

To **NOTE**.

21. Items for agenda: 11th March 2020

To **NOTE** any items for the next Council meeting.

22. Public Bodies (Admission to Meetings) Act 1960

To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item.

23. Confidential

a) Wildflower Planting – To **RECEIVE** quotations from contractors, **RESOLVE** to appoint contractor if appropriate. **APPROVE** associated expenditure.

b) Sticker Car Park – **DISCUSS** information previously circulated. **RESOLVE** further action to proceed.