



ST MEWAN PARISH COUNCIL

Parish Clerk: Wendy Yelland (CILCA
Kerenza

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18th March 2020

TO ALL MEMBERS OF THE COUNCIL

I hereby give notice that an **Extra Ordinary Council Meeting** of St Mewan Parish Council is called by **Cllr John Kneller Chairman of the Parish Council** and will be held on **Monday 23rd March 2020** at **Sticker Car Park** commencing at **6.00pm**.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours faithfully

Wendy Yelland

Wendy Yelland, Parish Clerk/RFO

Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

AGENDA

1. Persons Present/Apologies

To **NOTE** persons, present and **RECEIVE** apologies for absence.

2. Declarations of Interest from Members / Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor Code of Conduct 2012 if appropriate.

3. Public Participation

To **RECEIVE** comments from members of the public. This provides an opportunity for members of the public to comment on items on the agenda as per Standing Orders or otherwise considered at the Chairman's discretion. Maximum time allowed will total 10 minutes/2 mins per person.

4. Extra Ordinary Council Meeting: 4th July 2019

To **RESOLVE** that the above Minutes of the Meeting of St Mewan Parish Council having been previously circulated, be taken as read, approved and signed. To **NOTE** any matters arising from the Minutes.

5. Covid 19 Virus

- a) To **APPROVE** that the Council delegates authority to the Clerk in consultation with the Chairman and Vice Chairman to take any actions necessary with associated expenditure to protect the interests of the community and ensure council business continuity during the period of the pandemic Coronavirus during any period of restricted activity declared by the Government informed by consultation with the members of the council remotely/virtual when appropriate.
The delegation does not extend to Council matters set in statute.
- b) To **APPROVE** the cancellation of all Council meetings thereafter this meeting including the suspension of the Annual Parish Assembly on the 8th April 2020 until further notice.
- c) TO **APPROVE** the following amendment to the Council's Financial Regulations Expenditure: -

4.1 on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget. This authority is to be determined by:

- the council for all items over £5000.00
- a duly delegated committee of the council for items specified within the annual budget or:
- the Clerk/RFO in conjunction with Chairman of Council or Chairman of the appropriate committee, for any items below £5000.00 to facilitate the day to day operation of the council. The Clerk/RFO in conjunction with Chairman of Council or Chairman of the appropriate committee, for any emergency items below £5000.00

4.5 In cases of extreme risk to the delivery of council services, the clerk may authorise revenue expenditure on behalf of the council which in the clerk's judgement it is necessary to carry out. Such expenditure includes repair, replacement or other work, whether or not there is any budgetary provision for the expenditure, subject to a limit of £5000.00 The Clerk shall report such action to the chairman as soon as possible and to the council as soon as practicable thereafter.

6. Planning

To **CONSIDER** and **APPROVE** the recommended process of all planning applications via telephone conference.