



ST MEWAN PARISH COUNCIL

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2nd July 2020

TO ALL MEMBERS OF THE COUNCIL

I hereby give notice that an **Ordinary Council Meeting** of St Mewan Parish, to be held **Remotely**, will be on **Wednesday 8th July 2020** commencing at **7.00pm**.

All Members of the Council are hereby summoned to attend a **Virtual Meeting** via **ZOOM**, for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Any member of the public wishing to attend this meeting or to speak should obtain a password from the clerk no later than 12.00pm on the 8th July 2020 using the email address or contact number above.

For security reasons no person will be admitted to the meeting without prior notification to the clerk they wish to attend.

Yours faithfully

Wendy Yelland

Wendy Yelland, Parish Clerk/RFO

Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

AGENDA

1. Persons Present/Apologies

To **NOTE** persons, present and **RECEIVE** apologies for absence.

2. Declarations of Interest from Members / Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor Code of Conduct 2012 if appropriate.

3. Public Participation

To **RECEIVE** comments from members of the public. This provides an opportunity for members of the public to comment on items on the agenda as per Standing Orders or otherwise considered at the Chairman's discretion. Maximum time allowed will total 10 minutes/2 mins per person.

4. Council Meeting: Minutes 3rd June 2020

To **RESOLVE** that the above Minutes of the Meeting of St Mewan Parish Council having been previously circulated, be taken as read, approved, and signed. To **NOTE** any matters arising from the Minutes.

5. Clerk's Report

To **NOTE**

6. Covid 19 - Playing Field Risk Assessments carried out on the 2nd July 2020 under Emergency Scheme of Delegation

To **RECEIVE** a report from Chairman. To **APPOINT** Cllrs to check on erected signage

7. Highways Expression of Interest Scheme (previously circulated)

- a) To **RESOLVE** the priority order for schemes in the parish
- b) To **CONSIDER** contribution from parish funding to ensure schemes to go ahead. **RESOLVE** how best to proceed

8. Grants/Donations

- a) To **CONSIDER** a grant application from Sticker AFC

9. Allotments/Community Garden Space in the Parish

- a) To **RECEIVE** a site visit report from Cllr Mrs Padley and Clerk re Trewoon Allotments. **RESOLVE** to take any action required.
- b) To identify additional Allotment/Community Garden space in the Parish and **RESOLVE** how best to proceed.

10. Tree maintenance in the Parish

- a) The Goffin - Resident request for further boundary tree works (footpath 419/2/1)
- b) The Goffin - To **CONSIDER** tree branch overhanging on footpath 419/2/1 and property Fairways, **APPROVE** any associated expenditure necessary

11. CC Grass Cutting Agreement

Clerk to update and **APPROVE** to re-sign

12. Community Network Panel Meetings

To **APPOINT** Cllr/s to represent St Mewan Parish Council

13. Climate Change Objective

- a) To **APPROVE** draft Action Plan prepared by Cllr Holman. To **RESOLVE** and take any action required. **APPROVE** any associated expenditure if appropriate

14. Digital Mapping

- a) To **RECEIVE** update on merge with website and **APPROVE** any associated expenditure required
- b) To **APPROVE** draft policy, prepared by Cllr Holman for delegated Cllrs enabling access to management software.

15. Neighbourhood Plan

To **CONSIDER** how effective The St Mewan Neighbourhood Development Plan is in current planning policies. **RESOLVE** how best to proceed.

16. SLCC Membership

To **APPROVE** membership for 2020/2021

17. Website

To **CONSIDER** and **APPROVE** additional training

18. Finance

- a) To **APPROVE** the 8th July 2020, pay schedule as presented and **AUTHORISE** payments for **BACS** transfer (previously circulated electronically)

b) To **RECEIVE** and **NOTE** the bank balances inc petty cash as at 30th June 2020 (previously circulated electronically)

19. Correspondence received up to time of meeting

To **NOTE**.

20. Emergency Scheme of Delegation

To **NOTE** decisions made from the 29th May 2020

21. Items for Agenda

To **NOTE** any items for the next meeting

22. Public Bodies (Admission to Meetings) Act 1960

To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item.

23. Confidential

To **CONSIDER** advice previously circulated and **RESOLVE** how best to proceed