



ST MEWAN PARISH COUNCIL

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6th August 2020

TO ALL MEMBERS OF THE COUNCIL

I hereby give notice that an **Ordinary Council Meeting** of St Mewan Parish, to be held **Remotely**, will be on **Wednesday 12th August 2020** commencing at **7.00pm**.

All Members of the Council are hereby summoned to attend a **Virtual Meeting** via **ZOOM**, for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Any member of the public wishing to attend this meeting or to speak should obtain a password from the clerk no later than **12.00pm on the 12th August 2020** using the email address or contact number above.

For security reasons no person will be admitted to the meeting without prior notification to the clerk they wish to attend.

Yours faithfully

Wendy Yelland

Wendy Yelland, Parish Clerk/RFO

Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

AGENDA

1. Persons Present/Apologies

To **NOTE** persons, present and **RECEIVE** apologies for absence.

2. Declarations of Interest from Members / Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor Code of Conduct 2012 if appropriate.

3. Cllr Vacancy (Trewoon Ward)

- a) Expression of Interest from Mrs Sandra Heyward previously circulated
- b) Members to invite any questions
- c) Members to consider candidate as per co-option procedures

4. Public Participation

To **RECEIVE** comments from members of the public. This provides an opportunity for members of the public to comment on items on the agenda as per Standing Orders or otherwise considered at the Chairman's discretion. Maximum time allowed will total 10 minutes/2 mins per person.

5. Council Meeting: Minutes 8th July 2020

To **RESOLVE** that the above Minutes of the Meeting of St Mewan Parish Council having been previously circulated, be taken as read, approved, and signed. To **NOTE** any matters arising from the Minutes.

6. Committee Meeting Minutes (prev circulated).

To **NOTE** any recommendations made therein.

a) Planning – 16th & 8/7

7. Clean Earth Energy

Members to raise any questions on the information dated 27/7 and 4/8 previously circulated.

8. Clerk's Report

To **NOTE**

9. Highways Budget Scheme

a) Chairman to update members with proposals on village gateways following a meeting held with Cornwall Council, Highways and Clerk. To **DISCUSS** and **CONSIDER** options. **APPROVE** any associated expenditure.

10. Highways Cutting Agreement

- a) To **DISCUSS** and **RESOLVE** action required to the bank on St Stephens Rd, Sticker
- b) To **DISCUSS** and **RESOLVE** action required to the bank on the A3058, Trewoon
APPROVE any associated expenditure for a) & b)
- c) Wildflower planting damage on Truro Rd, Sticker. Clerk to update. **RESOLVE** to **CONSIDER** action

11. Sticker Car Park

- a) To **APPROVE** draft proposal of **(OFF STREET PARKING PLACES) ORDER 2020** previously circulated
- b) To **APPROVE** Cornwall Council's consent as Highway Authority to consult on draft Order
- c) To **RESOLVE** publication of consultation dates
- d) To **APPROVE** local newspaper/s advert and associated expenditure

12. BT Phone Box Removal Consultation in Westbridge Rd, Trewoon

Members to **RESPOND** with options to Agree, Adopt or Object
NB. Two calls per month

13. Trewoon Playing Field Building

To **RECEIVE** quotations for securing building, **RESOLVE** how best to proceed. **APPROVE** necessary expenditure and **APPOINT** contractor

14. Lower Sticker Playing Field Inspection

To **RECEIVE** update and **APPROVE** any associated expenditure necessary

15. Allotments/Community Garden Space in the Parish

- a) Members to **DISCUSS** and **RESOLVE** survey platform to be used. **APPROVE** associated expenditure required.
- b) To **APPROVE** delegated authority to two Cllrs and Clerk to create a survey for publication

16. Tree Maintenance in the Parish

- a) Resident request for branch trimming overhanging garden. **APPROVE** any associated expenditure if required.
- b) Poor pedestrian safety on Trelowth Rd pavement due to low overhanging branches from The Goffin. **RESOLVE** how best to proceed, **APPROVE** any associated expenditure.

17. Dog Waste Bin

To **APPROVE** request for bin to be sited opposite the White Pyramid, Trewoon subject to Highways consent. **APPROVE** associated expenditure for purchase and waste disposal.

18. Democratic Services

Members to receive information from Cornwall Council in response to letter sent. Advice from CALC. **DISCUSS** additional contact name/s to be added to Cornwall Council Planning Portal. **RESOLVE** to respond.

19. Climate Change Objective (Standing Agenda Item)

- a) To **RECEIVE** updates, **RESOLVE** any further action required, **APPROVE** any associated expenditure.

20. Digital Mapping

To **RECEIVE** update on mapping of Parish Footpaths. **APPROVE** any expenditure required.

21. Finance

- a) To **APPROVE** the 12th August 2020, pay schedule previously circulated and **AUTHORISE** payments for **BACS** transfer
- b) To **RECEIVE** and **NOTE** the bank balances inc petty cash as at 31st July 2020 (previously circulated electronically)

22. Members reports/feedback from training/workshops/meetings/external bodies/matters of interest in the parish

To **NOTE**.

23. Correspondence received up to time of meeting

To **NOTE**.

24. Emergency Scheme of Delegation

To **NOTE** decisions taken after the 8th July 2020 Council meeting.

25. Items for Agenda

To **NOTE** any items for the next meeting.

26. Public Bodies (Admission to Meetings) Act 1960

To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item.

27. Confidential

To **CONSIDER** advice and **RESOLVE** how best to proceed.