

# ST MEWAN PARISH COUNCIL

Parish Clerk: Wendy Yelland (CiLCA)

Kerenza

The Chase, Sticker

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## Virtual Ordinary Council Meeting Minutes – 13<sup>th</sup> January 2021

held Remotely via ZOOM at 19.00pm

### OC139/20 Persons Present/Apologies

Cllr Kneller (Chair), Cllr Mrs Tarbox (Vice-Chair), Cllr Mrs Heyward, Cllr Mrs Mitchell, Cllr Mrs Padley, Cllr Mrs Ringrose, Cllr Jannaway, Cllr Spencer, Cllr Wallis

The Chairman welcomed everyone.

**Apologies:** Cllr Passmore and Cllr Holman. Received and duly accepted.

**In attendance:** Wendy Yelland – Parish Clerk

**Public Present:** Mr Tom Maguire and Mr Michael Bunney

### OC140/20 Declarations of Interest from Members / Dispensations

There were no Declarations of Interest.

### OC141/20 Public Participation

Michael Bunney expresses how he wants to stay in touch with parish business.

Tom Maguire wishes to keep up to date with parish news.

### OC142/20 Council Meeting: Minutes: 11<sup>th</sup> November 2020

To **RESOLVED** that the above Minutes of the Meeting of St Mewan Parish Council having been previously circulated, be taken as read, approved, and signed at the next physical meeting. Prop Cllr Mrs Padley, sec Cllr Wallis. There were no matters arising from the Minutes.

### OC143/20 Committee Meeting Minutes (prev circulated).

To **NOTE** any recommendations made therein.

- a) Planning -23<sup>rd</sup> November 2020 and 2<sup>nd</sup> December 2020

### NOTED

### OC144/20 Clerk's Report

FC222/18 – Land at St Stephens Rd in progress

AC27/18 – Asset register in progress

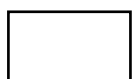
AC41/18 – Parish Council land in progress

OC76/18 – Project list in progress

OC110/18 – Confidential -actioned

OC154/18 – Trewoon Wall. In progress

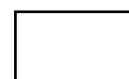
OC164/18 – In progress



OC180/18 – Purchase 2 sets of solar panels. On hold  
 OC185/18 – Confidential in progress  
 OC199/18 – Community Volunteer Award. Cancelled due to Covid 19  
 OC205/18 – Confidential in progress  
 OC60/19 – Sticker Car Park Traffic Parking Orders Consultation ends 13/10/2020  
 OC69/19 – Confidential  
 OC74/19 – St Stephens Rd, speeding issues, in progress  
 OC90/19 – Confidential  
 OC101/19 -Awaiting confirmation of seat location from the family and Imerys permission  
 OC110/19 – Notice Board at Trelowth – in progress  
 OC132/19 – Awaiting response from Highways re MA Grigg Ltd proposal  
 OC163/19 – Awaiting delegation of other members when appropriate  
 OC172/19 – Clerk to report postage costs for Newsletter– not actioned  
 OC180/19 – Confidential – in progress  
 OC192/19 – VE day clerk to report cancelled due to Covid 19  
 OC200/19 – Confidential in progress  
 OC214/19 – Little Lane footpath – Volunteer poster for 28<sup>th</sup> March  
 OC216/19 – Climate Change – in progress  
 OC217/19 – Digital mapping in progress  
 OC240/19 – Parish Volunteer cancelled due to Covid 19  
 OC241/19 – Waste bin on Trelowth Rd – ordered. Scheduled for delivery October 2020  
 OC242/19 – Tour of Britain celebratory event in Trewoon cancelled due to Covid 19  
 OC12/20- Volunteers in the Parish – Council to agree a date to agenda this item  
 OC28/20 – Cllr Wallis Tree survey  
 OC31/20 – Climate Change Objectives – in progress  
 OC33/20 – Review of Neighbourhood Plan in progress  
 OC50/20 – Highways Scheme - Completed  
 OC51/20 a) Awaiting permissions from Highways re A3058 bank  
           b) Letter and invoice sent to P & L Transfer contractor for Wyldecrest Park Homes for damage to  
 wildflower planting on Truro Rd, Sticker. In progress  
 OC56/20 Allotment Survey – completed by working party. In progress  
 OC58/20 Dog waste bin in Trewoon. Awaiting permissions from Highways.  
 OC59/20 Democratic Services – Awaiting response from CC  
 OC82/20 – Allotments in progress  
 OC100/20 – Spring planting by St Austell Rotary completed  
 OC101/20 – ‘White Paper’ planning consultation completed  
 OC103/20 – Remembrance Service Wreath  
 OC104/20 – Trewoon Littler Pick Equipment – to collect  
 OC105/20 – Emailed Community Fibre Partnership with Openreach  
 OC106/20 – Emailed Highways in the Parish  
 OC116/20 – E mailed Confidential matter  
 OC124/20 – Management of Waste completed  
 OC125/20 – Dog Waste Bin in Tyshute Lane completed  
 OC126/20 – Asset labels delivered  
 OC127/20 – Wildflower Planting in the Parish – Cllr Wallis  
 OC128/20 – Posters and Stickers delivered  
 OC138/20 – Confidential

#### Covid 19

A second parish council leaflet drop to all residents carried out by volunteer groups and completed by the 10<sup>th</sup> of January 2021.



The clerk has received five support requests to date.

### Parking Issues at Trelowth, Polgooth

Regular correspondence (with attached images of offending vehicles) from resident re inconsiderate parking at Trelowth layby making it difficult for vehicles to access her property. Devon & Cornwall Police has suggested the resident continues to email the Parish Council.

Resident has raised an issue with Cllr Mrs Heyward of inconsiderate parking preventing safe access or egress to the lane leading to her property, Tremount at Trelowth

The access is from the lay by which is now being used as a parking bay. This is causing problems, evenings and weekends are particularly bad. There is a suggestion of double yellow lines either end of the layby, however that will only move the problem elsewhere. The TRO for double yellow lines will not, if agrees come into force for maybe 2 years, is very expensive, cannot be reversed without considerable added expense and may not solve the problem.

A PCSO came and spoke to the resident who was experiencing difficulties, and by their presence it seemed to have an effect for a while.

### Footpaths

Hembal Lane – 419/42/1 Gold. Request to Mrs Cllr Heyward if residents can get together to put pebbles to help with surface.

Cllr Kneller – regular motorbike activity on bridleway from Sticker to Pothole. Query Cornwall Council interactive map. Site visit carried out by Cllr Mrs Padley and Cllr Holman

Resident Mr Westaway has kindly cleared Footpath 419/35/1. Cllr Wallis has recently cleared the top part.

Polgooth 419/2/1 – Still obtaining quotes for fencing repair/renewal adjacent to playing field

Resident concerns of diversion of water course by business owner causing issues on the path from Trewoon Playing Fields

Resident concerns with 419/23/2 by way at Tye Farm

**All issues raised to be addressed at the next Rights of Way meeting.**

Resident concerns with beech and brambles 419/34/1 Silver – clerk to report action taken.

Link footpath from Sticker Store to Truro Rd cleared and gritted by contractor.

### Playing Fields

Resident concerns of dogs being exercised in Trewoon Playing Fields

Resident request for reinstatement of dog signs on top gate to Trewoon Playing Fields

Reinstatement of dog sign to garage owner's property near Trewoon Playing Fields

Outcome of straw poll consultation on access to playing fields and open spaces for dog walkers

Reported issues with surface in Trewoon Play Area

**All issues raised to be addressed at the next Playing Field meeting.**

### Open Space in Sticker (namely the Dog Field)

Resident request for minor fencing repair in Sticker.

Request to hardcore/scalping's at both entrances in Sticker – Agenda Rights of Way Meeting

### Environmental

Resident concerns with the volume of sewage being deposited at Wyldecrest Trelower Park with the increase of mobile vans

St Mewan School and resident concerns over Cormacs's proposal to extend the 40mph on the A390

Resident complaint about graffiti on private field signage with dog poo bags being thrown into the field.

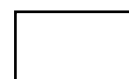
Resident request for a waste bin at the bus stop on Truro Rd

4 resident concerns with lack of grit bins in cul-de sacs in Polgooth and Sticker – Clerk to update

Thank you from the Trewoon Tidy Campaigners for the litter pickers and hi vis vests

Thank you for an additional dog waste bin sited on Footpath 419/6/4

Thank you for Footpath 419/35/1 clearance.



The Chairman asks members if they see parish council observations on village Facebook pages to sign post residents to the clerk's email. This will ensure there is an audit trail on a list of actions that may need to be taken. Statement to this effect to be published on the website and Facebook.

The clerk expressed how she is unable to resolve the ongoing resident complaints of inconsiderate parking at Trelowth layby preventing access to her property. Members suggested the resident puts out traffic cones and writes to her local MP.

#### **OC145/20 Budget 2021/2022 (previously circulated with briefing report)**

Discussion took place on the proposed budget, EM reserves and Community Benefit Funds, prepared by the clerk for 2021/2022

It was

**RESOLVED** to approve the annual budget of £76730.00. Prop Cllr Kneller, sec Cllr Mrs Ringrose

#### **OC146/20 Precept 2021/2022 (previously circulated with briefing report)**

Wide range of discussion took place with a recommendation in the clerk's report for council to consider not increasing the parish precept for the forthcoming financial year. The budget has included the additional new waste management contract costs, associated Cornwall Council Service Level Agreement costs at Sticker Car Park, and all other delivery of services still maintained in the Parish with no impact/reduction on the council's level of reserves. Members do have concerns that without a small percentage increase as per Cllrs training of Roles and Responsibilities on Budget and Precept it could leave future years difficult to sustain the delivery of services without having a big impact on the precept which affects the parishioner. However, members did agree it has been a difficult year financially for many and with no immediate recovery in the foreseeable future, therefore it was agreed the parish council would not increase the precept for one year due to the mitigating circumstances of Covid 19 affecting the economy.

It was

**RESOLVED** to set the parish precept at £70324.00 for 2021/2022. Prop Cllr Kneller, sec Cllr Jannaway. All agreed. **Action: Clerk to submit to Cornwall Council.**

**Note:** Total: £61.81 per annum to parishioners. The increase of 61p per annum to the electorate is due to Cornwall Council reducing the base rate by 1.02%.

#### **OC147/20 Wildflower Planting in the Parish**

Cllr Wallis in conjunction with Cllr Spencer has investigated possible areas in the Parish for more wildflower planting. 4 in Trewoon, 2 in Sticker/Hewaswater and 3 in Polgooth. Cllr Spencer commented on how challenging it is to come up with suitable areas in Polgooth due to mainly the shaded areas of acceptable locations.

It was

**RESOLVED** to accept the proposed areas and to obtain a quotation from the contractor. **Action: Cllr Wallis in conjunction with the clerk to prepare a brief for the contractor. Report back to Full Council with costings.** Prop Cllr Kneller, sec Cllr Mrs Tarbox.

#### **OC148/20 Public Consultation Standards Matter in Public Life**

Brief discussion took place and

It was

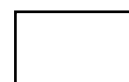
**RESOLVED** no comments to be submitted. Prop Cllr Kneller, sec Cllr Jannaway.

#### **OC149/20 We're Watching You Dog Fouling Campaign**

The council are now in receipt of 20 glow in the dark posters and 10 stickers for waste with the Parish Council logo printed. It was agreed posters need to go up in Sticker Open Space, namely the dog field, Sticker Activity Park and all other Open Spaces and Playing Fields in the Parish.

It was

**RESOLVED** the clerk contacts the residents with local knowledge on where regular fouling is taking place and associated expenditure for securing the posters. Prop Cllr Wallis, sec Cllr Spencer. **Action: Clerk**



**OC150/20 Grants/Donations**

a) It was

**RESOLVED** to grant Sticker Memory Cafe £402.70 as requested. Prop Cllr Mrs Tarbox, sec Cllr Kneller.

b) It was

**RESOLVED** not to support True Butterflies Support Group on this occasion. Prop Cllr Mrs Tarbox, sec Cllr Spencer.

**OC151/20 Arnold Baker on Local Council Administration 12<sup>th</sup> Addition**

It was

**RESOLVED** to purchase. Prop Cllr Mrs Ringrose, sec Cllr Mrs Tarbox. **Action: Clerk**

**OC152/20 Climate Change Objective (Standing Agenda Item)**

Nothing to report.

**OC153/20 Digital Mapping**

The clerk confirmed to Cllr Jannaway that Footpath Number 419/31/1 is a GOLD. Cllr Jannaway to contact Pear.

It was

**RESOLVED** that the associated expenditure for the integration is approved and the lframes are emailed to the clerk in order for Vision ICT to upload. Prop Cllr Kneller, sec Cllr Mrs Tarbox. **Action: Cllr Jannaway in conjunction with the clerk.**

**OC154/20 Finance**

a) It was

**RESOLVED** to **APPROVE** the retrospective 9<sup>th</sup> December and proposed 13<sup>th</sup> January 2020, pay schedule previously circulated and **AUTHORISE** payments for BACS transfer. Prop Cllr Kneller, sec Cllr Mrs Mitchell. **Action: Clerk**

b) The bank balances inc petty cash as at 30<sup>th</sup> November and 31<sup>st</sup> December 2020 were noted.

<b>Income: 2015.04</b>	<b>Expenditure: 16227.00</b>
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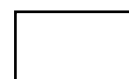
**OC155/20 Members reports/feedback from training/workshops/meetings/external bodies/matters of interest in the parish**

Cllr Kneller – At short notice, a meeting was requested by Network Rail on Tuesday 12<sup>th</sup> January 2021 regarding an impressive major project scheduled 24<sup>th</sup> of Feb - 6<sup>th</sup> March 2021 to totally replace the railway bridge. Also in attendance was Cllr Mrs Tarbox and the Clerk.

The plan is to close the road at the bridge on the A3058 whilst replacement takes place.

They will use self-propelled modular transporters, erect the bridge at Blackpool Dryers and drive it onto the A3058. Consultation will take place with residents as the A3058 will be closed for 10 days. There are authorised diversion routes, rail replacement for buses, night-time working and NR will endeavour to mitigate noise, dust, safety and Covid issues which would be expected from this company. The team will be staying in St Austell and working in a Covid secure manner when on site. Network Rail are keen to consult with residents in Trewoon and will also issue a press release. The clerk received confirmation today that Network Rail will be publishing an online meeting date with an opportunity for residents to join in. A suggestion that a hard copy with all relevant information could be sent to Sally Bourton at Trewoon Post Office for residents who have no access to internet. The parish council will also publish on the website and Facebook. During night-time working they will be mitigating the reversing noises of lorries to white light and have instructed staff not to shout or use foul language.

Cllr Kneller – With the road and pedestrian footway closing a request was made to Network Rail to share their plan. Reflecting after the meeting with a long lorry detour, people living East of the bridge wanting to go West are likely to travel up Trevanion Rd and all living East will be using the same narrow access rd. To go back to Network Rail asking how they are likely to mitigate these traffic issues on this narrow access rd.



With the A3058 being closed, to ask Network Rail if they would consider cutting back and weed kill the heavy vegetation on the A3058 bank whilst the road is closed in preparation for the flower planting project the community so desperately want. This would be a kind gesture to the community for the inconvenience. Members felt that perhaps Network Rail could also consider contributing towards the planting of the bank. Cllr Mrs Padley – several residents are concerned with a lot of people out of the village travelling into Sticker and parking at Sticker Open Space, namely the Dog Field and Sticker Activity Park just to exercise their dogs. They should not be travelling during lockdown. The Chairman suggests if residents think vehicles are out of parish then they should report it to Devon and Cornwall Police as the PC have no powers to enforce. Cllr Wallis suggests a polite sign could be considered.

Cllr Mrs Ringrose – Resident request to trim back the brambles at Trelowth bus stop.

Cllr Mrs Heyward – The Community Food Larders provided over 200 families last week with deliveries into the Parish of St Mewan. Sadly, the need is now reaching across all layers of society so if members know of anyone who may benefit please signpost them to her. Cllr Kneller offered his and his son's support to assist in deliveries for Cllr Mrs Heyward

### **OC156/20 Correspondence received up to time of meeting**

Emails: -

17<sup>th</sup> Nov

1. Volunteer Cornwall Covid 19 update
2. Weekly Planning & Decision Lists 12/11
3. CALC Briefing on Skate Parks
4. CC Town & Parish Council Covid update
5. CC Precept Letter
6. Tregorrick Solar Farm follow up
7. NALC Bulletin
8. NALC Rebuilding Communities
9. The Rural Bulletin

18<sup>th</sup> Nov

10. Cormac Higher Trehwhiddle Extension of 40mph Public Consultation
11. CC Climate Change Working Group
12. CC Community Governance Review Changes

26<sup>th</sup> Nov

13. Weekly Planning & Decision Lists 26/11

27<sup>th</sup> Nov

14. CC AONB Management Plan Survey

30<sup>th</sup> Nov

15. CC Parish & Town Council Covid 19 update
16. CC Voluntary and Community Sector Covid 19 update
17. CC Updates on Covid 19
18. NALC Chief Exec Bulletin

1<sup>st</sup> Dec

19. CC Cornwall Re-opening safely

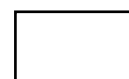
3<sup>rd</sup> Dec

20. CC Highways Budget Scheme update
21. Rural Service Network Bulletin
22. CC Climate Change Working Group Meeting Notes
23. Weekly Planning & Decision Lists 3/12

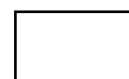
4<sup>th</sup> Dec

24. Vision ICT Newsletter
25. CC Community Network Highways Scheme update

14<sup>th</sup> Dec



26. Cornwall Council Covid 19 update
  27. NALC Bulletin
  28. CC Covid 19 update
  29. NALC Future of Play
  30. The Rural Bulletin
  31. Citizens Advice Winter Newsletter
  32. Planning – Felling of trees after planning refusal at Hembal Lane Trewoon
  33. NALC Community Business
  34. Volunteer Cornwall COVID-19 19 update
  35. Weekly Planning & Decision Lists 10/12
  36. CALC Local Council Funding follow up meeting 2021
  37. CC Voluntary & Community Sector update
  38. CC Town & Parish Council update
  39. NALC Chief Exec Bulletin
  40. CC response to Covid 19
  41. Came & Company Seasons Greetings
- 17<sup>th</sup> Dec
42. Volunteer Cornwall Covid 19 update
  43. Weekly Planning and Decision Lists 17/12
- 21<sup>st</sup> Dec
44. CC Local Government Finance Settlement
  45. CC Network Scheme – additional scheme
  46. NALC Chief Exe Bulletin
  47. Casual Vacancy
  48. CC Town & Parish Council Covid 19 update
  49. Christmas, Cornwall & Covid
- 22<sup>nd</sup> Dec
50. CALC Christmas update
  51. Highways and Environment update
- 4<sup>th</sup> Jan
52. CC Covid update New Year
  53. Weekly Planning & Decision Lists 30/12
  54. Hewaswater Community Group Newsletter
  55. Weekly Planning & Decision Lists 23/12
  56. Rural Bulletin 23/12
  57. NALC Coronavirus update
  58. The Rural Bulletin 15/12
  59. Scribe newsletter
  60. CC Election Recharges increase
- 5<sup>th</sup> Jan
61. CALC FAQ 14 Briefing on new lockdown
  62. Volunteer Cornwall Covid19 Briefing update
- 7<sup>th</sup> Jan
63. CC Covid 19 Facebook Live Event
  64. Weekly Planning & Decision Lists 7/1
  65. CC A new lockdown in Cornwall
- 12<sup>th</sup> Jan
66. NALC Open letter to all Cllrs
  67. NHP 2021 Consultant
  68. Virtual Cllr Fair Event 16<sup>th</sup> January 2021



69. The Rural Bulletin

13<sup>th</sup> Jan

70. CALC – email from NALC confirming the May elections will be going ahead

71. Request from retired teacher to support parent and children FOC via virtual meeting and request Parish Council to support with Key Stage Workbooks.

### **OC157/20 Items for February Meeting**

Cllr Spencer raised Item 71 in correspondence to agenda. The Chairman expressed there are processes and organisations in place who should be majoring this and if the parish council becomes involved, they could be duplicating the process. The PC need to be careful on how they become involved, considering terms of safeguarding and would be best placed signposting her to Volunteer Cornwall or other organisations like Young People Cornwall and St Mewan School.

1. Trewoon Wall
2. Trewoon Notice Board

### **OC158/20 Emergency Scheme of Delegation**

ESD18/20 – Three Food Hampers for Christmas Lights Competition

ESD19/20 – Covid 19 Essential Leaflet Drop to all electorate - 5<sup>th</sup> Jan 2021

**NOTED.**

### **OC159/20 Public Bodies (Admission to Meetings) Act 1960**

To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item. Prop Cllr Kneller, sec Cllr Mrs Tarbox.

The Chairman thanked members of the public for attending.

Mr Maguire and Mr Bunney exited.

The clerk locked the meeting before the Closed Session commenced.

Confidential Minute filed under OC160/20

There being no other business to be transacted the Chairman closed the meeting at 21.29 pm

Signed: .....  
Chairman of Full Council

Date: .....

### **Full Council Members**

Cllr Kneller (Chairman)  
Cllr Mrs Tarbox (Vice-Chair)  
Cllr Mrs Heyward  
Cllr Mrs Mitchell  
Cllr Mrs Ringrose  
Cllr Mrs Padley  
Cllr Jannaway  
Cllr Spencer  
Cllr Holman  
Cllr Wallis  
Cllr Passmore

