

# ST MEWAN PARISH COUNCIL

Parish Clerk: Wendy Yelland (CiLCA)

Kerenza

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## Virtual Ordinary Council Meeting Minutes – 10<sup>th</sup> February 2021 held Remotely via ZOOM at 19.00pm

### OC161/20 Persons Present/Apologies

Cllr Kneller (Chair), Cllr Mrs Tarbox (Vice-Chair), Cllr Mrs Heyward, Cllr Mrs Mitchell, Cllr Mrs Padley, Cllr Mrs Ringrose, Cllr Holman, Cllr Wallis

The Chairman welcomed everyone.

**Apologies:** Cllr Jannaway, Cllr Spencer, Cllr Passmore. Received and duly accepted.

**In attendance:** Wendy Yelland – Parish Clerk

**Public Present:** Mr Tom Maguire and Mr Michael Bunney

### OC162/20 Declarations of Interest from Members / Dispensations

There were no Declarations of Interest.

### OC163/20 Public Participation

Michael Bunney has noted on social media there is a speeding traffic campaign started by the residents of Trewoon and he has been in touch with Cornwall Cllr Bob Egerton who was involved with the speed cameras now erected in Grampound. Michael Bunney has some very helpful advice on costings and is happy to share this with the parish at an appropriate time on the agenda.

Tom Maguire wishes to keep in touch with parish business.

### OC164/20 Council Meeting: Minutes: 13<sup>th</sup> January 2021

It was

**RESOLVED** that the above Minutes of the Meeting of St Mewan Parish Council having been previously circulated, be taken as read, approved, and signed at the next physical meeting with an amendment to the date of the pay schedule. Should read 2021. Prop Cllr Mrs Mitchell, sec Cllr Mrs Padley. There were no matters arising from the Minutes.

### OC165/20 Committee Meeting Minutes (prev circulated).

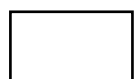
To **NOTE** any recommendations made therein.

- a) Planning -19<sup>th</sup> January 2021
- b) Playing Fields – 3<sup>rd</sup> February 2021
- c) Polgooth Playing Fields Trust – 3<sup>rd</sup> February 2021.

**NOTED.**

### OC166/20 Clerk's Report

FC222/18 – Land at St Stephens Rd in progress



AC27/18 – Asset register in progress  
 AC41/18 – Parish Council land in progress  
 OC76/18 – Project list in progress  
 OC110/18 – Confidential actioned  
 OC154/18 – Trewoon Wall. In progress  
 OC180/18 – Purchase 2 sets of solar panels. On hold  
 OC185/18 – Confidential in progress  
 OC199/18 – Community Volunteer Award. Cancelled due to Covid 19.  
 OC205/18 – Confidential in progress  
 OC60/19 – Sticker Car Park Traffic Parking Orders Consultation ends 13/10/2020.  
 OC69/19 – Confidential  
 OC74/19 – St Stephens Rd, speeding issues, in progress.  
 OC90/19 – Confidential  
 OC101/19 -Awaiting seat location from the family and Imerys permission.  
 OC110/19 – Notice Board at Trelowth – in progress  
 OC132/19 – Awaiting response from Highways re MA Grigg Ltd proposal  
 OC163/19 – Awaiting delegation of other members when appropriate.  
 OC172/19 – Clerk to report postage costs for Newsletter– not actioned.  
 OC180/19 – Confidential – in progress  
 OC192/19 – VE day clerk to report cancelled due to Covid 19.  
 OC200/19 – Confidential in progress  
 OC216/19 – Climate Change – in progress  
 OC217/19 – Digital mapping in progress  
 OC240/19 – Parish Volunteer cancelled due to Covid 19.  
 OC241/19 – Waste bin on Trelowth Rd – ordered.  
 OC242/19 – Tour of Britain celebratory event in Trewoon cancelled due to Covid 19.  
 OC12/20- Volunteers in the Parish – Council to agree a date to agenda this item.  
 OC28/20 – Cllr Wallis Tree survey  
 OC31/20 – Climate Change Objectives – in progress  
 OC33/20 – Review of Neighbourhood Plan in progress  
 OC50/20 – Highways Scheme - Completed  
 OC56/20 - Allotment Survey – completed by working party. In progress  
 OC58/20 - Dog waste bin in Trewoon. Awaiting permissions from Highways.  
 OC82/20 – Allotments in progress  
 OC104/20 – Trewoon Littler Pick Equipment – to collect  
 OC116/20 – Confidential matter  
 OC127/20 – Wildflower Planting in the Parish – Cllr Wallis  
 OC138/20 – Confidential  
 OC146/20 -Precept acknowledged by Cornwall Council.  
 OC147/20 – Wildflower planting. Awaiting quotations  
 OC149/20 We're Watching You Dog Fouling Campaign posters and bin sticker. In consultation with residents who are aware of hotspots and will erect.  
 OC153/20 – In progress

#### Covid 19

Four phone calls for support in addition to one requesting home help.

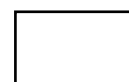
#### Trewoon

Anonymous letters to three residents in Trewoon re keeping their properties tidy.  
 Numerous calls regarding possible breach of Construction Traffic Management Plan on St Mewan Lane.  
 Contacted Cornwall Cllr Dick Cole who spoke with the Chief Executive of Ocean Housing.

#### Sticker

Rubbish being left on the Viridor Wheelie Bin

#### Highways



Requested refill salt bins – not completed. Apologies from Highways confirming their salt bins in the Parish were not showing on their identified list. They have now inspected the sites and updated their register.

Request to Highways for wildflower planting area to be included in the grass cutting agreement. Agreed in principle.

EDG1870 East Public Consultation, Proposal: Cormac Solutions Ltd on behalf of Cornwall Council is inviting comments on a proposal to change the extents of the existing 30/40mph speed limits at Truro Road, St Austell (A390). Awaiting a response from the Engineering Design Group expressing how the parish council are disappointed they have not considered their grave concerns on this proposal. Requested feedback on the level of support they have received. The clerk has passed all details to Cornwall Cllr Dick Cole who is acting on behalf of the Parish Council.

Cllr Mrs Sandra Heyward also disappointed as this affects her ward and has had a meeting with the design team who confirms they are partly governed by the DFT Regulations. Cllr Mrs Heyward expresses how the consultation should have been on moving the 30mph West past St Mewan School. There is a possibility funding could be available when the Local Transport Plan is renewed which would be part of large project funding and could identify a roundabout outside St Mewan School

### **OC167/20 Financial Risk Management Schedule 2020/2021**

The clerk confirmed to Cllr Mrs Padley that signatories would be an agenda item at the Finance meeting scheduled.

It was

**RESOLVED** to adopt the Financial Risk Management Schedule 2020/2021. Prop Cllr Kneller, sec Cllr Holman.

### **OC168/20 Community Benefit Fund Expenditure**

It was

**RESOLVED** approve the purchase of 10 Salcombe benches to match existing, from original supplier for the Playing Fields, and associated expenditure for securing benches and plinths as per recommendation by the Playing Fields Committee. Prop Cllr Kneller, sec Cllr Wallis. **Action: Clerk**

### **OC169/20 Polgooth Playing Field Trust**

It was

**RESOLVED** to approve a grant from the Community Benefit Fund to Polgooth Playing Fields Trust to fund benches and any associated expenditure as per recommendation by the Polgooth Playing Fields Trust meeting. Prop Cllr Kneller, sec Cllr Mrs Tarbox. **Action: Clerk**

Note: The relevant grant will be relevant to the number of benches in Polgooth Playing Fields under minute no: OC168/20.

### **OC170/20 S106 contribution from planning application PA19/06196, St Mewan Lane for off-site Public Open Space in Trewoon Recreational Ground.**

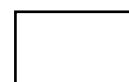
Wide range of discussion took place on the presentation by Cllr Wallis and shared on screen with members. Members agreed the draft plan created shows a Community Garden area with seating, wildflowers, a path, a sculpture of community choice and a dog walking corridor. There are concerns with the dog walking corridor and Cllr Mrs Padley feels strongly that the dog walking corridor must be fenced in a manner that walkers cannot access the play areas and Cllr Holman stressed how it will not become an official right of way. Observations from Cllr Kneller when on site was someone with a dog and child blatantly coming in the top entrance and entering the children's play area with the dog. Dog waste bins either end will need to be considered.

It was

**RESOLVED** the draft plan is published on social media and the council's website inviting comments on the proposals as part of the process for submission. Prop Cllr Kneller, sec Cllr Wallis. **Action: Clerk**

### **OC171/20 Vegetation growth N/S between Sticker Activity Park to Sticker Open Space**

It was



**RESOLVED** to trim back with a flail, hedge trimmer, remove all the sycamore saplings and trim the ivy tree. This would be approx 3ft in width. Council to review on an ongoing basis. Prop Cllr Kneller, sec Cllr Mrs Padley. **Action: Clerk**

#### **OC172/20 St Mewan School/Friends of St Mewan School (PTA)**

Cllr Mrs Tarbox requested this agenda item as she feels strongly that children are falling behind with their education during the pandemic through a lack of resources.

The clerk had spoken with the Head of St Mewan School Elaine Badger who confirmed there is an approximate shortage of 20 laptops and that she would be grateful for any small amount of assistance anyone can offer. Laptops need to have wi-fi, Word and a camera for virtual learning and support. All members unanimously agreed support is also required with the young in the community.

It was

**RESOLVED** to grant the Friends of St Mewan £5000 from the Community Benefit Fund to purchase laptops. Prop Cllr Mrs Tarbox, sec Cllr Holman. **Action: Clerk.**

#### **OC173/20 Traffic and Parking Issues in St Mewan Lane and Trelowth**

Cllr Mrs Tarbox expresses concerns with parking issues in St Mewan Lane which is resulting in the road becoming increasingly dangerous having recently experienced an encounter with another vehicle when coming out of her drive. Members highlighted some solutions to alleviate the problems, however this would not be in the immediate future due to Traffic Regulation Orders required and the cost implications.

The clerk advised members she is still receiving regular emails with photographs of the inconsiderate parking in Trelowth layby. Cllr Mrs Sandra Heyward has also spoken with one of the residents. This is also an issue which cannot be resolved immediately. The clerk recommends that perhaps solutions for both parking issues could be considered for the next round of submissions on the Highways Budget Scheme and when council are able to, a visit to the resident from one/two Cllrs and the clerk. Cllr Holman and Cllr Passmore volunteered. It was

**RESOLVED** to visit when appropriate to. Prop Cllr Kneller, sec Cllr Holman. **Action: Clerk and Cllrs.**

#### **OC174/20 Climate Change Objective (Standing Agenda Item)**

It is difficult at the moment to move forward with the parish council's 'Living Document and Action Plan due to Covid restrictions, however the Community Garden proposals in Trewoon is part of the 'Living Document'.

#### **OC175/20 Digital Mapping**

It was

**RESOLVED** to approve the £350.00 expenditure and a further £50.00 associated expenditure for the completed Iframes from the Community Benefit Fund. Prop Cllr Holman, sec Cllr Mrs Tarbox. **Action: Clerk**

#### **OC176/20 Finance**

a) It was

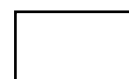
**RESOLVED** to **APPROVE** the 10<sup>th</sup> of February 2021, pay schedule previously circulated and **AUTHORISE** payments for BACS transfer. Prop Cllr Kneller, sec Cllr Mrs Mitchell. **Action: Clerk**

b) The bank balances inc petty cash as at the 31<sup>st</sup> of January 2021 was noted.

<b>Income:</b> 0	<b>Expenditure:</b> 3355.66
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#### **OC177/20 Members reports/feedback from training/workshops/meetings/external bodies/matters of interest in the Parish.**

- Cllr Mrs Tarbox – Gilbert & Goode are renting a field opposite the new development on St Mewan Lane for storage of equipment.
- Clerk- reminder about the Annual Parish Assembly.
- Cllr Kneller – thank you to the clerk for her continued support with some very vulnerable people in the Parish.



**OC178/20 Correspondence received up to time of meeting.**

Emails: -

18<sup>th</sup> Jan

1. Volunteer Cornwall Covid 19 update
2. CALC Local Elections going ahead.
3. Weekly Planning & Decision Lists
4. CALC FAQ16 Meetings & Gatherings
5. Cornwall Council Voluntary & Community Sector
6. Cornwall Council Covid 19 Update
7. NALC Chief Executive Bulletin

20<sup>th</sup> Jan

8. CALC Land Registry Survey and Localism Meet 25/1
9. Community Network Localism Meet 25/1

25<sup>th</sup> Jan

10. Spring Planters and Street Furniture
11. Volunteer at Covid 19 Sites
12. Volunteer Cornwall Covid 19 Update
13. Weekly Planning & Decision Lists 20/1
14. CC Town & Parish Council Covid 19 update
15. NALC Chief Executive Bulletin
16. CC Updates on Coronavirus

29<sup>th</sup> Jan

17. CC AONB Survey Monumental Improvement Survey
18. The Rural Bulletin
19. CALC S137 Expenditure Limit 2021/2022
20. NALC Coronavirus Update
21. Volunteer Cornwall Covid 19 Update
22. Weekly Planning & Decision Lists 27/1
23. CALC FAQ 17
24. Cornwall Council Town & Parish Council Covid 19 update
25. CC Voluntary and Community Sector

1<sup>st</sup> Feb

26. CC Coronavirus Updates

2<sup>nd</sup> Feb

27. Community Network Highway Scheme Update

4<sup>th</sup> Feb

28. Weekly Planning & Decision Lists 4/2
29. EDG1870 Outcome of Consultation at Higher Trehiddle
30. The Rural Bulletin

8<sup>th</sup> Feb

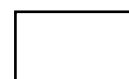
31. Volunteer Cornwall Covid 19 Newsletter
32. CC Town and Parish Council Covid 19 update
33. CC Updates on Covid and Cornwall
34. CALC Briefing Note on FAQ 18, Elections and Timetable

9<sup>th</sup> Feb

35. RCHT Non- Executive Director for Board

10<sup>th</sup> Feb

36. Network Rail Live Recording of Presentation to Local Residents
37. NALC Chief Executive Bulletin
38. Sticker resident requesting salt bin.
39. Polyear Close, Polgooth requesting salt bin – March Agenda.



- 40. CC Covid 19 Winter Grant
- 41. Volunteer Cornwall Cold Weather Guidance
- 42. The Rural Bulletin 9/2
- 43. Highways update on Roadside and Tree Management

**OC179/20 Items for March 2021 Meeting**

- 1. Salt bins

**OC180/20 Emergency Scheme of Delegation**

No decisions taken.

**OC181/20 Public Bodies (Admission to Meetings) Act 1960**

To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item. Prop Cllr Kneller, sec Cllr Mrs Tarbox.

The Chairman thanked members of the public for attending.

Mr Maguire and Mr Bunney exited.

The clerk locked the meeting before the Closed Session commenced.

Confidential Minute filed under OC182/20

There being no other business to be transacted the Chairman closed the meeting at 20.43 pm.

Signed: .....  
Chairman of Full Council

Date: .....

**Full Council Members**

- Cllr Kneller (Chairman)
- Cllr Mrs Tarbox (Vice-Chair)
- Cllr Mrs Heyward
- Cllr Mrs Mitchell
- Cllr Mrs Ringrose
- Cllr Mrs Padley
- Cllr Jannaway
- Cllr Spencer
- Cllr Holman
- Cllr Wallis
- Cllr Passmore

