



ST MEWAN PARISH COUNCIL

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Finance, Staffing, General Purposes and Audit Committee Meeting Minutes – 24th February 2021 held Remotely via ZOOM

FSGPA19/20 Persons Present/Apologies

Persons present: Cllr Kneller, (Chair) Cllr Mrs Tarbox (Vice-Chair), Cllr Mrs Padley, Cllr Holman, Cllr Passmore

Parish Clerk: Wendy Yelland

Apologies: Cllr Mrs Ringrose. Received and duly accepted.

Public – Mr Michael Bunney apologised for not being able to attend on this occasion. He is always keen to keep up with parish business as he has done so in the last 12 months.

FSGPA20/20 Declarations of Interest from Members / Dispensations

There were no Declarations of Interest.

FSGPA21/20 Public Participation

No public present.

FSGPA22/19 Finance Meeting: Minutes 8th October 2020

It was

RESOLVED that the above Minutes of the meeting be taken as read, approved and will be signed at the next physical meeting held. Prop Cllr Mrs Padley, sec Cllr Mrs Tarbox.

FSGPA23/20 Budget monitoring Quarter 3

Members discussed the financial report as presented and

a) It was

RESOLVED to **APPROVE** Sept 2020 – Dec 2020 expenditure against budget and **APPROVE** the financial reporting. Prop Cllr Kneller, sec Cllr Holman.

FSGPA24/20 EM Reserves 2020/2021

Members discussed each cost centre as presented.

It was **RESOLVED** to **APPROVE** EMR balances as at 31st January 2021 and proposed expenditure forecast to 31st March 2021. Prop Cllr Kneller, sec Cllr Mrs Padley.

Note: The Chairman raised a question to the clerk re the Trewoon Repayment of Grant balance. The Trewoon Wall expenditure presented at the February meeting was to use all the grant for Trewoon Wall. The Clerk will check and report back.

FSGPA25/20 Internal Control Check

Members received Cllr Passmore's report for Quarter 1 and Cllr Holman's report for Quarter 2 and 3. There were no matters to address, therefore,

It was

RESOLVED to approve the clerk's internal control checks. Prop Cllr Kneller, sec Cllr Holman.



FSGPA26/20 Banking Arrangements

The Chairman addressed the Committee with banking options on spreading the council's cash funds in order to take advantage of the FSCS. Cllr Kneller had spoken with CCLA, one of the UK's largest charity fund managers. Wide range of discussion took place on the types of CCLA fund available. It was **AGREED** Cllr Kneller and the Clerk research ordinary high street banks reporting back to committee.

Action: The Chairman and Clerk.

Cllr Kneller agreed to contact Unity Bank to resecure his log in.

FSGPA27/20 GDPR Annual Report (published on the council's website)

It was

RESOLVED to **APPROVE** the report, Prop Cllr Kneller, sec Cllr Mrs Tarbox.

Note: No additional measure is required.

FSGPA28/20 Correspondence received up to time of meeting (previously circulated and for information only)

No correspondence received.

FSGPA29/20 Items to agenda for next Finance, Staffing, GP and Audit meeting

1. Banking Arrangements.

FSGPA30/20 Public Bodies (Admission to Meetings) Act 1960

To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item. Prop Cllr Kneller, sec Cllr Mrs Tarbox.

Confidential filed under Minute No: FSGPA31/20

There being no further business the Chairman closed the meeting at 10.45am

Signed.....

Chairman of Finance, Staffing, GP and Audit Committee.

Date.....

