

ST MEWAN PARISH COUNCIL

Parish Clerk: Wendy Yelland (CiLCA)
The Garage
The Chase, Sticker
St Austell PL26 7HL
Tele: 07464 350837

E: clerk@stmewanparishcouncil.gov.uk

W: www.stmewanparishcouncil.gov.uk

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Virtual Ordinary Council Meeting Minutes – 10th March 2021 held Remotely via ZOOM at 19.00pm

OC183/20 Persons Present/Apologies

Cllr Kneller (Chair), Cllr Mrs Tarbox (Vice-Chair), Cllr Mrs Heyward, Cllr Mrs Mitchell, Cllr Mrs Padley, Cllr Mrs Ringrose, Cllr Holman, Cllr Jannaway, Cllr Wallis, Cllr Spencer, Cllr Passmore

The Chairman welcomed everyone.

Apologies: All present.

In attendance: Wendy Yelland – Parish Clerk

Public Present: Mrs Sally Bourton, Stacie Marks, Elaine Hambly, Tom Maguire, Mr Michael Bunney

OC184/20 Declarations of Interest from Members / Dispensations

There were no Declarations of Interest.

OC185/20 Public Participation

Sally Bourton owner of Trewoon Post Office is disappointed with the response from Network Rail re business compensation resulting from the A3058 road closure. Sally Bourton understood from the public meeting there was a process in place entering into a contract for this reason. Members totally understand the situation and are sympathetic towards it, but it is really a commercial dispute and the parish council have no powers to become involved. The chairman congratulates and gives huge thanks to Sally on her enormous contribution in the community. Brilliant camera filming of the new bridge.

Michael Bunney likes to keep up with Parish council business as he had done so in the last twelve months. If anyone wishes to contact me about any issues, I am available.

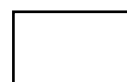
Tom Maguire has nothing to raise.

Stacie Marks attending on behalf of David Tregoning who has started a campaign for average speed cameras in Trewoon. Stacie would like to speak at the agenda item.

OC186/20 Council Meeting: Minutes: 10th February 2021

It was

RESOLVED that the above Minutes of the Meeting of St Mewan Parish Council having been previously circulated, be taken as read, approved, and signed at the next physical meeting. Prop Cllr Mrs Mitchell, sec Cllr Wallis. There were no matters arising from the Minutes.



OC187/20 Committee Meeting Minutes (prev circulated).

To **NOTE** any recommendations made therein.

- a) Finance, Staffing, General Purposes and Audit – 24th February 2021
- b) Planning – 3rd March 2021
- c) Rights of Way – 3rd March 2021

The clerk requested the draft Rights of Way minutes be presented at the next meeting please.

NOTED.**OC188/20 Clerk's Report**

FC222/18 – Land at St Stephens Rd in progress

AC27/18 – Asset register in progress

AC41/18 – Parish Council land in progress

OC76/18 – Project list in progress

OC110/18 – Confidential actioned

OC154/18 – Trewoon Wall. In progress

OC180/18 – Purchase 2 sets of solar panels. On hold

OC185/18 – Confidential in progress

OC199/18 – Community Volunteer Award. Cancelled due to Covid 19

OC205/18 – Confidential in progress

OC60/19 – Sticker Car Park Traffic Parking Orders Consultation ends 13/10/2020.

OC69/19 – Confidential

OC74/19 – St Stephens Rd, speeding issues, in progress.

OC90/19 – Confidential

OC101/19 -Awaiting seat location from the family and Imerys permission.

OC110/19 – Notice Board at Trelowth – in progress

OC132/19 – Awaiting response from Highways re MA Grigg Ltd proposal

OC163/19 – Awaiting delegation of other members when appropriate.

OC172/19 – Clerk to report postage costs for Newsletter– not actioned.

OC180/19 – Confidential – in progress

OC192/19 – VE day clerk to report cancelled due to Covid 19

OC200/19 – Confidential in progress

OC216/19 – Climate Change – in progress

OC217/19 – Digital mapping in progress

OC240/19 – Parish Volunteer cancelled due to Covid 19

OC241/19 – Waste bin on Trelowth Rd – ordered.

OC242/19 – Tour of Britain celebratory event in Trewoon cancelled due to Covid 19

OC12/20- Volunteers in the Parish – Council to agree a date to agenda this item

OC28/20 – Cllr Wallis Tree survey

OC31/20 – Climate Change Objectives – in progress

OC33/20 – Review of Neighbourhood Plan in progress

OC56/20 - Allotment Survey – completed by working party. In progress

OC58/20 - Dog waste bin in Trewoon. Awaiting permissions from Highways.

OC82/20 – Allotments in progress

OC104/20 – Trewoon Littler Pick Equipment – to collect

OC116/20 – Confidential matter

OC138/20 – Confidential

OC147/20 – Wildflower planting. Awaiting quotations

OC149/20 We're Watching You Dog Fouling Campaign posters and bin sticker. In consultation with residents who are aware of hotspots and will erect.

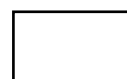
OC153/20 – In progress

OC168/20 – Picnic Benches ordered

OC170/20 – Community Garden in progress

OC171/20 – Trimming on St Stephens Rd not actioned.

OC172/20 – Donation to Friends of St Mewan School paid



OC173/20 – Visit to resident when appropriate.

OC175/20 – Pear in progress

Covid 19

One phone call for support

CALC

The clerk has election information ready to publish, however the Election packs from Cornwall Council are delayed.

Trewoon

Various complaints re traffic issues Trevanion Rd/Hill due to road closure A3058. Chairman Cllr Kneller visited one of the residents on Saturday 27th February and monitored the volume of traffic. Based on the data recorded, Cllr Kneller wrote to Cornwall Council, Cormac and Network Rail requesting more signage was required.

Sticker

Fly tipping

NOTED.

OC189/20 Covid 19

It was

RESOLVED council takes appropriate action on schedule of meetings, when required. This is dependent on legalisation which may affect how future meetings are held. Prop Cllr Kneller, sec Cllr Mrs Tarbox.

OC190/20 S106 contribution from planning application PA19/06196, St Mewan Lane for off-site Public Open Space in Trewoon Recreational Ground

The Chairman summarised the level of response with some very positive feedback received.

Cllr Mrs Tarbox- raised concerns that some people were identifying the dog walking corridor as an area to exercise dogs as opposed to walking through from point A top left to Point B top right.

Cllr Wallis - the dog corridor could be reduced in width. Would require dog waste bins either end.

Commonality of feedback is vandalism. Was not aware of boggy land at the bottom, this could be overcome with land drains but its where we drain to. Further thought needs to be given. It was a quick and open design for comment and its excellent there are positive and negative comments with other ideas that have been suggested. The Chairman went to St Mewan School last week for a St Austell Voice press publication with head teacher Elaine Badger presenting a £5000.00 donation the parish council made to purchase additional laptops. Cllr Kneller took the opportunity explaining how the Community Benefit Fund through Clean Earth Energy payments of wind turbines can benefit the community. Elaine Badger would be delighted if children from the school could also become involved in the concept and design with the Community Garden especially with approx. 100 children who live in the village of Trewoon.

Cllr Wallis suggests extending the consultation until next month and to include Cllrs and members of the public in a working party group. The Chairman agrees with this suggestion; however, members need to be mindful that project delivery would be best placed in the forthcoming months.

The clerk confirms £9426.00 is available.

It was

RESOLVED to extend the consultation for another month and request that a working party group is formed with maximum of 4/5 residents. Prop Cllr Kneller, sec Cllr Wallis. **Action: Clerk**

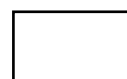
The Chairman suspends Standing Orders, sec Cllr Holman.

OC191/20 Average Speed Cameras Campaign in Trewoon

a) 10th February meeting Minute No: OC163/20

Mr Michael Bunney presented his detailed report on working towards average speed cameras in Trewoon. The clerk had previously circulated the report and Michel Bunney is happy to share the report with any member of the public.

BACKGROUND



Having attended St Mewan Parish Council meetings for over a year and has learnt that there are undoubtedly significant highways issues in Trewoon, especially with speeding on the A3058 through the village. The excellent social media campaign and petition evidences the local concern, and we should thank St Mewan Parish Council and Mr David Tregonning for their hard work. The community speed watch group, including key parish councillors have been working hard to stop speeding for many years and gather evidence and should also be congratulated. Their efforts and data collected will prove invaluable. Whilst walking around Trewoon in 2019 and 2020 I too witnessed speeding, despite the 30mph limit/flashing speed signs and have read of damage to property, injured animals and near misses that have presented a threat to human life. Older residents and children walking to St. Mewan School are put at particular risk and I agree with the Parish Council and local residents that urgent action needs to be taken and that average speed cameras look to be the only solution, which should be implemented by Cornwall Council via the Devon & Cornwall Partnership.

Cornwall Cllr Dick Cole has been very helpful on our behalf and has discussed data with the Highway Manager, who has provided a map. There is extensive data held across the council, police etc. Speed monitoring has taken place in six places on the road in recent years and this will all help with the feasibility assessment.

I have followed the success of Grampound's campaign to reduce speeding and spoken at length to Cllr Bob Egerton, who was instrumental in persuading Cornwall Council to put average speed cameras. In this paper I have outlined some key points of information that I have learned from Grampound's success and from my eight years of experience, as a parish councillor in Gorran and previous Cornwall Councillor. I have also spoken to senior Cornwall Councillor Dick Cole and Helen Nicholson; Community Network Manager for Cornwall Council and their advice has been invaluable. I hope these points will be helpful in continuing the campaign and achieving average speed cameras and other solutions for Trewoon.

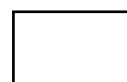
Further background on Grampound. A community campaign to tackle speeding began at least 20 years ago in Grampound, with slow progress to deliver the flashing speed visors and speed radar checking guns. Even these had little impact and recorded average speeds of 46mph. After at least ten years of persistent campaigning for average speed cameras, with a petition and community campaign they were installed in Jan 2020. The average speed cameras almost eliminated speeding overnight, with the effectiveness of the automatic number plate recognition. The total project cost was approximately £170'000 (includes road works, legalities, cameras etc) and the key challenge was to gather the evidence and persuade Cornwall Council/Highways to allocate these significant funds.

ACTION

Learning from Grampound and the advice I have received from senior councillors, there are three key elements of ACTION that could be followed.

1) REPORTING: GATHERING & COLLATING FURTHER EVIDENCE

Gathering further evidence to present an overwhelming case to Cornwall Council Highways is critical. MOST IMPORTANTLY residents should report speeding, especially those that cause any damage to property and threats to life to the police via 101. This is easiest to do online and will build a police picture of how significant the issue is. It is critical log numbers are noted and these are shared with the Parish Council. Police support and pressure for average speed cameras will be invaluable as we move forward. All speeding issues should also be reported to Cornwall Council online to Rachel Tatlow, the Highways Network Manager – email rachael.tatlow@cormacltd.co.uk and online via "Report a problem with a road" online form, on the council website. Emergencies causing immediate danger should be reported by phone tel 03001234222. It would be helpful if reports were copied to the Parish Council too, so a local record is kept of all reports to add weight and act as proof of the significant number of reports.



The data from speed readings from the speed watch, Parish Council mobile signs and police data are very important and need to be cross referenced and presented to Cornwall Council as evidence. The excellent work of the community speed watch group should continue and intensify if possible. I am happy to volunteer to help with this.

2) COMMUNITY & PARISH COUNCIL CAMPAIGN

The excellent work that is already happening needs to be continued, with the petition and press work. I would suggest a letter writing campaign as well, to detail personal experiences of speeding and individual concerns. Older residents and children's experiences, especially of the more vulnerable, need to be heard and will add significant weight to the case for average speed cameras. These letters should be sent to the next Cornwall Councillor and Parish Council clerk, so a dossier for submission can be prepared to submit. Letters could also be sent to political leaders e.g., our MP and lead Cornwall Councillors. They must also be sent to Rachel Tatlow, Highways Network Manager and we need to succeed in escalating Trewoon as a priority to the Service Director for Transport & Infrastructure. I would suggest the Parish Council resolve this evening to write a letter to outline the parishes' concerns in Trewoon, the urgent need for a feasibility study and their support for average speed cameras. It would also be appropriate to emphasise that a review of council policy on average speed cameras is due. This could be sent to the Service Director for Transport & Infrastructure, Nigel Blackler at Cornwall Council. Speed Watch posters/ placards could also be erected in residents' gardens e.g., SPEED CAMERAS HERE! It may slow down cars in the short term too.

3) DEVELOPING A FEASIBILITY STUDY

It is critical the Transport Department of Cornwall Council commence a feasibility study as a matter of urgency. This is on the current feasibility study schedule for the next six months and the new Cornwall Councillor, Parish Council and local residents must push for this and work on it together with Highways officers. In the feasibility study it is important to emphasise that most other traffic calming measures have been tried and proved ineffective, e.g., flashing lights, community speed watch, mobile cameras etc and therefore average speed cameras are the key option remaining. I expect additional crossing points will be raised as another alternative, but I don't believe these will have any significant impact on stopping speeding. Community views on this would need to be checked. I have experience of working on a feasibility study and am volunteering to help Trewoon. It will be essential that a rigorous and robust case is made by the next Cornwall Councillor to persuade Cornwall Council to commit the £170'000 to deliver the project. It is also crucial that we persuade the community network to prioritise the Trewoon scheme in their future allocated projects and we need to work with Helen Nicholson, the community network manager on this. It may also be essential that alternative sources of matched funding are identified by the community to speed up the delivery of cameras.

A feasibility study in Trewoon will be undertaken in the next 6 months as part of the Highways Budget Scheme request from St Mewan Parish Council.

Match funding will be useful.

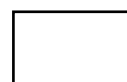
The Chairman thanked Michael Bunney.

Stacie Marks – on behalf of partner David Tregonning who started the petition on speeding in Trewoon. and would welcome any support please.

483 signatures so far, 300 online, paper copies in The Wagon Wheel, Trewoon Post Office and Premier Shop.

There is a Social Media page running and a press publication two weeks ago highlighting the plight of speeding.

Thanks to Stacie for being pro-active in the local community.



Sally Bourton is confident the village of Trewoon would want to get involved in Crowd Fundraising for this worthy cause.

The Chairman invites questions to Michel Bunney.
Wide range of discussion followed.

Michael Bunney is unsure if Grampound residents did any fundraising to assist in the purchase of average speed cameras and thinks as Community Fundraising wasn't mentioned in his research there quite possibly wasn't any. They did run a huge campaign which put pressure on the authorities. In theory, as local people, we should not really have to fundraise for critical services.

Members agreed with Cllr Mrs Tarbox that the A3058 is classed as one of the most dangerous roads in Cornwall.

Various funding pots can be investigated.

Cllr Spencer feels although it will be a long process with the feasibility study scheduled and shouldn't be funding or paying for what Highways should provide but a fair argument that the Community Benefit Fund for Trewoon could be used to benefit the residents who live in Trewoon.

The Chairman summarises from Micheal Bunney's report and proposes members **RESOLVE** to:

1. Support the Trewoon residents with this community initiative.
2. Delegated authority to the Chairman in conjunction with the clerk to write to Cornwall Council and Highways confirming St Mewan Parish Council will support the residents with the average speed camera campaign.
3. Offering St Mewan Parish Council's support.

Sec Cllr Mrs Tarbox. Carried unanimously.

Action: Chairman and Clerk

The Chairman re-instates standing orders. Sec Cllr Holman.

OC192/20 Wildflower Planting Phase 2

Issues with parking in Trewoon and damaged has occurred where planting has taken place. Cllr Wallis will discuss with the contractor on what could be erected to alleviate further damage.

Second phase analysis of approx. £50,000 over 5 years. Nine new areas for second phase. Large areas are more cost effective as the smaller areas need to be carried out by hand.

There is a small area in Polgooth where no ownership can be identified.

The planting does address the commitment of the Parish Council Climate Change Action Plan.

Confirmed to Cllr Passmore there are three planting areas identified in Polgooth.

Cllr Spencer lost connection. The meeting is suspended until a new connection can be re-established.

The clerk will write to Cormac advising them of the areas for planting.

Cllr Spencer re-joins the meeting.

It was

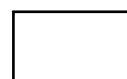
RESOLVED to accept the quotation, previously circulated for the 2nd phase of additional wildflower planting in the Parish with the existing contractor. Prop Cllr Kneller, sec Cllr Wallis. **Action: Clerk and Cllr Wallis**

OC193/20 Glass Bus Shelter at Griggs Crossroads

Members received quotes for replacement glass or polycarbonate.

It was

AGREED Cllr Jannaway investigates an alternative material of partial aluminium or complete aluminium and report back to full council. Prop Cllr Kneller, sec Cllr Passmore.



OC194/20 Salt Bins

Resident in Sticker requests additional salt bin near to his home in Southdown Rd. The resident has offered to purchase and fill it.

The clerk advises members there is no problem to erect a new one but with the required permissions from Highways.

The Chairman **PROPOSES** the clerk writes to Highways confirming the location on the basis the resident is offering to purchase the salt bin and fill it, sec Cllr Holman. **Action: Clerk**

Highways will fill newly supplied salt bins once a year providing, they agree to the location placed. Polgooth resident request for salt bin supplied by the Parish Council to be relocated from Trelowth Rd to Polyear Close.

Although Cllr Holman lives in Polyear Close, and he was unfortunate to have slipped on ice on the 8th of January after a day of rain and one day of freezing temperatures Cllr Holman confirms this was a rare occasion for the chaos of vehicles skidding in Polyear Close and to fund salt bins and salt in all areas of the parish similar to Polyear Close would appear to be excessive for one day a year. No resident has contacted Cllr Holman expressing their concerns. The Parish Council need to be mindful not to create a precedence.

If no one is a willing volunteer as in Sticker and the parish council have to fund there and possibly other places for perhaps one or two days a year is this a worthwhile cost. It is disappointing had the cars waited for another hour the frost would have gone.

Cllr Spencer confirms this started a few years ago and met with the resident where three possible locations were discussed, and the resident was initially happy with siting it at the junction of Springfield Close leading to Polyear Close subject to the required permissions from Cormac. The resident has written to Highways over a number of years and to the Parish Council and whilst Highways choose to ignore the request perhaps the Parish Council need to consider a solution. Suggestions to maybe consider supplying bags of salt. Residents in Polyear Close were happily spreading their salt bags enabling access for the ambulance. Cllr Mrs Padley expresses it doesn't matter where a salt bin is sited it will be difficult to please everyone and living in places like Polyear Close keeping a bag of salt would be useful. The clerk confirms the new salt bin at the junction of Springfield has never been used, to consider relocating the salt bin to Polyear Close and write to Cormac outlining the valid reasons why it should be moved.

Cllr Spencer thinks perhaps after monitoring the use, it is in the wrong location and to re-locate in the concrete area (which belongs to Cornwall Council) in Polyear Close. Cllr Holman agrees with this recommendation moving forward.

It was

RESOLVED the clerk writes to Cormac requesting permission for the parish council to re-locate the salt bin to an area in Polyear Close and give the valid reasons why this should be included in the Cornwall Council winter schedule. Prop Cllr Spencer, sec Cllr Holman. **Action: Clerk**

OC195/20 Tree Management in the Parish

There needs to be clarity on how the Parish Council manage trees over permissive paths where there is no clarity who is responsible.

The clerk reported the advice from CALC would be for Cornwall Council to carry out a tree survey in the whole of the parish reporting on the general condition and a management plan. Pear Technology has software already mapped and should consider obtaining a sample.

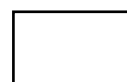
Cllr Mrs Heyward expresses a tree management is essential as Ash Die back is spreading into Cornwall. The Chairman feels a common-sense approach should be taken with continuing dialogue with property owners on tree issues and work towards a tree management policy.

The clerk advises a draft tree policy is started for insurance purposes and the chairman agrees this can then be advanced.

OC196/20 Grass Cutting Agreement 2021/2022

The clerk advised members she has raised a query with Cormac on finding a small anomaly in the agreement.

It was



RESOLVED to **APPROVE** the Grass Cutting Agreement for 2021/2022 for signing providing Cormac amends the sq meterage which will then equate correctly to the funding. Prop Cllr Keller, sec Cllr Wallis. **Action: Clerk**

OC197/20 Tour of Britain

The clerk previously circulated a briefing note. The parish council need to consider thinking about how they will promote the event in the village of Trewoon. Members agreed to keep this item under review.

OC198/20 Statement of Internal Control 2020/2021

It was

RESOLVED to **ADOPT** the Statement of Internal Control previously circulated. Prop Cllr Kneller, sec Cllr Mrs Mitchell.

OC199/20 Councillor Co-Option Policy

It was

RESOLVED to **ADOPT** the Councillor Co-Option Policy previously circulated. Prop Cllr Mrs Padley, sec Cllr Mrs Mitchell.

OC200/20 Grants Policy

It was

RESOLVED to **ADOPT** the Grants Policy previously circulated. Prop Cllr Kneller, sec Cllr Wallis.

OC201/20 Community Benefit Fund Policy

It was

RESOLVED to **ADOPT** the Community Benefit Fund Policy previously circulated. Prop Cllr Mrs Padley, sec Cllr Mrs Mitchell.

OC202/20 Code of Conduct for Parish and Town Councils

It was

RESOLVED to **RE-ADOPT** the Code of Conduct with any changes Cornwall Council may introduce in 2021/2022. Prop Cllr Kneller, sec Cllr Mrs Mitchell.

OC203/20 Reserves Policy

It was

RESOLVED to **ADOPT** the Reserves Policy previously circulated. Prop Cllr Kneller, sec Cllr Mrs Heyward.

OC204/20 Community Engagement Policy

It was

RESOLVED to **ADOPT** the **Community Engagement Policy** previously circulated. Cllr Kneller, sec Cllr Holman.

OC205/20 Climate Change Objective (Standing Agenda Item)

Cllr Holman (lead Cllr on Climate Change) expresses hopefully coming out of lockdown will be more productive.

Cllr Tarbox would like to see the children of St Mewan School becoming involved.

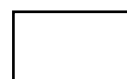
Cllr Wallis states the Tree Management Plan should include Climate Change objectives.

The Chairman states that whilst there has been nothing to report the parish council shouldn't lose sight of the parish council projects that are linked to this agenda item.

OC206/20 Digital Mapping

The clerk confirms the account has been paid to Pear for the final mapping part and she will forward the Iframe to Vision ICT. Request a sample for Tree Management. **Action: Clerk**

OC207/20 Finance



It was

RESOLVED to **APPROVE** the 10th of March 2021 pay schedule previously circulated and **AUTHORISE** payments for **BACS** transfer. Prop Cllr Wallis, sec Cllr Mrs Padley.

Income: 0	Expenditure: 14806.86
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The bank balances inc petty cash as at 28th February 2021 were **NOTED**.

OC208/20 Members reports/feedback from training/workshops/meetings/external bodies/matters of interest in the parish.

- Cllr Mrs Tarbox – St Mewan Lane development is well under way.
- Cllr Passmore – Trees been felled in Trelowth Rd.
- Cllr Wallis – Sticker Dog Field. Request for aggregate to alleviate the muddy entrance at the bottom end. The clerk confirms this item was discussed at the Rights of Way meeting on the 3rd of March 2021 and proceeded to read the minute. Cllr Mrs Padley's experience with hard core that has previously been laid down over the years it just sinks into the ground. The access is along the footpath and they don't have to go into the field.
- Clerk – advises Devon & Cornwall Police requesting attendance to the Annual Parish Assembly
- Cllr Spencer – On removal of the Polgooth phone box ducting has been left proud of the pavement with caution tape.
- Cllr Jannaway – bench at Truro Rd, Sticker is in poor repair.

OC209/20 Correspondence received up to time of meeting.

Emails:

19th Feb

1. CC Invitation Film Premiere Cornwall's Climate Stories
2. Town and Parish COVID-19 update
3. Reopening of High Streets safely
4. Cornwall AONB
5. Voluntary and Community Sector Covid 19 update
6. NALC Chief Executive Bulletin
7. CC Updates on Cornwall and Covid
8. Rural Services Network
9. NALC online events
10. Came and Co Newsletter
11. Hewaswater News
12. Weekly Planning & Decision Lists 18/2

2nd March

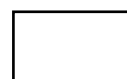
13. NALC Bulletin
14. CC Town and Parish Covid 19 update

3rd March

15. Highways Budget Scheme update
16. Rural Bulletin

10th March 10

17. Came and Co Newsletter
18. Localism and Vision Strategy Event Q & A Link
19. Weekly Planning & Decision Lists 4/3
20. Town & Parish Council Covid 19 Update
21. Donation thank you from Sticker Memory Cafe
22. CALC Briefing and Elections
23. CALC Tour of Britain
24. NALC Bulletin
25. G7 Leaders' Summit Letter



NOTED

OC210/20 Items for 14th April 2021 Agenda

None

OC211/20 Emergency Scheme of Delegation

There were no decisions taken after the 10th of February 2021 Council Meeting.

OC212/20 Public Bodies (Admission to Meetings) Act 1960

To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item.

No closed session.

There being no other business to be transacted the Chairman closed the meeting at 20.47 pm.

Signed:
Chairman of Full Council

Date:

Full Council Members

- Cllr Kneller (Chairman)
- Cllr Mrs Tarbox (Vice-Chair)
- Cllr Mrs Heyward
- Cllr Mrs Mitchell
- Cllr Mrs Ringrose
- Cllr Mrs Padley
- Cllr Jannaway
- Cllr Spencer
- Cllr Holman
- Cllr Wallis
- Cllr Passmore

