



## ST MEWAN PARISH COUNCIL

Parish Clerk: Wendy Yelland (CiLCA)  
Tre Bethan  
The Chase, Sticker  
St Austell, PL26 7HL

Tele: 07464 350837

E: [clerk@stmewanparishcouncil.gov.uk](mailto:clerk@stmewanparishcouncil.gov.uk)

W: [www.stmewanparishcouncil.gov.uk](http://www.stmewanparishcouncil.gov.uk)

Follow us on Facebook & Twitter

### Ordinary Council Meeting Minutes: 20<sup>th</sup> April 2022 held in St Marks Church Hall, Sticker at 19.00pm

**OC228//22 Persons Present:** Cllr Kneller (Chairman) Cllr Mrs Tarbox (Vice Chair), Cllr Mrs Mitchell, Cllr Mrs Padley, Cllr Davis, Cllr Maguire, Cllr Spencer, Cllr Wallis

**In attendance:** Wendy Yelland Parish Clerk, Amanda Kendall Deputy Clerk

**Public Present:** Mr R Tolliday, Mr Wynn, Cornwall Cllr Bunney

**Apologies:** Cllr Holman, Cllr Jannaway, Cllr Vine. Received and duly accepted

#### **OC229/22 Declarations of Interest Members/Dispensations**

Agenda Item 15b. In the interests of transparency Cllr Kneller advises members that as he is considering a position as a Trustee of Sticker Vintage Rally, he will exit the meeting when this item is being discussed.

#### **OC230/22 Public Participation**

Mr Wynn – Pleased a public consultation is taking place for average speed cameras in Trewoon. Keep left signs near to Meadow Drive is dangerous. The old barn at Cooperage Farm which borders the pavement is a hazzard due to the roof having collapsed and stone debris from the barn is quite often found on the pavement.

Concerns with Health & Safety of children regarding a parcel of land which includes a stream. This requires fencing off.

#### **OC231/22 Cornwall Councillor Report**

As I write this, our thoughts are with the people of Ukraine, who are facing such a terrible situation. The good folk of Cornwall have offered more places for them to stay than any other region in the UK and it shows the care we show for others. I have been supporting families and groups who are offering their homes and it is vital the Home Office speeds up the visa scheme. I have also helped with fundraising events for humanitarian aid and wanted to thank all the local people who are doing so much to help Ukraine.

In Cornwall, the cost of living is getting harder and harder for ordinary families to bear, and I know from my case work that many local people are struggling. I have been supporting families with housing problems and with navigating the frustrating forms and bureaucracy to get help. I also work with Truro Poverty Forum to investigate the broader picture and press for changes in policy, to solve these problems from a grass roots level. I have collected many donations for the local food banks too and have referred too many families to them. I hope one day we will not need to fundraise for food banks, but in the meantime, they are doing a brilliant job. How sad though that in the fifth wealthiest nation in the world families still need to use foodbanks. On a local level, we all do so much to help each other out, but I do feel something is going wrong when we see poverty locally, but more and more million pound second homes.

On a more positive note, it has been fantastic to support the many plans for the Jubilee. This is a wonderful opportunity for our communities to celebrate. I have been helping with event planning and if any of the village groups would like help with temporary event notices or any of the bureaucracy please do not hesitate to get in touch. Thank you to all the organisers, I am sure it will be a fantastic weekend, I will try to join celebrations in all the parishes I represent. As we come out of the pandemic, it is lovely to see the community events getting back to full swing. I have supported many groups with grants from my community chest and have shared these grants fairly around the villages I cover. Grants in St.Mewan have included funds to Polgooth Village Hall, Trewoon Community Fundraisers, Sticker AFC & the Merlin Centre at Hewas Water. The community chest reopens in May for this financial year, so please contact me if you would like to apply.

Road safety continues to be a main area of my work and I really feel some drivers need to slow down in our rural and residential areas. I have supported our parish councils to apply for 20mph zones and we have applied for all our villages to be included in the scheme. I am pleased Trelowth/Polgooth has been included in the first phase of community highway schemes and a feasibility study I applied for to design a A390 crossing to support walking to St.Mewan School was also accepted. 20mph plans for Sticker and our other villages are also in the second phase and we may be able to fast track these through the Cornwall wide scheme. Plans for the Average Speed Cameras in Trewoon are being drawn up now and the scheme will come out to the community for proper consultation in June. I have also been reporting many highways potholes and am pleased they are getting mended quickly, for example at Ashdown Close, Sticker. I have been promised that pothole work on Stony Lane, Trelowth byway and by Polgooth Chapel is programmed very soon. The resurfacing of some roads is desperately needed though and sadly that is taking longer. I will keep working on this certainly as I know it causes all of us much concern. I reported drainage and flooding issues at Lower Sticker and the drains there were cleared quickly, and basic work has now been done. I have also been supporting residents in Little Trelower in pressing for improvements to their electricity supply. This work is underway, and I will continue to support them. I have enjoyed taking part in many litter picks and as the weather improves, I hope we can all help out to keep our beautiful piece of Cornwall tidy.

I continue to work full time as your Cornwall Councillor and hold my monthly councillor surgeries. I have met many residents to help with case work. I still volunteer at Grampound Community Shop on every Friday morning and am available at 10am, for residents to see me. I also present a voluntary weekly Cornish history slot on Radio Cornwall and use every opportunity to mention the history of our special local area, for example I recorded a recent episode on the mines of Polgooth, which is due for broadcast soon. I have stood down from Gorran Parish Council to create more time to focus even more on my Cornwall Councillor role and work for St.Mewan & Grampound. I will of course continue to volunteer in Gorran with the toilets, Old Cornwall Society and Gig Club.

I am very happy to help with any issues, but it really helps if residents can report any issues to the council too, as it adds a weight of evidence. Please do report any issues to Cornwall Council, online is easiest at [www.cornwall.gov.uk/report-something](http://www.cornwall.gov.uk/report-something) or you can telephone 03001234232. You will receive confirmation the report has been received and follow up emails to explain what the council is going to do about it and when.

Please never hesitate to get in touch if I can help with anything. I am always happy to meet residents at a time to suit you too

Hoping everyone enjoyed a lovely Easter and praying for a sunny May.

Oll an gwella. (All the best in Cornish)

Michael Bunney

Cornwall Councillor for St.Ewe, St.Mewan, Grampound & Pentewan Valley

Tel 07939457590 in office hours

Email [cllr.michael.bunney@cornwall.gov.uk](mailto:cllr.michael.bunney@cornwall.gov.uk)

**OC232/22 Council Meeting Minutes: 9<sup>th</sup> March 2022**

It was

**RESOLVED** that the above Minutes of the Meeting of St Mewan Parish Council having been previously circulated, be taken as read, approved, and signed. There were no matters arising from the Minutes. Prop Cllr Mrs Tarbox, sec Cllr Mrs Mitchell.

**OC233/22 Clerk's Report**

FC222/18 – Land at St Stephens Rd in progress

AC27/18 – Asset register - ongoing

AC41/18 – Parish Council land in progress

OC154/18 – Trewoon Wall. Completed

OC60/19 – Sticker Car Park Traffic Parking Orders – in progress

OC74/19 – St Stephens Rd, speeding issues, in progress. Confirmation from PCSO a site has been submitted to Devon & Cornwall for approval

OC101/19 -Awaiting seat location from the family and Imerys permission – Confirmed by family

OC110/19 – Notice Board at Trelowth – in progress

OC132/19 – Awaiting response from Highways re MA Grigg Ltd proposal

OC163/19 – Awaiting delegation of other members – replaced by OC33/20

OC33/20 – Review of Neighbourhood Plan on going

OC56/20 - Allotment Survey completed by working party.

OC82/20 – Allotments in progress.

OC104/20 – Trewoon Littler Pick Equipment – to collect

OC116/20 – Confidential – Devolution of land from CC

OC138/20 – Confidential – Trewoon Land

OC149/20 We're Watching You Dog Fouling Campaign posters and bin stickers - ongoing

OC153/20 – Digital mapping in progress

OC175/20 – Pear in progress

OC190/20 – Community Garden in progress

OC191/20 – Trewoon speeding – in progress

AC24/21 – Came and Co awaiting response.

OC41/21 - Cllr Holman, Cllr Mrs Heyward, Cllr Maguire, Cllr Wallis reporting on footpath signage and posts - ongoing

OC46/21 – New Code of Conduct at May 2022 meeting

OC68/21 – Community Volunteer Award actioned, further purchase required as per minute – Completed

OC109/21 – Cornwall Cllr Michael Bunney, Cllr Vine and Clerk - Trewoon Speeding

OC115/21 Potholes at Polgooth Methodist Church – Clerk and Cllr Bunney to update

OC141/21 – Grazing License letter not actioned

OC143/21 – Speed device, awaiting quotation – To action

OC163/22 Highways Budget Scheme – submitted Expression of Interest Forms - completed

OC164/22 Lower Sticker Playing Fields – Agenda Item 9<sup>th</sup> March 2022

OC165/22 Planning Reforms – Letter submitted. Louise Wood has asked Richard Grant (Head of Planning Policy) to respond. – Response received

OC167/22 Polgooth Village Hall – Letter sent with attached Community Grant Form. Agenda Item 9<sup>th</sup> March 2022

OC168/22 Sticker Open Space (namely the Dog Field) – In progress

OC185/22 – Culvert in Lower Sticker Playing Field- Agenda Item 9<sup>th</sup> March 2022- Actioned

OC186/22 – Sticker Car Park - Actioned

OC188/22 – Queens Jubilee Bench and Community Groups - Actioned

OC189/22 – Allotments. Agenda Item 9<sup>th</sup> March 2022 – Completed

OC191/22 – Parish Projects, In progress

OC192/22 – Clerk to report on postage costs. Agenda Item 20<sup>th</sup> April 2022

OC208/22 Lower Sticker Playing Field Culvert - Actioned

OC209/22 Review of Sticker Car Park - in progress

OC210/22 Trewoon Allotments – Completed

OC211/22 Grants - Completed

OC212/22 A3058 Westbridge Rd, Trewoon – in progress

OC213/22 Memorial Seat for Sticker – Delivered  
 OC214/22 Volunteer Awards  
 OC215/22 Queens Platinum Jubilee Celebratory Event – Actioned  
 OC217/22 Civility and Respect Project (National) – Completed  
 OC218/22 Verge Cutting Agreement 2022/2023 – Submitted  
 OC219/22 Local Maintenance Partnership 2022/2023 – Submitted  
 OC220/22 Biffa Waste Management Account – in progress

Trelowth Lay by Parking Issues  
 Resident email and photos.

### **OC234/22 Trewoon Highways A3058 (Standing Agenda Item)**

Public consultation for average speed cameras will be going out at the end of May 2022

### **OC235/22 Annual Internal Audit Report 2021/2022**

Members received the Annual Internal Audit report (previously circulated) and  
 It was

**RESOLVED** to **APPROVE** the report. Prop Cllr Kneller, sec Cllr Mrs Mitchell.

### **OC236/22 Council's Internal Auditor**

It was

**RESOLVED** to appoint Hudson Accounting for the council's internal audit for 2022/2023. Prop Cllr Kneller, sec Cllr Mrs Tarbox. **Action: Clerk**

### **OC237/22 External Audit - The Annual Governance Statement 2021/2022**

It was

**RESOLVED** to **APPROVE** the Chairman and Clerk to sign the Annual Governance Statement for submission to PKF Littlejohns. Prop Cllr Kneller, sec Cllr Spencer. **Action: Clerk**

### **OC238/22 External Audit - The Annual Accountancy Statement 2021/2022**

It was

**RESOLVED** to **APPROVE** the Chairman signs the Annual Accountancy Statement 2021/2022 for submission to PKF Littlejohns. Prop Cllr Kneller, sec Cllr Wallis. **Action: Clerk**

### **OC239/22 Virement of Funds 2022/2023**

Members considered the clerk's recommendation to vire surplus of funds as of 31<sup>st</sup> March 2022 and  
 It was

**RESOLVED** to vire £2500.00 to Sticker Car Park Ear Marked Reserves and £1350.00 to a new Ear Marked Reserve Fund for Tree Management.

Prop Cllr Kneller, sec Cllr Davis. **Action: Clerk**

### **OC240/22 Highways**

It was

**RESOLVED** to **APPROVE** the quotation from Cormac for one pole to be erected for a Mobile Speed Activation Device in Polgooth. Expenditure from the Community Benefit Fund. Prop Cllr Kneller, sec Cllr Spencer. **Action: Clerk**

### **OC241/22 Trewoon Beacon (Parish of St Mewan)**

Members discussed correspondence received from Team Trewoon Community Fundraising Team requesting the Parish Council to consider taking on some of the responsibility of being instrumental in the organisation and lighting of the beacon in Trewoon for the Queens Platinum Jubilee.

Wide range of discussion took place and members felt whilst it would be a wonderful extension to the planned celebratory events there are considerable high risks involved on the management due to the location of the beacon and its surrounding area. The site is also a designated Special Site of Scientific Interest, therefore whilst permission has been granted by Imerys there would need to be an application made to Natural England which covers the Wildlife and Countryside Act 1981 and the Countryside and Rights of Way Act 2000 for the required permissions.

It was

**RESOLVED** in the best interests of the SSSI site and the complications of the site regarding public access that the Parish Council are regrettably unable to support the request.

Prop Cllr Kneller, sec Cllr Mrs Tarbox. **Action: Clerk writes to the group as discussed.**

#### **OC242/22 Grants**

a) Members considered a grant application from Sticker Scouts Association. The clerk confirmed unfortunately, the application does not meet the criteria of both the council's grant policies adopted. A donation can be made from the Budget, therefore

It was

**RESOLVED** to donate £250.00 for some of the material costs listed. Prop Cllr Mrs Tarbox, sec Cllr Mrs Mitchell. **Action: Clerk**

Cllr Kneller exited the room.

b) Members considered a grant application from Sticker Vintage Rally & Country Fayre. The clerk confirmed the application meets the criteria for both grants. The new and larger committee now has a constitution in place and the weekend event has a huge community benefit to both residents and the wider community. Costs of putting on this event have risen considerably with the required insurances, fire points, security, and marquee hire. Members all agreed this is a well-attended event and benefits the whole community, therefore

It was

**RESOLVED** to award a grant from the Community Benefit Fund of £2000.00. Prop Cllr Mrs Tarbox, sec Cllr Mrs Padley. **Action: Clerk**

Cllr Kneller re-entered the room.

#### **OC243/22 St Marks Church Hall, Sticker**

The Deputy Clerk circulated the briefing note for the installation of Wi-Fi in St Marks Church Hall and It was

**RESOLVED** for the Deputy Clerk to instruct BT for installation. Expenditure from the Community Benefit Fund. Prop Cllr Mrs Tarbox, sec Cllr Mrs Padley. **Action: Deputy Clerk**

#### **OC244/22 Parish Council Community Newsletter**

The clerk advised members of postage costs for distribution of the newsletter to all parishioners and would be in excess of £2000.

Team Trewoon Community Fundraisers are willing to distribute all the Trewoon and surrounding areas. Cllr Kneller is hopeful that Sticker Village Association could assist.

The clerk to contact the Polgooth volunteers.

Note: The newsletters are ready for collection.

#### **OC245/22 Queens Platinum Jubilee Benches**

The deputy clerk informed members the benches have been ordered.

The Chairman invited suggestions for locations.

It was

**RESOLVED** that the benches would be located: -

- a) In the proposed Community Garden in Trewoon
- b) To replace the bench at the top of Truro Rd in Sticker
- c) Outside Polgooth Chapel Room

Prop Cllr Mrs Kneller, sec Cllr Mrs Tarbox. **Action: Deputy Clerk**

#### **OC246/22 Sticker Bus Stop**

A resident request for the continuation of fresh flowers in hanging baskets at the Parish Council owned bus stop. Fresh flowers are good for the environment and having a water butt and rain diverter would demonstrate the Parish Council's commitment to 'being green'.

The resident has provided a detailed quotation of the materials required which includes a rain diverter kit which needs to be compatible with the water butt.

It was

**RESOLVED** to purchase the materials and baskets from the Community Benefit Fund. Prop Cllr Mrs Tarbox, sec Cllr Spencer. **Action: Clerk**

**OC247/22 Climate Change Objective (Standing Agenda Item)**

No further update.

**OC248/22 Risk Management Schedule**

It was

**RESOLVED** to **APPROVE** the Schedule for 2022/2023. Prop Cllr Kneller, sec Cllr Mrs Padley.

**OC249/22 Business Continuity Plan**

It was

**RESOLVED** to **APPROVE** the Plan for 2022/2023. Prop Cllr Kneller, sec Cllr Wallis.

**OC250/22 Training Workshop**

It was

**RESOLVED** to **APPROVE** booking Roles and Responsibility training with Sarah Mason from CALC. Prop Cllr Kneller, sec Cllr Wallis. **Action: Clerk**

**OC251/22 Finance**

It was

**RESOLVED** to

- a) **APPROVE** the April 2022, pay schedule of payments as presented

<b>Income:</b> 557.00	<b>Expenditure:</b> 2227.35
-----------------------	-----------------------------

- b) **NOTE** the bank balances inc petty cash as of the 31<sup>st</sup> of March 2022.  
 c) **APPROVE** ICO membership for 2022/2023  
 d) **APPROVE** CALC membership for 2022/2023  
 e) The clerk has recommended that for the little petty cash used it is simpler for the clerk and deputy clerk to be reimbursed.  
 Prop Cllr Kneller, sec Cllr Spencer.

**OC252/22 Members reports/feedback from training/workshops/meetings/external bodies/matters of interest in Parish.**

- Cllr Mrs Padley – uneven ground under the swing gate at Sticker Activity Park
- Cllr Kneller – well attended Easter Egg Hunt in Lower Sticker Playing Fields

**OC253/22 Correspondence received up to the time of meeting**

Emails:

14<sup>th</sup> March

1. Eco Green Communities
2. Gallagher Webinar
3. Volunteer Cornwall Covid 19 update
4. Weekly Planning & Decision Lists 10/3
5. Community Link Officer Area Allocations
6. Town and Parish Council Newsletter
7. CC Keeping Cornwall updated
8. CALC - Slide presentation by Nature Recovery Team

16<sup>th</sup> March

9. Cornwall Waste Solutions – increase from 1<sup>st</sup> April
10. Eco Green Community Green and Litter Solutions
11. Minutes for Central Sub Committee Planning

21<sup>st</sup> March

12. Volunteer Cornwall News Update
13. Weekly Planning & Decision Lists
14. NALC Online Events
15. CC Keeping Cornwall Updated

31<sup>st</sup> March

16. St Austell & Mevagissey Community Network additional information
17. The Rural Bulletin



- 18. Gallagher Newsletter
- 19. Volunteer Cornwall Covid 19 update
- 20. Weekly Planning & Decision Lists 24/3
- 21. CALC Homes for the Ukraine information CC
- 22. Panel meeting information
- 23. Barclays Bank Closure
- 24. Keeping Cornwall Updated CC
- 25. The Rural Bulletin
- 26. Volunteer Cornwall Covid update
- 27. Community Land Trust Webinar
- 28. Weekly Planning & Decision Lists 30/3
- 5<sup>th</sup> April
  - 29. Government Covid update.
  - 30. The Rural Bulletin
  - 31. Citizens Advice Newsletter
- 6<sup>th</sup> April
  - 32. Neighbourhood Watch Newsletter
  - 33. Rural Services Network Bulletin
  - 34. Volunteer Cornwall Bulletin
- 7<sup>th</sup> April
  - 35. Devon & Cornwall Police- Neighbourhood Alert
  - 36. Weekly Planning and Decision Lists
  - 37. CALC round-up
- 8<sup>th</sup> April
  - 38. Town & Parish Newsletter
  - 39. Highways Schemes update
  - 40. Devon & Cornwall Police- Neighbourhood Alert.
- 11<sup>th</sup> April
  - 41. Road Closure- Chapel Hill Sticker 25<sup>th</sup> April to 4<sup>th</sup> May.
  - 42. Keeping Cornwall updated.
  - 43. Cornwall Council updates
- 12<sup>th</sup> April
  - 44. The Rural Bulletin
- 14<sup>th</sup> April
  - 45. White River Project- 2 updates.
  - 46. Cornwall Council Network Panel update
  - 47. Planning weekly lists
  - 48. CALC- re Cornwall Council meeting on restructure
- Hard Copy
  - 49. Thank you from Team Trewoon Community Fundraisers for the grant award
  - 50. Thank you from Team Trewoon Community Fundraisers for winning the Trewoon and surrounding area Parish Council Community Award.

**OC254/22 Items for Agenda**

There are none.

**OC255/22 Emergency Scheme of Delegation**

There were no decisions taken since the 9<sup>th</sup> of March 2022 meeting

**OC256/22 Public Bodies (Admission to Meetings) Act 1960**

There is no item.

There being no further business to be transacted the Chairman closed the meeting at 20.15pm.

Signed.....

Date:.....

Full Council Members

Cllr Kneller (Chairman)  
Cllr Mrs Tarbox (Vice-Chair)  
Cllr Mrs Heyward  
Cllr Mrs Mitchell  
Cllr Mrs Padley  
Cllr Davis  
Cllr Holman  
Cllr Jannaway  
Cllr Maguire  
Cllr Spencer  
Cllr Vine  
Cllr Wallis