

## ST MEWAN PARISH COUNCIL

Parish Clerk: Wendy Yelland (CiLCA)  
Tre Bethan  
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### Ordinary Council Meeting Minutes: 8<sup>th</sup> February 2023 held in St Marks Church Hall, Sticker at 19.00 pm

#### **OC200/23 Persons Present**

Cllr Kneller (Chair) Cllr Mrs Tarbox (Vice Chair, Cllr Mrs Mitchell, Cllr Mrs Padley, Cllr Davis, Cllr Spencer, Cllr Vine.

**In attendance:** Wendy Yelland, Parish Clerk and Amanda Kendall Deputy Clerk

**Public Present:** Cornwall Cllr Michael Bunney

**Apologies:** Cllr Holman, Cllr Jannaway, Cllr Mrs Heyward. Received and duly accepted.

#### **OC201/23 Declarations of Interest from Members/Dispensations**

No declarations of interest or dispensations

#### **OC202/23 Public Participation**

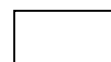
No public participation

#### **OC203/23 Cornwall Cllr Report**

A belated Happy New Year all. The key positive to report is the Average Speed Cameras for Trewoon. They are now in and have been handed over to the police, so all working. This was a huge achievement and thank you to everyone who helped. St.Mewan Parish Council, the community speed watch group and local people played a critical role, as did the residents of Trewoon and St.Mewan. Thank you to the Police, Cornwall Council and everyone involved, I was happy to pick this up in May 2021 and push it from my very first day on being elected. I hope the cameras make a huge difference to quality of life and safety for all road users. It just shows what we can achieve when we work together.

It is just over 20 months since I was honoured to become your Cornwall Councillor. I have thoroughly enjoyed working with the local community, parish councils, joining in with the community events, supporting many local charities and volunteering. I hope everyone was able to enjoy Christmas. Over the Christmas I organised a raffle for St.Austell Food Bank which raised £522 and also organised the New Year's Day Swim at Gorran Haven. It was lovely to see many folk there, we raised £705 for the RNLI and £450 for the Fishermen's Mission. In these difficult times, it is more important than ever to look after each other. Our communities are strong, and I know we will all continue to pull together. Community spirit makes a huge difference in so many ways and helping each other has to be part of the answer to get through difficult times.

On a Cornwall wide basis, I spoke passionately at Full Council in favour of doubling council tax for second home owners. Mebyon Kernow has been pushing for this since the 1970s and I am pleased it was unanimously agreed at council. This could bring £25million in every year for Cornish



services, such as affordable housing and highways. I feel it is only fair for second homeowners to contribute to our services and loopholes also need to be tackled. Regarding the offer of a Mayor for Cornwall I am listening carefully to residents' views. The vast majority of folk who have spoken to me so far seem unconvinced. Personally, I think the people of Cornwall should be able to decide if they want the mayoral deal. I also feel the deal isn't good enough to be forced to have a mayor and believe Cornwall should get the funding it rightly deserves, without being required to have a mayor. I am trying to stay open-minded though and am keen to hear local.

The consultations on the 20mph schemes in St.Ewe, Polmassick and Polgooth have taken place and hope consensus can be found for these soon. I have reported much flooding and met residents in Lower Sticker, Trehiddle and Polmassick and work has taken place. Trehiddle is my biggest concern and I have never seen the road so bad. I been in intense contact with Highways to get this sorted. Work is taking place there this week. I have reported many potholes around our area, and these have been filled quickly. Roads such as from Polgooth to London Apprentice desperately need resurfacing and I have stressed this must be a priority. The rain and cold has been a struggle and I phoned the emergency team every night to get the gritters out to Polgooth, especially to help the Averlea Care Home and meals on wheels. I know residents appreciated this and I also phoned for St.Mewan School.

I know these are difficult times for many families and I am involved with community help schemes and other support services right across our area. I also work very closely with the food banks and Cornwall Poverty Forum to help local people. I deliver donations every week to Truro or St.Austell Food bank and I am always happy to pass on donations from residents. Over Christmas I helped distribute funds to local families in need and will continue to reach out to anyone struggling. Cornwall Community Foundation also offers crisis grants of £250- 1000 and be contacted on tel 01566779333 or online at [www.cornwallcommunityfoundation.com](http://www.cornwallcommunityfoundation.com) and click on grants to apply. I have been pressing for help for park home residents with the energy support scheme, as anyone who was paying a third party was missing out. This scheme has now been agreed and will be launched later in January. It is so important people get the help they are entitled to.

I continue to work full-time as your Cornwall Councillor and have met many residents to help with case work. I run regular surgeries in village halls and volunteer at Grampound Community Shop. I continue to run all my Cornish history talks and clean Gorran Haven toilets. Please do report any issues to Cornwall Council, online is easiest at [www.cornwall.gov.uk/report-something](http://www.cornwall.gov.uk/report-something) or you can report any emergencies 24hrs on 03001234222.

Please never hesitate to get in touch if I can help with anything.

Oll an gwella. (All the best in Cornish)  
Michael Bunney  
Tel 07939457590 in office hours  
Email [cllr.michael.bunney@cornwall.gov.uk](mailto:cllr.michael.bunney@cornwall.gov.uk)

#### **OC204/23 Committee Meeting Minutes (prev circulated).**

a) Planning 18/01/23

**NOTED.**

#### **OC205/23 Ordinary Council Meeting Minutes: 18<sup>th</sup> January 2023**

It was

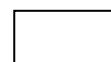
**RESOLVED** that the above Minutes of the Meeting of St Mewan Parish Council having been previously circulated, be taken as read, approved, and signed. There were no matters arising from the Minutes.  
Prop Cllr Davis, sec Cllr Mrs Tarbox

#### **OC206/23 Clerk's Report**

OC74/19 St Stephens Rd, speeding issues, in progress. Confirmation from PCSO a site has been submitted to Devon & Cornwall for approval

OC110/19 Notice Board at Trelowth – in progress

OC132/19 Awaiting response from Highways re MA Grigg Ltd proposal



OC33/20 Review of Neighbourhood Plan on going

OC82/20 Allotments in progress.

OC149/20 We're Watching You Dog Fouling Campaign posters and bin stickers - ongoing

OC115/21 Potholes at Polgooth Methodist Church – Clerk and Cllr Bunney to update

OC168/22 Sticker Open Space (namely the Dog Field) – In progress

OC191/22 Parish Projects, in progress

OC59/22 Tree Management in the Parish. On going

OC63/22 Disabled Access to Polgooth Playing Field. In progress

OC105/22 Trees with Ash die back in Sticker Activity and Lower Sticker – In progress

OC107/22 Trewoon Community Garden in progress

OC109/22 FIT readings. Request for smart meter not actioned until payments are re-instated.

OC112/22 Jubilee Seat, Sticker. Completed

OC114/22 Crocus Corms in progress

OC118/22 Civility and Respect Pledge. Policy in progress

OC160/22 Wildflower Project actioned.

OC179/22 Land Agreements. Awaiting documents

OC190/23 Winter Maintenance in Parish. Not actioned

OC191/23 Community Volunteer Awards. In progress

AC18/22 Lloyds Bank St Austell received hard copies of all signatory holders on the 20<sup>th</sup> Jan 2023.

They were not scanned as recommended by the Business phone line but sent in the internal bag which have not been received by the Business Dept. Lloyds, St Austell have apologised, all signatories need to re-register, print off and send them off by post.

#### Sticker

Permit requests.

Ongoing resident concerns at Wyldecrest site, Sticker due to mineshaft drop.

Wyldecrest resident concerns with delays on the Energy Bill Support Scheme application form enabling the £400.00 support.

#### Hewaswater

Land - Resident concerns with possible felling of copse which are homes to Horseshoe Bats and understand there is additional evidence that the land also has an abundance of habitat for wildlife.

Authorities informed requesting that an Ecology Impact Assessment is carried out before further destruction. A stile is being erected to access Footpath 33/1 and the Countryside Access Team have confirmed the landowner is responsible for the stile. Site visit carried out by Cllr Holman and Clerk. TPO has been requested.

#### Polgooth VAT Claim

Bank statement document was sent as requested under a specific reference raised by HMRC on the 22/11/2022 enabling the claim to proceed under the new claim number now required. Follow up on the 30<sup>th</sup> January 2023. No payment received. Unable to speak to HMRC within a reasonable amount of time.

#### Trewoon

Cllr Mrs Heyward attended Trewoon Village Hall meeting and the clerk has responded to Elaine Hamley on the questions raised.

**NOTED.**

### **OC207/23 Creation of Queen Elizabeth 11 Memorial Garden in Trewoon Playing Fields (proviso of successful grant application/due to successful grant application)**

Due to this item being commercially sensitive and confidential information received 8/2/2023

It was

**RESOLVED** to move this item to the closed session. Prop Cllr Kneller, sec Cllr Mrs Tarbox.

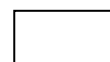
### **OC208/23 Sticker Activity Park, Lower Sticker and Trewoon Play Areas**

It was

**RESOLVED** to **DEFER** this item to the 8<sup>th</sup> March meeting 2023 to give Cllr Spencer, Chair of Playing Fields the opportunity to view the quality in other parishes of play equipment supplied by Mant Leisure. Prop Cllr Kneller, sec Cllr Mrs Padley. **Action: Cllr Spencer in conjunction with Deputy Clerk**

### **OC209/23 Grants/Donations**

a) The clerk confirmed Sticker Memory Café meets the application criteria, therefore,



It was

**RESOLVED** to award the full amount requested of £668.00 from the Community Benefit Fund. Prop Cllr Kneller, sec Cllr Mrs Tarbox. **Action: Clerk**

b) The clerk previously circulated the application to members received from Team Trewoon Community Fundraisers. The application for £7500 does not meet the council's grant criteria and is therefore not eligible for funding. The clerk sought advice from CALC and SLCC for members to consider the points highlighted on how best to financially support a Community Hub in Trewoon. Wide range of discussion took place and

It was

**RESOLVED** the Clerk writes to Team Trewoon Fundraisers advising the group that the Parish Council can see no clear business plan and recommend they seek further assistance to meet criteria that will be required for any form of funding ie. Parish Council and National Funding. Members would consider a small grant for an advisor who can assist and help them achieve compliance when applying for funds to start a Community Hub. Prop Cllr Kneller, sec Cllr Mrs Mitchell. **Action: Clerk**

Cllr Spencer made his apologies and left the meeting.

c) It was

**RESOLVED** to donate £100.00 from the council's donation budget to the Citizen Advice Bureau. Prop Cllr Kneller, sec Cllr Mrs Padley. **Action: Clerk**

#### **OC210/23 Local Maintenance Partnership Programme 2023/2024**

It was

**RESOLVED** to **APPROVE** the 2023/2024 agreement for signing. Prop Cllr Kneller, sec Cllr Mrs Tarbox. **Action: Clerk**

#### **OC211/23 Parish Council Community Newsletter**

It was

**RESOLVED** to produce the Parish Council Newsletter for July distribution. Di Thompson has kindly offered to distribute with the Polgooth Times. Prop Cllr Kneller, sec Cllr Mrs Tarbox. **Action: Clerk**

#### **OC212/23 Internal Control Checks**

Cllr Holman carried out the quarterly internal control checks and found no errors or issues.

It was

**RESOLVED** to **APPROVE** the Internal Control Checks. Prop Cllr Kneller, sec Cllr Mrs Tarbox.

#### **OC213/23 Lone Working Policy**

It was

**RESOLVED** to **APPROVE** the Lone Working Policy with the following addition to the section of Good Practice for Lone Workers no.5 that the Maintenance Person must text or phone in on arrival at the working locations and when he leaves. Cllr Vine suggests the People Safe App should be included. The clerk confirms that the MO did not want a council mobile as he carries his personal and would prefer the one mobile. Will discuss the People Safe App with him. Prop Cllr Kneller, sec Cllr Mrs Mitchell.

**Action: Clerk**

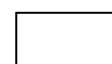
#### **OC214/23 Finance**

It was

**RESOLVED** to **APPROVE** the February 2023 pay schedule as presented. Prop Cllr Kneller, sec Mrs Tarbox. **Action: Clerk**

<b>Income:</b> 13189.22	<b>Expenditure:</b> 5153.82
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The 31<sup>st</sup> of January 2023 bank balances were **NOTED**.



## **OC205/23 Members reports/feedback from training/workshops/meetings/external bodies/matters of interest in the parish**

- Cllr Vine – Understands that St Austell Golf Club intends carrying out repairs to the potholes and white lining at the top of Tregongeeves Lane  
Attended the Community Network Panel meeting and there is support from Cormac should any parish wish to restore finger posts.  
Sticker Rally quiz night fundraiser on the 4<sup>th</sup> March at Sticker Football Club
- Cllr Mrs Tarbox – Attended the Cornwall Council Planning Training. The planning process will change and there will be extra layers which include changes to the NPPF, new local plans, Design criteria and Neighbourhood Priorities Statements among others. Neighbourhood Development Plans will remain in place and continue to be part of planning law. Information about this is available on the Cornwall Council training page under planning training.
- Cllr Mrs Mitchell – The Jubilee seat looks really lovely in Sticker
- Cllr Kneller – Another meeting on the 9<sup>th</sup> March 2023 with Cornwall Council Design Code Team

## **OC206/23 Correspondence received up to the time of meeting**

Emails: -

20<sup>th</sup> Jan

1. Weekly Planning List 18/1

30<sup>th</sup> Jan

2. Gallagher Insurance news on Cyber Security
3. Volunteer Cornwall Update Recruitment and ESF Funding
4. Tamar Toll Action Group
5. Rural Bulletin Jan 24/1
6. Weekly Planning Decision List 18/1
7. St Austell & Mevagissey Network Panel Meeting
8. Weekly Planning Report 25/1
9. SLCC Future of Local Councils
10. Go Collaborate – Funding Consulting Company
11. Good Growth Workshop 6/2
12. Jan Planning Newsletter for Agents and P/T Councils
13. Feb/March CALC Training Bulletin
14. Keeping Cornwall updated
15. Zoom price increase notification from 1<sup>st</sup> March 2023

31<sup>st</sup> Jan

16. St Austell & Mevagissey Cllr, Parish & Town Council reports

1<sup>st</sup> Feb

17. Rural Bulletin
18. CC Planning Portal unavailable 3/2 5.00pm to 8.00pm
19. CALC AGM papers and invite 21/2
20. Weekly Planning Decision List 25/1

2<sup>nd</sup> Feb

21. Weekly Planning List ½
22. Luxulyan Parish Council – informing the public about the Devolution Deal

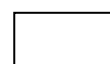
6<sup>th</sup> Feb

23. Hedgehog Project Follow Up
24. Polgooth Traffic Regulation Order Proposal
25. CALC Community Food Spaces Growth Audit
26. Keeping Cornwall Updated

8<sup>th</sup> Feb

27. The Rural Bulletin
28. Weekly Planning List ½
29. Unity Bank Feb newsletter
30. CC January Enforcement Report Levels

Residents: -



1. Request for dog waste bin on the Imerys Rd at the top of Carne Hill. Signposted resident to Imerys
  2. Railings request to help the disabled/ vulnerable people of Tremewan access the local facilities a little easier.
  3. Request to rent or purchase Parish Council land. Advised the land is under agreement.
  4. Major issues with rats in Fore St, Polgooth. Photographs of dead rats in the property, internal destruction to water pipes and walls of properties. Evidence of poor housekeeping of neighbouring property leaving bags of food and bedding on shared narrow access close to affected properties. Poultry and pigeons not housed. Ongoing resident contact with Environmental and requires support from the Parish Council. Informed Environmental and Cornwall Cllr Michael Bunney.
  5. Polgooth PO and Stores. Owner concerned about the reduced footfall due to parking issues as the shop needs the business to support the Post Office.
  6. Polgooth Times. Thank you for the grant received.
  7. Thank you for the Xmas Light Comp Voucher from Mr & Mrs Sargeant in Sticker
  8. Two Sticker Hall enquiries
  9. Existing Allotment Expression of Interest
  9. Burial and a Baptism request
  10. Hairdressers client received a parking ticket at 18.04pm and asked if there is a 'grace period'. Advised that the council cannot appeal the decision nor have the power to instruct enforcement.
  11. Polgooth Garden Club request permission to plant Cornish Gilliflower apple tree in the Goffin Polgooth. To involve Polgooths local children to plant spring bulbs around its base. Cllr Holman will be having a meeting with the Garden Club.
  12. Request from Team Trewoon Fundraisers to hold an event on the 4<sup>th</sup> June in Trewoon Playing Fields. The clerk can respond on this correspondence due to the timing.
  13. Resident in Sticker who has paid for visitor permits but has not completed forms or V5's. Members read out the exchange of correspondence and advised the clerk and deputy clerk applications need to be completed.
- Messenger: -
1. Grit bin request in Trewoon
  2. Parking Permit form delivered. No access to printer
  3. Parking ticket with display of permit. Advised to appeal decision with the evidence.

**NOTED.**

**OC217/23 Items for Agenda**

1. Appoint contractor/s for Playing Fields and Community Garden

**OC218/23 Planning Application Change**

**PA22/06804 Conversion of existing garage to form annexe/holiday letting accommodation 5 Lingfield Avenue Sticker Cornwall PL26 7ET**

16<sup>th</sup> Nov - Originally consulted on as a proposal for: Conversion of existing garage to form rentable accommodation and members supported the application.

Cllr Mrs Tarbox, Chair of Planning highlighted that the Neighbourhood Development Plan supports residential annexes and with the national housing shortage this is more important than holiday accommodation and could not understand why the Planning Officer would encourage the applicant for change. The Planning Officer confirmed to Cornwall Cllr Bunney that the curtilage of the annexe is not separate from the main dwelling as there is a requirement on amenity space.

It was

**RESOLVED** not to object to the change of application heading description. Prop Cllr Vine, sec Cllr Kneller

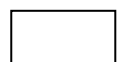
**OC219/23 Public Bodies (Admission to Meetings) Act 1960**

To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item. Prop Cllr Kneller, sec Cllr Mrs Tarbox.

Members of the public exited.

Confidential Minute filed under Minute No: OC220/23

There being no further business to be transacted the meeting closed at 20.55pm.



Signed.....

Date.....

Chairman of Full Council

Full Council Members

Cllr Kneller (Chairman)  
Cllr Mrs Tarbox (Vice-Chair)  
Cllr Mrs Heyward  
Cllr Mrs Mitchell  
Cllr Mrs Padley  
Cllr Davis

Cllr Holman  
Cllr Jannaway  
Cllr Spencer  
Cllr Vine

