



ST MEWAN PARISH COUNCIL

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Minutes of the Ordinary Council Meeting held on the 10th January 2024 commencing at 19.00pm in St Marks Church Hall

OC170/24 Persons Present/Apologies

Cllr Mrs Tarbox (Chair) Cllr Vine, (Vice-Chair), Cllr Mrs Heyward, Cllr Mrs Mitchell, Cllr Davis, Cllr Rees-Webb

In attendance: Wendy Yelland Parish Clerk, Amanda Kendall Deputy Clerk,

Apologies: Cllr Mrs Ireland, Cllr Ms Watts, Cllr Holman, Cllr Spencer

Public Present: Cornwall Cllr Michael Bunney

OC171/24 Declarations of Interest from Members/Dispensations

There were no Declarations of Interest or Dispensation requests.

OC172/24 Public Participation

None

OC173/24 Cornwall Cllr Report

Cllr Bunney monthly report circ and is available under 'additional documents at www.stmewanparishcouncil.gov.uk under the January 24 Ordinary Council meeting.

OC174/24 Council Meeting Minutes: 13th December 2023

It was

RESOLVED that the above Minutes of the Meeting of St Mewan Parish Council having been previously circulated, inc Confidential be taken as read, approved, and signed. There were no matters arising from the Minutes

Prop Cllr Mrs Mitchell, sec Cllr Davis.

OC175/24 Committee Meeting Minutes

To **NOTE** and **APPROVE** any recommendations therein: -

Planning 13/12

NOTED and **APPROVED**

OC176/24 Clerk's Report

Circulated.



OC74/19 St Stephens Rd, speeding issues, in progress. Confirmation from PCSO a site has been submitted to Devon & Cornwall for approval.

OC110/19 Notice Board at Trelowth – in progress.

OC132/19 Awaiting response from Highways re MA Grigg Ltd proposal.

OC33/20 Review of Neighbourhood Plan on going.

OC149/20 We're Watching You Dog Fouling Campaign posters and bin stickers – ongoing.

OC168/22 Sticker Open Space (namely the Dog Field) – In progress

OC191/22 Parish Projects, in progress

OC59/22 Tree Management in the Parish. On going.

OC63/22 Disabled Access to Polgooth Playing Field. In progress

OC105/22 Trees with Ash die back Lower Sticker – in progress.

OC109/22 FIT readings. Request for smart meter not actioned until payments are re-instated.

OC118/22 Civility and Respect Pledge. Policy in progress

OC179/22 Land Agreements. Awaiting documents for signing

OC190/23 Winter Maintenance in Parish.

OC230/23 Play equipment renewal. Completed

OC235/23 Litter pick hoops. Purchased. To distribute to volunteers.

OC266/23 Confidential. In progress

AC21/23 Sticker Car Park signage. Letter sent to Sticker AFC

OC51/23 Trewoon Village Hall. Grant application in progress and agreed to send letter when they are ready to submit. Completed

OC53 /23 Sticker Car Park Enhancement. Mrs K has confirmed they will be renewing a water butt.

OC73/23 The Goffin Working Party Group, Meeting date set.

OC94/23 Climate Change Objective (Standing Agenda Item). Awaiting start date with contractors

OC96/23 St Mewan Planning Design Code Public Consultation. Final draft circulated

OC98/23 Polgooth Parking issues outside Stores and Post Office and Village Hall. Highways Expression of Interest withdrawn. Awaiting PO to submit proposals

OC99/23 Signage. Actioned

OC120/23 Land Registry Searches – Actioned

OC121/23 Renewal of Parking Permits. Letters sent.

OC122/23 A3058 Trewoon Bank. In progress

OC140/23 Parish Planters. Received

OC141/23 Playing Field Roundabouts in Lower Sticker and Polgooth December Agenda Item. In progress

OC142/23 Branch Trimming – Actioned. Will take place when other tree works are scheduled

OC143/23 Christmas Garden/House/Window Displays in Trewoon, Polgooth with Trelowth and Sticker with Hewaswater – Asda vouchers purchased. Each village pub is promoting the competition. Completed

OC151/23 – Confidential item in progress

OC160/23 Mobile Fish & Chip Van. Further details circulated.

OC161/23 Draft Design Code Consultation. Actioned with changes.

OC162/23 Roundabouts Polgooth and Lower Sticker. In progress

OC163/23 Request from resident for temporary access to the rear of his property from Trewoon Playing Field to enable clearing, to consider location plan provided. Recorded delivery letter sent and signed for.

OC164/23 Finance. Account with CCLA Public Sector Deposit Fund. In progress

Trewoon



Provisional date booked for Thursday 11th April 24 late afternoon for the official opening of Trewoon Community Garden. Feb agenda item for event details
Boundary vegetation into Trewoon Playing Fields due to resident carrying out works in garden.
Necessary action is being taken.

Sticker

St Mewan PC Facebook messages: Resident concerns over strip of land purchase roadside adjacent to Wlydecrest site.

Resident concerns of land purchased adjacent to Bridleway 34/1

The 'Chip Van' mobile fish & chips wants to start Thursday 18th January 24 from 5 –7ish in Sticker Car Park and would appreciate flexibility in this regard to stay later if trade warrants it.

It was agreed that the business would need to provide their own bollards. To meet on site in the first instance and suggest that some spaces in the centre run may work better. A social media post to confirm the council has agreed a 3- month trial period for the fish and chip van to provide a Community Benefit.

General

Hewaswater notice board has new locks fitted on one panel and all notice boards have new foam boarding inside.

FSGPA27/23 Freedom of Information request to Cormac. FOI- 101006818778Cormac response as follows:

Unfortunately, the Council does not hold the information relating to your request. This is due to the payment mechanism used for subcontracted work and consequently, Subcontractor's invoices are not provided in a way that record the specific information you have requested. The Freedom of Information Act only applies to information that a public authority already holds in recorded form at the time of a request. As we do not hold that particular piece of information, we are not obligated to create it.

Radar Class Study has been carried out on Burngullow Rd. The location of the pole was not ideal as this does not show a true reflection of fast-moving vehicles on a narrow stretch of road. Two residents are prepared to accommodate a pole on their land. Cornwall Cllr Michael Bunney suggested we go back to Highways.

OC177/24 Budget 24/25

The budget was previously circulated to members.

It was

RESOLVED to **APPROVE** the annual budget of £108572. for 24/25. Prop Cllr Davis, sec Cllr Vine.

OC178/24 Precept 24/25

It was

RESOLVED to **APPROVE** the precept of £103383.00 for signing and submission to Cornwall Council.

Prop Cllr Vine, sec Cllr Mrs Heyward. Note: This represents an increase of 2.15% equating to an additional cost of £1.82 per annum.

OC179/24 Climate Change Objective (Standing Agenda Item)

The final draft of the Design Code was circulated with the additional changes the Parish Council asked for, however.

It was

RESOLVED that the draft design code that was consulted on should remain with no changes as suggested by Cornwall Council on parking. Members are disappointed that there was not an internal



consultation with Parking and Transport in Cornwall Council prior to public consultation. Prop Cllr Mrs Tarbox, sec Cllr Davis. **Action Clerk**

The clerk has a site meeting on Monday 15h January 24 with the contractor who is carrying out the fence post and gate renewals which have been identified by Cllr Vine.

Working Party meet on Wednesday 17th January 24 to discuss where the bird boxes etc are best to be erected.

OC180/24 Tree works in the Parish

It was

RESOLVED to **ACCEPT** the quotation to fell the Ash die back trees as identified. Prop Cllr Mrs Tarbox, sec Cllr Mrs Mitchell. Expenditure from Community Benefit Fund.

Note: The Clerk to engage with resident on ash die back tree in resident's garden. The clerk to act on expenditure if necessary. Prop Cllr Davis, sec Cllr Rees-Webb. **Action: Clerk to instruct contract and Clerk to engage.**

OC181/24 Local Maintenance Partnership 24/25

It was

RESOLVED to **ACCEPT** the Local Maintenance Partnership agreement for 24/25 with an increase of 4.9%. Prop Cllr Mrs Tarbox, sec Cllr Vine. **Action: Clerk to sign.**

OC182/24 Grants and Donations

The clerk confirmed the Memory Café application meets the criteria.

It was

RESOLVED to award a grant of £770.50 from the Community Benefit Fund to the Memory Café. Prop Cllr Davis, sec Cllr Rees Webb. **Action: Clerk**

OC183/24 Parish Planting

a) It was

RESOLVED to **APPROVE** the final contract year of Wildflower planting in the same locations as 23/24 for this coming year 24/25. The weed is still very prevalent on Truro Rd. Expenditure Community Benefit Fund. Prop Cllr Vine, sec Cllr Mrs Mitchell. **Action: Clerk**

b) It was

RESOLVED to give delegated authority to Clerk and Deputy Clerk to purchase plants etc for the gateway planters. As Polgooth has no gateways to organise a painted tyre display for Polgooth. Cllr Vine showed the clerk an example. It was **AGREED** to display in a pyramid type/tyre display. It was also suggested we speak with Polgooth Community and Garden Club or local garden centre on type of perennials. Up to £1000 from the Community Benefit Fund. Prop Cllr Mrs Tarbox, sec Cllr Vine. **Action: Clerk and Deputy Clerk.**

OC184/24 Highways

A teams meeting is being held on the 10th of June 24 with Cornwall Council on the roll out of 20mph. Cornwall Cllr Michael Bunney suggests a March/April agenda item. **NOTED**

OC185/24 Finance

It was

RESOLVED to **APPROVE** the January 24 pay schedule as presented. Prop Cllr Mrs Tarbox, sec Cllr Mrs Heyward.



Income: 1017.74	Expenditure: 1132.06
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The bank balances inc petty cash as of the 31st December 23 was **NOTED**.

Deputy Clerk is in receipt of the CCLA deposit fund forms. As the fund is only to be used to spread the risk as per Internal Auditor's report and to top the General Fund as and when is necessary,

It was

RESOLVED the Clerk and Deputy Clerk has the authority for the account to act like the Unity Bank internal transfer and it is set up to only pay to the Unity Bank General Fund account number.

Prop Cllr Mrs Tarbox sec Cllr Rees-Webb. **Action: Clerk and Deputy Clerk.**

OC186/24 Members reports/feedback from training/workshops/meetings/external bodies/matters of interest in the parish

- Cllr Mrs Tarbox- A volunteer kindly empties a general waste bin which is predominately filled with dog waste in the lane off St Mewan Lane. Due to the new waste collections this may prove difficult now and the PC may need to consider regularising this arrangement. To check to make sure this is a PC bin and not a CC bin.
- Cllr Vine – Apologies. Unable to attend the Polgooth Village Hall meeting on the 15th of January 24
- Cllr Davis – To set up a parish litter pick and suggests posting on the Community Pages. The clerk will agenda the item for clarity on how this is to be implemented.
- The Clerk and Deputy Clerk thinks it may be welcoming if Cream Teas etc could be available on the afternoon of Trewoon Garden opening.
- Cllr Mrs Heyward will attend the Trewoon Village Hall meeting. Need to check dates though as she doesn't receive minutes/ details within a suitable time in advance of the meeting and will let the clerk know.

OC187/24 Correspondence received up to the time of meeting.

Emails: –

8th Jan

1. Citizens Advice Winter Newsletter
2. Weekly Planning List 13/12
3. Planning Fees update and planning consultation responses.
4. CC Design Code final responses
5. Sticker Open Space Registration
6. CC Cornwall Community welcomes Afghan refugees
7. Rural Bulletin 19/12
8. Highways Notification London Apprentice to Polgooth
9. Cornwall Together NHS Dec Newsletter
10. Weekly Planning List 20/12
11. Weekly Planning Decision List 13/12
12. Weekly Planning Decision List 20/12
13. Keeping Cornwall updated
14. Weekly Planning Decision List 27/12
15. Hedgehog Awareness Plea
16. Weekly Planning Decision List 2/1
17. Weekly Planning List 3/1
18. Keeping Cornwall updated

9th Jan



- 19. 20mph Phase 3 Stakeholder Teams meeting 10th June 2024
- 20. Resident unhappy with suspension of enforcement over the Xmas period

10th Jan

- 21. Weekly Planning Decision List 3/1
- 22. Rural Services Network Jan newsletter
- 23. Rural Bulletin 9/1
- 24. Weekly Planning List 10/1

NOTED

OC188/24 Items for Agenda

- 1. Parish Litter Pick
- 2. Official opening of Trewoon Community Garden

OC189/24 Public Bodies (Admission to Meetings) Act 1960

To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item. Prop Cllrs Mrs Tarbox, sec Cllr Mrs Mitchell.

Confidential Minute filed under OC190/24

There being no further business to be transacted the meeting closed at 20.37pm

Signed.....Date.....

Chair of Full Council

Council Members

- Cllr Mrs Tarbox – Chair
- Cllr Vine – Vice Chair
- Cllr Mrs Heyward
- Cllr Mrs Ireland
- Cllr Mrs Mitchell
- Cllr Debbie Watts
- Cllr Davis
- Cllr Holman
- Cllr Jannaway
- Cllr Spencer
- Cllr Rees-Webb

