



ST MEWAN PARISH COUNCIL

Parish Clerk: Wendy Yelland (CiLCA)

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Minutes of the Ordinary Council Meeting held on the 14th February 2024 commencing at 19.00pm in St Marks Church Hall

OC191/24 Persons Present/Apologies

Cllr Mrs Tarbox (Chair) Cllr Vine, (Vice-Chair), Cllr Mrs Heyward, Cllr Mrs Mitchell, Cllr Davis, Cllr Jannaway, Cllr Spencer, Cllr Mrs Watts.

In attendance: Wendy Yelland Parish Clerk, Amanda Kendall Deputy Clerk,

Apologies: Cornwall Cllr Michael Bunney, Cllr Holman

Absent: Cllr Rees-Webb

Public Present: No Public present.

OC192/24 Declarations of Interest from Members/Dispensations

There were no Declarations of Interest or Dispensation requests.

OC193/24 Public Participation

None

OC194/24 Cornwall Cllr Report

Cllr Bunney monthly report circ and is available under 'additional documents at www.stmewanparishcouncil.gov.uk under the February 24 Ordinary Council meeting.

OC195/24 Council Meeting Minutes: 10th January 2024

It was

RESOLVED that the above Minutes of the Meeting of St Mewan Parish Council having been previously circulated, inc Confidential be taken as read, approved, and signed. There were no matters arising from the Minutes

Prop Cllr Mrs Heyward, sec Cllr Davis

OC196/24 Committee Meeting Minutes

To **NOTE** and **APPROVE** any recommendations therein: -
Planning 10/2

NOTED and **APPROVED**



OC197/24 Clerk's Report

OC74/19 St Stephens Rd, speeding issues, in progress. Confirmation from PCSO a site has been submitted to Devon & Cornwall for approval.

OC110/19 Notice Board at Trelowth – in progress.

OC132/19 Awaiting response from Highways re MA Grigg Ltd proposal.

OC33/20 Review of Neighbourhood Plan on going.

OC149/20 We're Watching You Dog Fouling Campaign posters and bin stickers – ongoing.

OC168/22 Sticker Open Space (namely the Dog Field) – In progress

OC191/22 Parish Projects, in progress

OC59/22 Tree Management in the Parish. On going.

OC63/22 Disabled Access to Polgooth Playing Field. In progress

OC105/22 Trees with Ash die back Lower Sticker – in progress.

OC109/22 FIT readings. Request for smart meter not actioned until payments are re-instated.

OC118/22 Civility and Respect Pledge. Policy in progress

OC179/22 Land Agreements. Awaiting documents for signing

OC190/23 Winter Maintenance in Parish.

OC230/23 Play equipment renewal. Completed

OC235/23 Litter pick hoops. Purchased. To distribute to volunteers.

OC266/23 Confidential. In progress

AC21/23 Sticker Car Park signage. Letter sent to Sticker AFC

OC53 /23 Sticker Car Park Enhancement. Mrs K has confirmed they will be renewing a water butt.

OC73/23 The Goffin Working Party Group, Meeting date set.

OC94/23 Climate Change Objective (Standing Agenda Item). Awaiting start date with contractors

OC96/23 St Mewan Planning Design Code Public Consultation. Final draft circulated.

OC98/23 Polgooth Parking issues outside Stores and Post Office and Village Hall. Highways Expression of Interest withdrawn. Awaiting PO to submit proposals.

OC99/23 Signage. Actioned

OC120/23 Land Registry Searches – Actioned

OC121/23 Renewal of Parking Permits. Letters sent.

OC122/23 A3058 Trewoon Bank. In progress

OC140/23 Parish Planters. Received

OC142/23 Branch Trimming – Actioned. Will take place when other tree works are scheduled

OC151/23 – Confidential item in progress

OC160/23 Mobile Fish & Chip Van. Further details circulated.

OC161/23 Draft Design Code Consultation. Actioned with changes.

OC162/23 Roundabouts Polgooth and Lower Sticker. In progress

OC163/23 Request from resident for temporary access to the rear of his property from Trewoon Playing Field to enable clearing, to consider location plan provided.
Recorded delivery letter sent and signed for.

OC164/23 Finance. Account with CCLA Public Sector Deposit Fund. In progress

OC178/24 Precept 24/25 submitted.

OC179/24 Design Code submitted. Cornwall Council have agreed to remove the reference to Cornwall Council Parking Standards and proceed with the process for getting the design code endorsed. Note: Please note: The Parking Standards are referenced in strategic policy, they will still apply to development in St Mewan Parish. The Parking Standards do allow for the need to reflect local requirements, which is what are trying to highlight/emphasise in the Code. Agreed to remove the reference as requested.

OC180/24 Tree works in the Parish. Instructed.



OC181/24 Local Maintenance Partnership 24/25. Submitted

OC183/24 Parish Planting. Wildflowers actioned for 24/25

a) February agenda item for Polgooth locations

OC190/24 Confidential. In progress

Trewoon

20 Expression of Interests received for Allotments which includes 3 outside of the Parish

Site visits arranged for viewings. All vacant plots have been let.

Sticker

Parking permits issued and ongoing.

Suspension of parking enforcement from the 20th of February to the 24th of February 24 due to Panto Community Event)

Mobile Fish & Chip Van has received good support.

Resident still not accepting the Parking Order and how the car park is managed despite answers to questions at a meeting held with three Cllrs and Clerk.

Household waste being disposed of in Sticker Activity Park

Polgooth

Clerk made request to Address Management Team to renew Woodgrove Park Signs.

Prov date of the 28th of February 24 for The Goffin Working Party Group meeting

Bird, Owl, and Bat boxes and Hedgehog Houses being erected by Jerney Roberts of the Three Bays Wildlife and Sam Corfield from Heligan.

General

On site meeting scheduled with Parish Contractor, Mr Fielding from St Mewan Church and Clerk to recap on areas St Mewan Parish are responsible for.

Four Footpath and Bridleway and Signs need renewing. Cornwall Council to supply, Parish Council to install as per EFS.

Cormac confirmation of objection received to Pedestrian Refuge at Trewhiddle PC been included in Teams meeting with St Austell Town and Highways. Cllr Mrs Tarbox attending.

Lloyds Bank Account closed. No charges.

Three enquiries for St Mewan Church. Signposted to Church Warden

Email to Cllr Mrs Tarbox on Common Land Access. Civil dispute. Cornwall Cllr Bunney signposted resident to appropriate bodies.

Community Levelling Up Grant Report Round 1 completed.

CIRCULATED

OC198/24 Climate Change Objective (Standing Agenda Item)

Bird and Bat boxes are being erected, maps circulated prior to the meeting.

Next meeting on 28th February 11.15am, to report back on The Goffin and increase in wildlife and potential next steps. Discussion took place regarding potentially getting the school or scouts involved at a later date.

The Chairman raised the possibility of having a Youth Council, which could be a stepping stone.

OC199/24 Trewoon Community Garden Official opening

a) To **CONFIRM** official opening date and times

It was confirmed to be 11th April late afternoon.

b) To **APPROVE** draft inscription and **CONFIRM** location of Granite Stone



Draft inscription circulated prior to the meeting. Discussion took place regarding additions. Wording approved, and words needed for Cornish translation. It was **AGREED** to place on the edge of the Darley Oak 'circle'

The above was **RESOLVED**

Prop; Cllr Mrs Tabox Seconded Cllr Spencer.

c) To **CONSIDER** providing light refreshments on day. **RESOLVE** how best to proceed. It has been suggested cream teas are provided. There are volunteers who are happy to help on the day.

It was **RESOLVED** to approve 100 cream teas, using Community Benefit money.

Proposed Cllr Mrs Tarbox, seconded Cllr Mrs Mitchell

d) To **CONSIDER** invite to contractors for the opening who were involved in the project.

It was **RESOLVED** that contractors and former Cllrs involved in the are invited.

Proposed: Cllr Mrs Tarbox Seconded: Cllr Jannaway

Cllr Mrs Tarbox asked when the information sign showing the types of plants is being erected. Glen Humphries Landscaping confirmed to the clerk it would be in situ by the end of January 24. There has been no response to date. The original request from the council was a list of plants etc, the offer of a sign was volunteered by the company.

It was **RESOLVED** that the board needs to be in situ by the end of February or the contractor to supply list of plants for Council to make its own board.

Proposed Cllr Mrs Tarbox seconded Cllr Jannaway

OC200 /24 Upgrade of Lighting in Sticker Car Park

It was

RESOLVED to **APPROVE** the upgrade of LED lighting at £915.66 + VAT and accept the quotation.

Expenditure from CIL pot.

Prop Cllr Davis, sec Cllr Mrs Mitchell **Action Clerk**

OC201 /24 CCTV Trewoon

It was

RESOLVED to **APPROVE** the quotation for yearly maintenance at £210 + VAT per annum.

Expenditure from CIL pot.

Prop Cllr Mrs Tarbox, sec Cllr Mrs Watts. **Action: Clerk**

OC202 /24 Parish Planting

The triangle agreed for tyre planter in Polgooth is full of daffodils, which was not known when this was agreed. It was felt this area would not be suitable.

To consider and bring back to the next meeting. If no place suitable to put something in The Goffin.

OC203 /24 Tree Felling

Sticker Activity Park area has vehicles permanently parked, contractor needs access to fell the trees.

It was agreed to place signs in the area warning of tree felling, giving one week's notice, stating that cars need to be removed. The tree needs removing for public safety as it has Ash Dieback.

It was

RESOLVED to place signs in the area, and on social media and one on each car.

Prop Cllr Mrs Tarbox, sec Cllr Mrs Watts **Action: Clerk**

Discussion took place regarding the felled tree. Clerk to meet with contractor.

OC204/24 Highways and Footpaths



a) To **REVIEW** the Cormac 24/25 Verge Cutting Agreement. **RESOLVE** how best to proceed.
It was **RESOLVED** to accept agreement. **Action: Clerk**

Prop Cllr Mrs Tarbox seconded Cllr Vine

b) To **APPROVE** material costs for installation of 4 Bridleway and Footpath post and signage
(supplied by Cornwall Council.) Forms part of the Enhanced Maintenance Scheme.

It was **RESOLVED** to approve material costs

Prop Cllr Vine seconded Cllr Spencer

c) To **CONSIDER** any matters arising up to time of meeting

None.

OC205/24 Cornwall Council Parking Enforcement Agreement 24/25

It was

RESOLVED to **APPROVE** the agreement for signing.

Prop Cllr Mrs Heyward, sec Cllr Mrs Mitchell. **Action: Clerk**

OC206/24 Internal Auditor for 24/25

It was

RESOLVED to **ACCEPT** the quotation and appoint for 24/25.

Prop Cllr Mrs Tarbox, sec Cllr Davis. **Action: Clerk**

OC207/24 Finance

a) To **APPROVE** the February 2024, pay schedule as presented.

It was **RESOLVED** to approve and note the above.

Prop. Cllr Mrs Tarbox seconded Cllr Davis.

b) To **RECEIVE** and **NOTE** the bank balances inc petty cash as of the 31st of January 2024

It was **RESOLVED** to approve and note the above.

Prop. Cllr Mrs Tarbox seconded Cllr Vine.

c) To **NOTE** Quarter 3 Internal Control Check and Quarter 3 Budget Monitoring

It was **RESOLVED** to approve and note the above.

Prop. Cllr Mrs Tarbox seconded Cllr Jannaway.

d) To **APPROVE** donation to Trewoon Village Hall for use of small amount of water and electric

It was **RESOLVED** to approve £20.

Prop. Cllr Mrs Tarbox seconded Cllr Spencer.

Cllr Mrs Tarbox, Cllr Vine and Clerk signed forms to close Polgooth Playing Fields Bank Account.

Income: 0	Expenditure: 3280.26
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OC208/24 Members reports/feedback from training/workshops/meetings/external bodies/matters of interest in the parish

➤ Cllr Vine email from resident for Woodgrove Park signs to be renewed.

Cllr Mrs Mitchell stated she will be resigning at the end of this municipal year after over 20 years' service. Members will be sorry to see Cllr Mrs Mitchell go

OC209/24 Correspondence received up to the time of meeting.

18th Jan

1. Affordable Housing Newsletter

2. Town & Parish Council Newsletter

19th Jan



3. Rural Bulletin
4. How to Navigate Changing Risk Landscape
5. CC DMMO Application Priority Policy – Important update
6. Weekly Planning Decision List 10/1
7. Volunteer Cornwall Newsletter
8. Weekly Planning List 17/1

24th Jan

9. Weekly Planning Decision List 17/1
10. Rural Bulletin 23/1
11. Keeping Cornwall updated

25th Jan

12. Weekly Planning List 24/1
13. Vision ICT newsletter
14. Ocean Housing – Intention to sell property at Trelowth

31st Jan

15. Keeping Cornwall updated
16. Weekly Planning Decision List 24/1
17. The Rural Bulletin
18. Weekly Planning List 31/1

1st Feb

19. Cornwall Together Newsletter

9th Feb

20. St Austell Neighborhood Team Winter Newsletter
21. Invite to promote Parish Activities and Events on the Cornwall Link
22. Mid Cornwall New Start Briefing
23. Cornwall Wellbeing Walk Leader Training Courses
24. Keeping Cornwall Updated
25. The Rural Bulletin
26. Vision ICT small price increase
27. Weekly Planning Decision List 6/2
28. Rural Funding Digest Feb News
29. Weekly Planning List 7/2
30. Volunteer Cornwall Newsletter
31. Town and Parish Council Newsletter

13th Feb

32. Local Company supplier of Sustainable Furniture
33. Keeping Cornwall updated
34. Sticker Village Association. Requested they complete a Grant Application Form
35. The Rural Bulletin
36. The Clean Cornwall Newsletter
37. Resignation of Mrs Amy Ireland

Invites

1. CAPS meeting 31st January 24
2. Local Planning Training

NOTED

OC210/24 Items for Agenda



1. Parish Litter Pick
2. Polgooth Planting

OC211/24 Public Bodies (Admission to Meetings) Act 1960

To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item. Prop Cllrs Mrs Tarbox, sec Cllr Mrs Mitchell.

Confidential Minute filed under OC212/24

There being no further business to be transacted the meeting closed at

Signed.....Date.....
Chair of Full Council

Council Members

- Cllr Mrs Tarbox – Chair
- Cllr Vine – Vice Chair
- Cllr Mrs Heyward
- Cllr Mrs Mitchell
- Cllr Debbie Watts
- Cllr Davis
- Cllr Holman
- Cllr Jannaway
- Cllr Spencer
- Cllr Rees-Webb

