



ST MEWAN PARISH COUNCIL

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Minutes of the Ordinary Council Meeting held on the 13th March 2024 commencing at 19.00pm in St Marks Church Hall

OC213/24 Persons Present/Apologies

Cllr Mrs Tarbox (Chair), Cllr Mrs Heyward, Cllr Mrs Mitchell, Cllr Ms Watts, Cllr Davis, Cllr Rees-Webb

In attendance: Wendy Yelland Parish Clerk

Apologies: Amanda Kendall (Deputy Clerk), Cllr Vine, Cllr Spencer

Public Present: Chris Sullivan and Di Thompson from the Polgooth Community and Garden Club, apologies from Jeremy Roberts, Chair of Three Bays Wildlife. Cornwall Cllr Michael Bunney.

OC214/24 Declarations of Interest from Members/Dispensations

There were no Declarations of Interest or Dispensation requests.

OC215/24 Public Participation

Chris Sullivan thanked the Parish Council for considering improvements to The Goffin. A working party meeting was held with Amanda (Deputy Clerk) on the 28th February 24 where individuals expressed their vision for The Goffin. Some have looked at a bore hole operating in Probus and have also looked at a rainwater harvesting system in Lanjeth allotments.

Di Thompson expressed how a shed with solar panels would be useful for storage and would be a community benefit.

The Chair closed the public participation.

OC216/24 Cornwall Cllr Report

Cllr Bunney monthly report circ and is available under 'additional documents at www.stmewanparishcouncil.gov.uk under the March 24 Ordinary Council meeting.

OC217/24 Council Meeting Minutes: 14th February 2024

It was

RESOLVED that the above Minutes of the Meeting of St Mewan Parish Council having been previously circulated, inc Confidential be taken as read, approved, and signed. There were no matters arising from the Minutes

Prop Cllr Jannaway, sec Cllr Mrs Mitchell.

OC218/24 Committee Meeting Minutes



To **NOTE** and **APPROVE** any recommendations therein: –

Planning 10/2

NOTED and **APPROVED**

OC219/24 Clerk's Report

March 24 Clerks Report Circulated

OC74/19 St Stephens Rd, speeding issues, in progress. Confirmation from PCSO a site has been submitted to Devon & Cornwall for approval.

OC110/19 Notice Board at Trelowth – in progress.

OC132/19 Awaiting response from Highways re MA Grigg Ltd proposal.

OC33/20 Review of Neighbourhood Plan on going.

OC149/20 We're Watching You Dog Fouling Campaign posters and bin stickers – ongoing.

OC168/22 Sticker Open Space (namely the Dog Field) – In progress

OC191/22 Parish Projects, in progress

OC59/22 Tree Management in the Parish. On going.

OC63/22 Disabled Access to Polgooth Playing Field. In progress

OC105/22 Trees with Ash die back Lower Sticker – in progress.

OC109/22 FIT readings. Request for smart meter not actioned until payments are re-instated.

OC118/22 Civility and Respect Pledge. Policy in progress

OC179/22 Land Agreements. Awaiting documents for signing

OC190/23 Winter Maintenance in Parish.

OC235/23 Litter pick hoops. Purchased. To distribute to volunteers.

OC266/23 Confidential. In progress

AC21/23 Sticker Car Park signage. Letter sent to Sticker AFC

OC53 /23 Sticker Car Park Enhancement. Mrs K has confirmed they will be renewing a water butt.

OC73/23 The Goffin Working Party Group, Meeting date set.

OC94/23 Climate Change Objective (Standing Agenda Item). Awaiting start date for path. Weather dependent.

OC98/23 Polgooth Parking issues outside Stores and Post Office and Village Hall. Highways Expression of Interest withdrawn. Awaiting PO to submit proposals.

OC99/23 Signage. Actioned

OC120/23 Land Registry Searches – Actioned

OC121/23 Renewal of Parking Permits. Letters sent.

OC122/23 A3058 Trewoon Bank. In progress. Mulch Mats in transit.

OC140/23 Parish Planters. Received

OC142/23 Branch Trimming – Actioned. Will take place when other tree works are scheduled.

OC151/23 – Confidential item in progress

OC161/23 Draft Design Code Consultation. Actioned with changes.

OC162/23 Roundabouts Polgooth and Lower Sticker. In progress

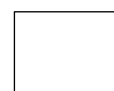
OC163/23 Request from resident for temporary access to the rear of his property from Trewoon Playing Field to enable clearing, to consider location plan provided.

Recorded delivery letter sent and signed for.

OC164/23 Finance. Account with CCLA Public Sector Deposit Fund. In progress

OC179/24 Design Code submitted. Cornwall Council have agreed to remove the reference to Cornwall Council Parking Standards and proceed with the process for getting the design code endorsed. Note:

Please note: The Parking Standards are referenced in strategic policy, they will still apply to development in St Mewan Parish. The Parking Standards do allow for the need to reflect local requirements, which is what are trying to highlight/emphasise in the Code. Agreed to remove the reference as requested.



OC180/24 Tree works in the Parish. Instructed.
 OC183/24 Parish Planting. Wildflowers actioned for 24/25
 OC190/24 Confidential. In progress
 OC199/24 Trewoon Community Garden Official opening. Awaiting inscription proof and confirmation from Trewoon Village Hall for hire of kitchen facilities.
 OC200 /24 Upgrade of Lighting in Sticker Car Park. Actioned
 OC201 /24 CCTV Trewoon. Confirmed maintenance contract.
 OC202 /24 Parish Planting. Polgooth area deferred.
 OC203 /24 Tree Felling. Actioned. Awaiting suitable weather and site meeting.
 OC204/24 Highways and Footpaths. Renewal of signs and posts. In progress
 OC205/24 Cornwall Council Parking Enforcement Agreement 24/25. Submitted
 OC206/24 Internal Auditor for 24/25. Instructed.

Trewoon

Three Expression of Interests received for Allotments. Total 23.
 PC Messenger. Family in Trewoon Play Area with a dog and not picking dog faeces up.
 Whats App message – Request for 'please close the gate 'sign for Trewoon Community Garden
 Personal Messenger – late night gatherings in Trewoon Play Area
 A local service of two ladies has started to provide cleaning of headstones in churchyard.
 Wheelchair user cannot cross the road opposite the Trewoon lay-by as cars always block residents exit path from the lay-by.

Sticker

Parking permits issued and ongoing.
 Two phone calls regarding some vehicles being permanently parked at the area by the entrance to Sticker Activity Park. Understand this issue was highlighted on social media.
 Flooding on Burngullow Rd reported. Cormac erected signs for road closure, however resident complaint that the two drains were not unblocked but stones were dislodged in the hedge making a clear gap to allow the water to drain into the field. The field now is no longer a secure boundary for livestock. Reported to Cormac who are investigating as it is unlikely this was carried out by the workforce.
 Resident concerns over Footpath 11/1 fenced off at entrance and highways being dug up. No Local Authority notification of footpath closure and Highways works for putting in utilities to service The Paddock. Met contractor onsite with MM who produced a Section 50 application. Reported to Cornwall Council who confirmed they have no street works permit. CC confirmed Street Works Officer intended visiting the site.
 Decision Notice granting Village Green status at Sticker Activity Park

Polgooth

Prov date of the 28th of February 24 for The Goffin Working Party Group meeting. March Agenda for update.
 OC204/24 Footpath sign and post renewal. Clerk met with Maintenance Man on Thursday 7th March to discuss the area at the location of Gold Footpath 38/1 Off Ricketts Rd. to erect signpost. Gates have been erected and were open. Gap LHS for walkers. MM parked topside of gates. Verbal abuse from resident to clerk and MM claiming all the land is his. His manner was very aggressive and continued to make it clear he would remove any signpost erected and how it was a waste of money as everyone knows there is footpath. Resident walked down and used threatening behaviour towards the MM that he would close the gates and lock his car in if he didn't move it. Resident came down and walked past the driver's door and caught the MM's leg when he was getting in vehicle. Clerk reported to CAT and intends reporting to Devon and Cornwall Police.



Tree came down inside the entrance to The Goffin. Small piles of branches and trunk have been left alongside the boundary in The Goffin to create habitats.

General

Highways

Update from 6th March meeting with revised proposals following concerns raised at the February meeting.

St Austell Town Clerk, Cornwall Council, Highways, Highways Design Team., Cornwall Cllr Michael Bunney, St Mewan Clerk

Response from Highways to overcome the previous concerns and whether an agreement can be reached to go forward. A top end scheme is not achievable due to budget constraints.

Visibility – Although coming from the school the speed limit is reducing, they are coming up from the school at 40mph, however the whole scheme is designed to a 40mph limit with the assumption they will be coming into the pedestrian schemes nearer 30mph. It is designed to 40mph and designed to a higher standard as there are no speed readings there and people are suggesting cars do travel fast.

Glare from the sun – The sun affects the car drivers more with the glare. The responsibility lies with the pedestrian whether it is safe to cross or not.

Features to enhance the crossing – A red strip across the pedestrian refuge was suggested but investigating this with Safety Order it will make the situation worse as pedestrians will believe they have the right of way; therefore, this cannot go ahead.

Pedestrian crossing sign – Regulations state this sign cannot go ahead without a school crossing sign and it is too far away from the school to allow.

Width of the refuge – It is an A road and must be a 3m width of lanes coming through which leaves 2m to put the pedestrian refuge in. Cannot make it any wider. Only option would be to realign the footways, but this is outside the budget. 8m wide – 2m wide pedestrian island and is within the standards for an urban area.

The bollards will be lit and of hi visibility.

The consensus is that if this proposed scheme is all what can be offered it is better to have something than nothing.

Can railings be considered either side or stagger the crossing slightly to slow running children down.

When railings are erected people tend to cross outside of the railings which would be unexpected to drivers. Need to carry out a pedestrian survey. Estate not built yet, and a survey would detail the increased flow. School is at full capacity. Railings are more suitable in an urban area.

Can improvements to this scheme be made at a later date if the volume of footfall has increased.

Follow a process to improve would involve pedestrian counts and further review if appropriate, funding allowed and possibly identified in the Local Transport Plan.

This is what Highways can provide now for the community.

Followed up on the S106 from the estate but it is earmarked for the Edgecumbe Triangle and is specific in the legal agreement and cannot be changed.

Another planning application is forthcoming to add more houses.

St Mewan PC supports St Austell Town Council on any decision made.

No time on construction date.

Grass cutting

Delayed due to wet ground. Hoping to get a cut in before Easter holidays. To keep under review.

St Mewan Church

Two emails for St Mewan Church enquiries. Signposted to Church Warden.



Unity Bank

Complaint made to Unity Bank regarding anomalies of missing direct debit/s on February bank statement both PDF and the download setting of dates for transactions enabling the monthly bank reconciliation. The end of month balance is also incorrect as it includes a March transaction (not shown) but is included in the February balance displayed. Excel download shows direct debit/s and correct balance. Scanned copies sent to Unity Bank. Telephone call from the bank and agrees a spreadsheet is not acceptable for the Council's Internal Auditor. The bank has apologised, but they need to discuss with the bank's software and development company and will be in contact. Clerk asked the bank to note that emails have been previously sent via the secure messaging and from parish email with other minor issues since their new system has been introduced.

Devon and Cornwall Police

Unable to download crime stats in preparation for the Annual Parish Assembly. None recorded since October 2022. Emailed Police and Crime Commissioner who responded with a generic reply which did not appertain to question asked. Emailed the Sergeant at St Austell who responded and confirmed that due to a new crime recording system coming in just over a year ago, Devon and Cornwall have had a period of not being able to provide year on year crime stats and so have been directing councils to the Cornwall Council Amethyst team, who hold the data that they can supply upon request. As they have had the new system in for just over a year, they will provide crime stats. Will attend AGM providing there is availability of an officer or offered to have a separate meeting.

CIRCULATED and NOTED

OC220/24 Climate Change Objective (Standing Agenda Item)

a) It was

RESOLVED to **RATIFY** expenditure from the CIL fund for the fencing and path renewal. It was further **RESOLVED** that more posts were identified for renewal since the first renewal. Prop Cllr Rees Webb, sec Cllr Mrs Tarbox.

Briefing note

b) & c) Cllr Ms Watts who is the representative for the Parish Council on the Working Party Group expressed how the first meeting was very positive with lots of enthusiasm to make The Goffin an inclusive space for all ages and not be specific for one off events. The bird boxes, bat boxes, owl boxes have gone up. Thank you to Jeremy Roberts and Sam Corfield who volunteered their time to erect them. The Goffin is a peaceful place and needs to be considered to make the space inviting for all the community. The working party presented a draft plan which included a small pond. To consider There are funding routes available, but the first thing agreed at the Working Party meeting is that an informal drop-in session takes place with resident's views on what they may like to see in The Goffin. A pond was suggested and whether dogs could come in on leads. A short discussion followed on this item. The clerk recommended that the initial drop in consultation takes place first and asked if the Polgooth Community and Garden Club can organise this first stage before a public consultation is held, which they agreed. The PCGC would like to hold the drop-in session in Polgooth Chapel. The clerk confirmed she could supply a suggestion box.

It was

RESOLVED that Cllr Ms Watts and the Deputy Clerk are given delegated authority to purchase post it note pads and any stationary, printing required up to the value of £50.00 from the Community Benefit Fund for the PCGC to carry out the drop in session. The deputy clerk will collate the information to report back to the council. Prop Cllr Rees Webb, sec Cllr Mrs Tarbox. **Action: Deputy Clerk and Cllr Ms Watts**

OC221 /24 Neighbourhood Policy Statement



The Chair briefed members on the Statement and how it stands alongside the Neighbourhood Development Plan but does not contain policies, only local matters.

It was

RESOLVED that St Mewan Parish Council applies to become part of the pilot scheme and Cllr Mrs Tarbox is given delegated authority to correspond and attend any meetings required. Prop Cllr Mrs Mitchell, sec Cllr Mrs Heyward. **Action Clerk to inform Cornwall Council.**

OC222/24 Trewoon Community Garden

Discussion took place on signage displaying 'no ball games', however members felt the situation requires further monitoring for this one request. The clerk confirms there has been no damage. No action taken.

Discussion on irresponsible dog owners not picking up and Cllr Rees- Webb suggested that we work with the school for children to design posters which the Parish Council can print and put up around the parish. A competition for the winner from each year group.

It was

RESOLVED that Cllr Rees- Webb be given delegated authority to engage with St Mewan School and inform the Head that a £25.00 voucher be presented to each winner of the year group. Expenditure from the Community Benefit Fund. Prop Cllr Mrs Tarbox, sec Cllr Mrs Mitchell. **Action: Cllr Rees- Webb in conjunction with the Clerk.**

C223 /24 Community Volunteer Awards 23/24

It was

RESOLVED to Award the Community Volunteer Award to all the volunteers who kindly give up their time to deliver the Parish Council Newsletter. Invites to the Annual Parish Assembly. Prop Cllr Mrs Tarbox, sec Cllr Mrs Watts. **Action: Clerk**

Members thanked all the parishioners who continue to volunteer for the Parish.

OC224 /24 Waste Management in the Parish

It was

RESOLVED to appoint Biffa for all waste management and give notice. There will now be a weekly collection with a 1100 wheelie bin. Prop Cllr Davis, sec Cllr Mrs Mitchell. **Action: Clerk**

OC225 /24 Highways and Footpaths

Cllr Vine has received a number of reports / complaints from residents about the water running down Tregongeeves Lane in times of heavy rainfall. It is a problem that has developed over recent months - the water is consistently running off fields at the top of the lane, by the entrance to the golf club. Some changes to the direction of flow along the lane have also been made, I believe to prevent the longstanding route of the water into the former flood plain at Nanterrow, which has made the situation on the road much worse.

It is dangerous for vehicles and other users of the lane with lots of water and debris. It also allows lots of debris and mud to go directly into the stream. Cllr Michael Bunney recommends this requires reporting to Street works. Prop Cllr Mrs Tarbox, sec Cllr Mrs Mitchell. **Action: Clerk**

OC226/24 Trewoon Playing Fields

It was

RESOLVED to **APPROVE** the hire of Trewoon Playing Fields to Team Trewoon Fundraisers on the 26th of May 2024. Prop Cllr Mrs Tarbox, sec Cllr Ms Watts. **Action: Clerk to request copy of insurance.**

OC227/24 Emergency Plan



Thank you to the Deputy Clerk for starting the council's Emergency Plan. This item needs to be **DEFERRED** until the council have the capacity to form a Working Party Group and to involve members of the Village Halls and the Community. Prop Cllr Mrs Tarbox, sec Cllr Ms Watts.

OC228/24 Finance

a) It was

RESOLVED to **APPROVE** the March 2024, pay schedule as presented. Prop Cllr Mrs Tarbox, sec Cllr Mrs Mitchell.

Income: 31198.17	Expenditure: 2876.73
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b) The bank balances inc petty cash as of the 29th of February 2024 were **NOTED**

c) It was

RESOLVED to **RATIFY** legal expenditure from EMR's for Land Survey required. Prop Cllr Mrs Tarbox, sec Cllr Mrs Heward.

d) It was

RESOLVED to **APPROVE** £85,000.00 to be deposited in the CCLA Public Sector Deposit Fund. Prop Cllr Mrs Tarbox, sec Cllr Jannaway.

e) It was

RESOLVED to **APPROVE** CCLA monthly interest paid into the St Mewan PC General Fund. Prop Cllr Mrs Tarbox, sec Cllr Ms Watts.

f) It was

RESOLVED to **APPROVE** continued monthly direct debits for 24/25 to Print Copy Scan, BT Internet, Vodaphone and Tesco for Council Mobiles, Lloyds Corporate Charge Card (when used). Prop Cllr Mrs Tarbox, sec Cllr Ms Watts.

g) It was

RESOLVED to **APPROVE** all staff wages to be paid on the last working day of the month to coincide with HMRC payroll year. Prop Cllr Mrs Tarbox, sec Cllr Ms Watts.

OC229/24 Members reports/feedback from training/workshops/meetings/external bodies/matters of interest in the parish.

- Clerk – Attended the National Organisation of Local Councils Social Media Workshop on the Good, The Bad and The Ugly.

OC230/24 Correspondence received up to the time of meeting.

Emails: –

20th February

1. Rural Bulletin
2. Cornwall Council- Local Plan call for sites.

21st February

3. Cornwall Council weekly decision list.
4. Cornwall Council weekly application list.

11th March

5. Rural Bulletin
6. Weekly Planning Decision List 21/2
7. Weekly Planning List 28/2
8. Zurich Insurance newsletter
9. Keeping Cornwall updated
10. Devon and Cornwall Alert March Newsletter



- 11. Rural Bulletin 5/3
- 12. Weekly Planning Decision List 28/2
- 13. Rural Funding Digest March
- 14. Gorran Highways Subgroup Recommendations
- 15. One West Bulletin – Hw to deal with Illicit Emails
- 16. Weekly Planning List 6/3
- 17. Volunteer Cornwall March Newsletter
- 18. Cormac Spring Workshops. No local venue to St Mewan
- 19. Neighbourhood Planning February Newsletter
- 20. The Fore Southwest Summer 2024 Funding Round
- 21. CC Affordable Housing March Newsletter
- 22. Keeping Cornwall updated
- 23. February Parking Enforcement Schedule
- 24. Rural Bulletin 12/3
- 25. Highways Improvement Scheme – Edgumbe Triangle
- 26. Weekly Planning List 6/3
- 27. Mr David Holman has sadly resigned from the Parish Council.

Invitations:

- 28. Cornwall Council Planning Partnership invites you to apply.
- 29. Cornwall & Isles of Scilly Call for Commissioners of Climate Change
- 30. CALC Neurodiversity training

OC231/24 Items for Agenda

The clerk apologised to Cllr Davis for not putting the litter pick on the March agenda and was hoping that the Keep Britain Tidy will publish when they have a campaign week running in the Spring/Summer. If any member would like to organise this, please contact the clerk.

OC232 /24 Public Bodies (Admission to Meetings) Act 1960

To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item. Prop Cllrs Mrs Tarbox, sec Cllr Mrs Mitchell.

Confidential Minute filed under OC233/24

There being no further business to be transacted the meeting closed at 21.15pm.

Signed.....Date.....

Chair of Full Council

Council Members

- Cllr Mrs Tarbox – Chair
- Cllr Vine – Vice Chair
- Cllr Mrs Heyward
- Cllr Mrs Mitchell
- Cllr Debbie Watts
- Cllr Davis
- Cllr Jannaway
- Cllr Rees- Webb, Cllr Spencer

