



ST MEWAN PARISH COUNCIL

Parish Clerk: Wendy Yelland (CiLCA)
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Draft Minutes of the Ordinary Council Meeting held on the 12th February 2025 commencing at 19.00 in St Marks Church Hall

OC175/25 Persons Present/Apologies

Present: Cllr Mrs Tarbox (Chair) Cllr Mrs Heyward, Cllr Ms Watts, Cllr Davis, Cllr Richards, Cllr Rees-Webb

Present: Wendy Yelland – Parish Clerk, Amanda Kendall – Deputy Clerk,

Public Present: Mr & Mrs Richards, Mr Jeremy Roberts, Rev Paul Salaman

Apologies: Cllr Jannaway, Cllr Spencer, Cllr Vine. Cornwall Cllr Bunney

OC176/25 Declarations of Interest from Members/Dispensations

None

OC177/25 Public Participation

a) Mr Jeremy Roberts from 3 Bays Wildlife Group – Wildflower presentation

Local wildlife group, does lots of stuff including pollinators. Declared a Climate Emergency, so need Nature Recovery. He is aware of wildflowers in the past on verges but need to look at best use of land. It may be better just to leave as it is, could be used for advertising or cycle racks. Interpretation boards or maps of the Parish, in Polgooth nothing about heritage. Green spaces can be used for Nature Recovery. One of the easiest ways is pollinators. Need pollinators all the time, wildflowers are for a limited time and can be expensive. Could plant winter heather, lavender, these are easier to grow and will spread out. These will be more beneficial for the bumble bees. Perennial plants Comfrey patch example. Bulbs are also a good option, crocus is a good pollinator. See what the soil is like, simple herbs are also very good, cat nip or marjoram. Woodland Trust also suggest pollinators, hedges or small trees. Pollinator Strategy, re-evaluate the sites, think of it as a 5- or 10-year strategy, start small. Could call the areas names, involve the schools in naming.

Jeremy Roberts thanked for attending.

b) Rev Paul Salaman from St Mewan Church

Rev Paul Salaman came to say hello and introduce himself. He felt it was useful to know the Parish Council. He is looking at car parking in St Mewan, on Glebe land opposite the Church, which would also benefit the school. He is hoping we can all work together.

Chair thanked Rev Salaman for attending.

OC178/25 Cornwall Cllr Report

No Feb report

OC179/25 Committee Meeting Minutes



a) Planning – 11/12

NOTED

OC180/25 Council Meeting Minutes: 11th December 2024

It was

RESOLVED that the above Minutes of the Meeting of St Mewan Parish Council having been previously circulated, be taken as read, approved, and signed. Including Confidential Minutes. Prop Cllr Mrs Heyward , sec Cllr Davis.

OC181/25 Clerk's Report

Circulated prior to the meeting.

OC110/19 Notice Board at Trelowth – in progress.

OC132/19 Awaiting response from Highways re MA Grigg Ltd proposal.

OC33/20 Review of Neighbourhood Plan on going.

OC149/20 We're Watching You Dog Fouling Campaign posters and bin stickers – ongoing.

OC191/22 Parish Projects, in progress

OC105/22 Trees with Ash die back Lower Sticker – in progress.

OC109/22 FIT readings. Request for smart meter not actioned until payments are re-instated.

OC118/22 Civility and Respect Pledge. Policy in progress

OC190/23 Winter Maintenance in Parish.

OC266/23 Confidential. In progress

AC21/23 Sticker Car Park signage. Letter sent to Sticker AFC

OC53 /23 Sticker Car Park Enhancement. Mrs K has confirmed they will be renewing a water butt.

C98/23 Polgooth Parking issues outside Stores and Post Office and Village Hall. Highways Expression of Interest withdrawn. Awaiting PO to submit proposals.

OC142/23 Branch Trimming – Actioned. Will take place when other tree works are scheduled.

OC151/23 – Confidential item in progress

OC163/23 Request from resident for temporary access to the rear of his property from Trewoon Playing Field to enable clearing, to consider location plan provided.

Recorded delivery letter sent and signed for. Ongoing.

OC180/24 Tree works in the Parish. Instructed.

OC190/24 Confidential. In progress

OC202 /24 Parish Planting. Polgooth area deferred.

OC203 /24 Tree Felling. Actioned. Awaiting suitable weather and site meeting.

OC204/24 Highways and Footpaths. Renewal of signs and posts. In progress. Footpath 1/1 reinstated

OC222/24 St Mewan School – Cllr Rees Webb in progress

OC250/24 –Confidential Land updates. Actioned.

AC39/24 Confidential. Email sent.

Land Matter. Member researching reporting back to Full Council.

OC51/24 Action Plan 24/25c- to update

OC93/24 Climate Change Objective (Standing Agenda Item) Hydrangeas in progress

OC121/24 Grants/Donations – Sticker Village Association declined donation offer of £50.00 for contribution to Xmas lights

OC140/24 Trewoon Play Area re surfacing – in progress

OC141/24 Polgooth Village Hall Weed Control – delegated authority and actioned. Email confirmation from Polgooth Village Hall Committee for PC to caretake and treat Japanese Knotweed.

OC142/24 Water Leak. In progress. To schedule site visit with tenant and contractor who has been contacted.

OC143/24 Highways and Footpath Matters – Footpath reinstatement requested to ROW. One resident has since sent email re the footpath who disputes the original path showing on D Map and wanted a site meeting. Clerk and Cllr Spencer were prepared to meet him on Saturday 30th November, however the resident was unable to make the date. No visit has been rescheduled. Agenda item Feb 25

January meeting cancelled due to weather.

OC159/24 Climate Change Objective (Standing Agenda Item) Actioned – to remain with wood.

OC161/24 Precept 25/26 Actioned with the Local Authority

OC162/24 Polgooth Play Area. Actioned to replace o rings

OC163/24 Kissing gates Trewoon Recreation Ground. January Agenda Item



OC164/24 Trewoon Recreation Ground– Embankment Slide steps and handrail. January Agenda Item
OC165/24 Highways and Footpath Matters. PROW in progress
OC166/24 Grants/Donations. Awaiting more detail from Chair of Trewoon Village Hall
OC168/24 Sticker Car Park. Responded

Trewoon

Resident call. Complaint of aggressive dog on property boundary to footpath – awaiting footpath number .
Advised to report to Cornwall Council when they had footpath number.

EDF meter image to be sent again.

Allotment Notice given by tenant on Plot 2A

Footpath 23/2 – Tree down obstructing path. Reported and now removed

Junior Multi Play Unit – repair has taken place, but this was unsuccessful, Contractor has returned to try something different, if this doesn't work then it will require a new section but due to the size this will need to be obtained direct from HAGS so will be costly. To update council on outcome of second repair

Sticker

Ongoing issuing of car park permits

Residents – Vehicles left at land opposite Sticker Activity Park entrance making it difficult for users with young children to access the park safely.

Lower Sticker Playing Field– SVA gas bottles store in shed. Requested immediate removal and stored appropriately under the HSE guidelines. The PC are not insured for the storage of any gas bottles.

Suspended enforcement for Sticker Panto

Fore St Sticker – due to a break in pipework in the culvert Cormac should be attending w/c 10th February to repair enabling Wales & West Utilities to complete their repair.

Dog excrement not being picked up along Cotswold Avenue and Southdown. Signage dropped to resident.

Inconsiderate parking of camper van and car on the junction to Lingfield Avenue. Allegedly people are sleeping in van with evidence of disposal of waste. Resident/s reported to Cornwall Council and Devon & Cornwall.

Stile replaced on Footpath 11/1 – CAT supplied kit. MM installed.

Polgooth

419/15/1 No further update from CAT for site visit

Resident – Sycamore saplings on the boundary of garden, growing on the bank on the other side of their fencing. Request to trim. Advised resident if contractor needed to trim from PC side we will need copy of insurance.

General

Probus Surgery via Sarah Scoltock at CC. Re information on what is going on/available venues in Sticker. Alot of patients who are isolated, particularly from Glenleigh Park. Advised PC newsletter and now Sticker Village Association. Emailed SVA.

Recommended that Griggs Country Fair advertises on the Community Notice Boards.

9 photos of flooding on the A390 by garage. Evidence was requested by Highways at site meeting.



OC182/25 Climate Change Objective (Standing Agenda Item)

Nothing to report.

OC183/25 Kissing gates Trewoon Recreation Ground

To **RECEIVE** update. **RESOLVE** any further action if required

The access on the left is not big enough, therefore we would need to remove vehicle access gate to accommodate.

It was **RESOLVED** to **DEFER**.

OC184/25 Annual Play Inspections 25/26

To **APPROVE** Rospa Play Safety to undertake council's annual play inspections.

It was **RESOLVED** to **APPROVE**.

Prop. Cllr Mrs Tarbox, sec Cllr Richards. **Action: Clerk**

OC185/25 Highways and Footpaths Matters

a) To **APPROVE** the Local Maintenance Partnership Agreement for 25/26

It was

RESOLVED to **APPROVE**. Prop Cllr Davis, sec Cllr Rees-Webb. **Action: Clerk**

b) Any matters arising up to the time of meeting

Update to Footpath 4/1 to defer until Cllrs Vine & Spencer present.

c) It was

RESOLVED to **APPROVE** the Grass Cutting Agreement 25/26. Prop Cllr Mrs Heyward, sec Cllr Rees-Webb.

Action: Clerk

OC186/25 Cornwall Council Service Level Agreement for 2025/2026

To **APPROVE** the Service Level Agreement for Sticker Car Park

It was

RESOLVED to **APPROVE** but to request varying times, ad hoc visit with occasionally twice in one day.

Prop Cllr Rees-Webb, sec Cllr Davis. **Action: Clerk**

OC187/24 Finance

- a) To **RATIFY** the January 2025, pay schedule of payments (Jan meeting cancelled due to weather)
Proposal by Cllr Rees-Webb to approve, seconded Cllr Mrs Tarbox, carried.
The above was duly **RESOLVED**.
- b) To **APPROVE** the February, pay schedule as presented
Proposal by Cllr Mrs Tarbox to approve, seconded Cllr Rees-Webb, carried.
The above was duly **RESOLVED**.
- c) To **RECEIVE** and **NOTE** the bank balances inc petty cash as of the 31st December 2024 & 31st January 2025. **NOTED**
- d) To **APPROVE** the virement of £25000 from the CCLA to Lloyds Bank Business Account
Proposal by Cllr Mrs Tarbox to approve, seconded Cllr Rees-Webb, carried.
The above was duly **RESOLVED**.
- e) To **APPROVE** the virement of the remaining balance in Unity Trust Bank Instant Access to the CCLA (PSDF)
Proposal by Cllr Mrs Tarbox to approve, seconded Cllr Rees-Webb, carried.
The above was duly **RESOLVED**.
- f) To **APPROVE** continued monthly direct debits for 25/26 to Anglotech (Print Copy Scan), Peac, BT Internet, Vodaphone and Tesco for Council Mobiles
Proposal by Cllr Mrs Tarbox to approve, seconded Cllr Davis, carried.
The above was duly **RESOLVED**.
- g) To **APPROVE** staff wages to be paid on the last working day of the month for 25/26 to coincide with HMRC payroll year.
Proposal by Cllr Mrs Tarbox to approve, seconded Cllr Rees-Webb, carried.
The above was duly **RESOLVED**.



Income: 1131.38	Expenditure: 241.04
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OC188/25 Members reports/feedback from training/workshops/meetings/external bodies/matters of interest in the parish.

Sticker Stores is under new ownership.

Cllr Richards has completed his Code of Conduct.

Polgooth Village Hall consultation is currently taking place, closes on 28th February.

Cllr Ms Watts reported a Goffin meeting is trying to be arranged to progress this project.

Cllr Mrs Heyward has been invited to the Garden Party, but has already attended, so is unable to attend again.

OC189/25 Correspondence received up to the time of meeting.

Circulated prior to the meeting.

Emails: –

17th Dec

1. Weekly Planning List 4/12
2. Weekly Planning Decision List 11/12
3. CC Off Street Parking Amendment Order
4. NHS Cornwall Together Dec 24
5. CC Phil Mason Re Cornwall Council Car Parks
6. Zurich Insurance Prepare for Winter
7. Forest for Cornwall Winter Newsletter
8. CC Town & Parish Council Newsletter
9. Keeping Cornwall updated 13/12

20th Dec

10. Weekly Planning List 18/12
11. Weekly Planning Decision List 11/12
12. Rural Bulletin 17/12
13. Keeping Cornwall updated 13/12

2nd Jan

14. Weekly Planning Lis 13/12
15. Keeping Cornwall updated
16. Weekly Planning List 30/12
17. Devon & Cornwall Police – Should we use second homes windfall to put more officers on the street.
18. Weekly Planning Decision List 24/12

8th Jan

19. Weekly Planning Decision 1/1/25

9th Jan

20. Weekly Planning Decision List 18/12
21. Weekly Planning Decision List 31/12
22. Weekly Planning List 8/1
23. Rural Funding Digest January
24. Rural Bulletin

10th Jan

25. Cornwall National Landscape newsletter.

13th Jan

26. Keeping Cornwall updated
27. Road Closure–St Mewan Lane 2nd Feb.

14th Jan

28. Rural Bulletin



29. CALC newsletter inc election timetable.

15th Jan

- 30. Weekly Planning Decision list
- 31. Affordable Housing Newsletter
- 32. Volunteer Cornwall Newsletter
- 33. Weekly Planning Application list
- 34. CAP meeting link

17th Jan

- 35. CALC– Teams briefing re Standards and Conduct Framework
- 36. NALC– chief Executive Bulletin.
- 37. Keeping Cornwall updated
- 38. Town & Parish newsletter.

27th Jan

- 39. Edgcumbe Rd Bus Stop
- 40. Rural Bulletin 21/1
- 41. Weekly Planning Decision List 21/1
- 42. Weekly Planning List 22/1

3rd Feb

- 43. Keeping Cornwall Updated
- 44. Rural Bulletin
- 45. Weekly Planning Decisions 28/1
- 46. Cornwall South Community Area Partnership meeting
- 47. Weekly Planning List 29/1
- 48. Planning News for Local Councils and Agents
- 49. Keeping Cornwall updated

10th Feb

- 50. CCLA Market update
- 51. Rural Bulletin 4/2
- 52. Weekly Planning Decision List 4/2
- 53. Volunteer Cornwall Feb Newsletter
- 54. CCLA Management Investment News
- 55. Weekly Planning List 5/2
- 56. Keeping Cornwall updated

11th Feb

- 57. Caseworker for MP Noah Law
- 58. Tenant of land– Land pollution south of Glenleigh at Wyldecrest. Landowner reported to Cornwall Council and Environmental.
- 59. Rural Bulletin 11/2

12th Feb

- 60. Weekly Planning Decision List 11/2

Invites:

- 61. Local Council Briefing on Planning Reform 29/1/25 via Teams
- 62. NHS 10-year Plan event via Teams
- 63. Cornwall South CAP meeting 22/1

Consultation

- 64. Planning Policy Consultation – Cornwall Interim Policy Position Statement
- 65.

OC190/25 Items for the Next Agenda.

None

OC191/25 Public Bodies (Admission to Meetings) Act 1960



To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item.
No public present.

There being no further business to be transacted the meeting closed at 20.57pm

Confidential Minute filed under OC192/25

Signed.....Date.....

Chair of Full Council

Council Members

Cllr Mrs Tarbox – Chair

Cllr Vine – Vice Chair

Cllr Mrs Heyward

Cllr Debbie Watts

Cllr Davis

Cllr Jannaway

Cllr Richards

Cllr Rees Webb

Cllr Spencer

