



ST MEWAN PARISH COUNCIL

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Draft Minutes of the Ordinary Council Meeting held on the 9th April 2025 commencing at 19.00 in St Marks Church Hall

OC214/25 Persons Present/Apologies

Present: Cllr Mrs Tarbox (Chair), Cllr Vine (Vice Chair), Cllr Mrs Heyward, Cllr Watts, Cllr Richards, Cllr Spencer

Present: Wendy Yelland – Parish Clerk

Public Present: Mr Tolliday, Mr Barry West, Mr Jake Bonetta, Mr Steve Double,

Apologies: Cllr Jannaway, Cllr Davis, Cllr Rees-Webb

OC215/25 Declarations of Interest from Members/Dispensations

None

OC216/25 Public Participation

Mr Tolliday – Written to the CAT to request re-sintament of footpath from Tyshute to Woodgrove Park
Trenching of footpath 15/1 – horses still be ridden which is causing issues.

The clerk advised the resident that CAT have inspected 15/1 due to a diversion created by a landowner to alleviate water- run off on his land. They are writing to landowner.

Mr Barry West – Local Historian thanked the parish council for their generous donation towards the wayside marker plaque at Tregoneeves Lane. Also, the donation has helped towards education books for local schools.

Jake Bonetta – standing as Cornwall Councillor for St Mewan and Grampound. Living at Higher Trewhidlle which is just outside St Mewan's patch. Here to answer any questions.

No questions from members.

OC217/25 Cornwall Cllr Report

Last report in March due to Cllr Bunney standing down.

OC218/25 Committee Meeting Minutes

a) Planning – 12/2

NOTED

OC219/25 Council Meeting Minutes: 12th March 2025

It was

RESOLVED that the above Minutes of the Meeting of St Mewan Parish Council



having been previously circulated, be taken as read, approved, and signed. Including Confidential Minutes. Prop Cllr Vine, sec Cllr Spencer.

OC199/25 Clerk's Report

Prev circulated

OC110/19 Notice Board at Trelowth – in progress.

OC132/19 Awaiting response from Highways re MA Grigg Ltd proposal.

OC33/20 Review of Neighbourhood Plan on going.

OC149/20 We're Watching You Dog Fouling Campaign posters and bin stickers – ongoing.

OC191/22 Parish Projects, in progress

OC105/22 Trees with Ash die back Lower Sticker – in progress.

OC109/22 FIT readings. Request for smart meter not actioned until payments are re-instated.

OC190/23 Winter Maintenance in Parish.

OC266/23 Confidential. In progress

AC21/23 Sticker Car Park signage. Letter sent to Sticker AFC

OC53 /23 Sticker Car Park Enhancement. Mrs K has confirmed they will be renewing a water butt.

C98/23 Polgooth Parking issues outside Stores and Post Office and Village Hall. Highways Expression of Interest withdrawn. Awaiting PO to submit proposals.

OC142/23 Branch Trimming – Actioned. Will take place when other tree works are scheduled.

OC151/23 – Confidential item in progress

OC163/23 Request from resident for temporary access to the rear of his property from Trewoon Playing Field to enable clearing, to consider location plan provided.

Recorded delivery letter sent and signed for. Ongoing.

OC180/24 Tree works in the Parish. Instructed.

OC190/24 Confidential. In progress

OC202 /24 Parish Planting. Polgooth area deferred.

OC203 /24 Tree Felling. Actioned. Awaiting suitable weather and site meeting.

OC204/24 Highways and Footpaths. Renewal of signs and posts. In progress. Footpath 1/1 reinstated

OC222/24 St Mewan School – Cllr Rees Webb in progress

OC250/24 -Confidential Land updates. Actioned.

AC39/24 Confidential. Email sent.

Land Matter. Member researching reporting back to Full Council.

OC51/24 Action Plan 24/25c- to update

OC93/24 Climate Change Objective (Standing Agenda Item) Hydrangeas in progress

OC140/24 Trewoon Play Area re surfacing – in progress

OC141/24 Polgooth Village Hall Weed Control – delegated authority and actioned. Email confirmation from Polgooth Village Hall Committee for PC to caretake and treat Japanese Knotweed.

OC142/24 Water Leak. In progress. To schedule site visit with tenant and contractor who has been contacted.

OC143/24 Highways and Footpath Matters – Footpath reinstatement requested to ROW. One resident has since sent email re the footpath who disputes the original path showing on D Map and wanted a site meeting. Clerk and Cllr Spencer were prepared to meet him on Saturday 30th November, however the resident was unable to make the date. No visit has been rescheduled. Agenda item Feb 25

January meeting cancelled due to weather.

OC159/24 Climate Change Objective (Standing Agenda Item) Actioned – to remain with wood. In progress

OC162/24 Polgooth Play Area. Actioned.

OC163/24 Kissing gates Trewoon Recreation Ground. January Agenda Item

OC164/24 Trewoon Recreation Ground- Embankment Slide steps and handrail. Awaiting contractor to revisit.

OC165/24 Highways and Footpath Matters. PROW in progress

OC166/24 Grants/Donations. Awaiting more detail from Chair of Trewoon Village Hall

OC168/24 Sticker Car Park. Responded

OC184/25 Annual Play Inspections 25/26- Appointed

OC200/25 Climate Change Objective

a) Verges – instruct to cut



b) Bench donation for The Goffin.

OC201/25 Kissing gates Trewoon Recreation Ground – in progress

OC202/25 Highways and Footpaths Matters – update from Cllr Spencer 4/1

OC203/25 Trewoon Bus Stop – in progress

OC204/25 Rospa Operational Training – to action

OC205/25 Sticker Open Space (namely the Dog Field).In progress

OC206/25 Annual review on ' No Mow May' – advised contractor

Confidential Minute filed under OC213/25- Actioned

Sticker

Ongoing issuing of car park permits

Building rubble deposited in PC Biffa bins

Broken latch on Sticker Open Space gate – requires welding

Request for skip to be put in Sticker Car Park – declined as council's instruction in 2024

Polgooth

419/15/1 – CAT contacting landowner .

General

Contract obtained for solar panels on all village halls

Published on website and social media Notice of Election of Cllrs, Notice of Uncontested Election and Statement of Persons Nominated

OC220/25 Climate Change Objective (Standing Agenda Item)

No items

OC2221/25 Kissing gates Trewoon Recreation Ground

Cllr Spencer and Cllr Vine visited site.

The new access gate proposed would fit

Requires a new vehicular access gate of 12ft, new pedestrian access gate and a short fence. Vegetation of hawthorn and blackthorn need trimming back on the right.

Cllr Vine to supply brief enabling contractor quotations.

It was

RESOLVED to obtain quotations for work to be carried out. Prop Cllr Vine, sec Cllr Spencer. **Action: Clerk/Deputy Clerk**

Cllr Spencer met with Glenn Humphries Landscaping Contractor regarding the stock fence at the top of Trewoon Playing Field and he has agreed to come back and install some intermediate posts and tighten wire.

OC222/25 Allotments

Briefing note previously circulated. Discussion took place on the request for 3 chickens to be housed in the fruit cages and to erect a poly tunnel on tenant's plot.

Cllr Spencer feels the request should be considered and Cllr Vine agrees but states it should be kept under review.

Members agreed that stored food must be kept in a metal container. The clerk recommends a Husbandry Policy created and approved at the May meeting before contacting the tenant to confirm approval.

It was

RESOLVED to **APPROVE** the request. Prop Cllr Spencer, sec Cllr Richards. **Action: Clerk**

OC223/25 Highways and Footpaths Matters

a) Foothpath 4/1 update

Cllr Spencer and the Deputy Clerk met with Mrs and Mrs Minear on the 4th April. Mr and Mrs Minear claim there has never been a footpath past Mt Pleasant but goes through Chapel Green.

It was

RESOLVED the Parish Council will engage with the relevant and necessary bodies and report back to council.

Action: Deputy Clerk



OC224/25 External Auditor additional requirements on Intermediate review & 5% Tests 24/25

a) To **CONFIRM** there has not been any significant events after the year end March 25 that would impact financial statements Assertion 8.

Members **CONFIRMED** the above statement. Prop Cllr Mrs Tarbox, sec Cllr Ms Watts.

b) To **CONFIRM** that the Parish Council has budgeted for adequate but not excessive reserves
Members **CONFIRMED** the above statement. Prop Cllr Richards, sec Cllr Vine.

c) To **NOTE** Assertion 1 and 3 (previously circulated) **NOTED**

d) Conflict of Interest BDO LLP 24/25

It was

RESOLVED that there is no conflict of interest with Council's External Auditor BDO LLP. Prop Cllr Vine, sec Cllr Spencer.

OC225/25 Finance

It was

RESOLVED to **APPROVE** the April 2025, pay schedule as presented inc 3 March payments made after meeting.
Prop Cllr Mrs Tarbox, sec Cllr Ms Debbie Watts.

The bank balances inc petty cash as of the 31st March 25 were **NOTED**

It was

RESOLVED to **DEFER** the Emarked Reserve Fund for 25/26 as requested by the Clerk. Prop Cllr Mrs Tarbox, sec Cllrs Ms Debbie Watts.

Income: 2341.12	Expenditure: 2444.13
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Circulated the link to members. The clerk advised members she attended the CCLA webinar ' Navigating Trump Confirmation' which gives positioning of CCLA Investments through the Trade War. The clerk has requested the recording. Anticipated reduction of interest to 4.7%. Further updates will be given by the CCLA.

OC226/25 Any urgent financials/business up to time of meeting

None

OC227/25 Members reports/feedback from training/workshops/meetings/external bodies/matters of interest in the parish.

- Cllr Spencer – will there be an intention to hold Playing Field meetings but does appreciate we are short on members. Also is there an intention to walk the fields and open spaces. The clerk understood the deputy was awaiting dates from you.
- Cllr Mr Heyward – attended the Trewoon Village Hall event of the opening of the new extension. It was a well-attended event and the extension is fabulous.

OC228/25 Update on Polgooth Village Hall

Cllr Richards gave an update on the survey and the next steps.

There were some very constructive comments in favour of and against the proposal.

The results can be broken into three distinct groups

Those who approve of a new hall in The Goffin

Those who approve of a new hall but not in The Goffin

Those who do not approve of a new hall being built.

There were 117 responses.

91 (78%) were in favour of building a new Village Hall in The Goffin

15 (13%) were in favour of building a new Village Hall but not in the Goffin.

11 (9%) were not in favour of building a new Village Hall."

Parking was a reason not to use the hall

A meeting is being held on the 12th May and the next step would be to officially approach the council as to the suitability of a new village hall on part of The Goffin before any further steps are taken.

The clerk recommends this is an agenda item for the June meeting which will allow members to raise any questions in order for those questions to be taken back to the Village Hall committee.



OC229/25 Correspondence received up to the time of meeting.

Circulated prior to the meeting.

Emails: –

31st March

1. Rural Bulletin
2. Weekly Planning Decisions 12/3
3. Weekly Planning List 19/3
4. Keeping Cornwall updated 21/3

2nd April

5. CAP invite to Spring Event
6. Cornwall Council- weekly decisions 2/4
7. Weekly Planning list 2/4
8. Volunteer Newsletter.

4th April

9. Appeal Notification- land west of Glenleigh

9th April

10. A391 Northeast Distributor Resurfacing Project
11. Keeping Cornwall updated
12. CC Enforcement Report March
13. Save the Date – St Austell TC Mayor Making Ceremony 18th June 25
14. CC Health & Training Day for Volunteers
15. Weekly Planning Decisions 2/4
16. Weekly Planning List 9/4

OC230/25 Items for the Next Agenda.

No items.

OC23125 Public Bodies (Admission to Meetings) Act 1960

To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item.

Prop Cllr Mrs Tarbox, sec Cllr Vine.

There being no further business to be transacted the meeting closed at 19.50 pm

Confidential Minute filed under OC232/25

Signed.....Date.....

Chair of Full Council

Council Members

Cllr Mrs Tarbox – Chair

Cllr Vine – Vice Chair

Cllr Mrs Heyward

Cllr Debbie Watts

Cllr Davis

Cllr Jannaway

Cllr Richards

Cllr Rees Webb

Cllr Spencer

