



ST MEWAN PARISH COUNCIL

Parish Clerk: Wendy Yelland (CiLCA)

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Minutes of the Ordinary Council Meeting held on the 9th of July 2025 commencing at 19.00 in St Marks Church Hall

Present: Cllr Vine (Chair), Cllr Debbie Watts, Cllr Mrs Heyward, Cllr Davis, Cllr Richards, Cllr Rees-Webb

In attendance: : Wendy Yelland – Parish Clerk

Public Present: No members of the public

OC57/25 Apologies

Cllr Mrs Tarbox, Cllr Holman, Cllr Spencer. Cornwall Cllr Julie Cunningham. Received and duly accepted.

OC58/25 Declarations of Interest from Members/Dispensations

None

OC59/25 Public Participation

None

OC60/25 Cornwall Cllr Report

Written report circ. prior to the meeting.

Cllr Cunningham monthly report circulated and is available under 'additional documents at
www.stmewanparishcouncil.gov.uk under the July 25 Ordinary Council meeting

OC61/25 Ordinary Council Meeting Minutes: 11th June 2025

It was

RESOLVED that the above Minutes of the Meeting of St Mewan Parish Council having been previously circulated, be taken as read, approved, and signed. Including Confidential Minutes. Prop Cllr Debbie Watts, sec Cllr Mrs Heyward

OC62/25 Committee Meeting Minutes

Planning 11/6

NOTED

OC63/25 Clerk's Report

OC110/19 Notice Board at Trelowth – in progress.

OC132/19 Awaiting response from Highways re MA Grigg Ltd proposal.

OC33/20 Review of Neighbourhood Plan on going.

OC149/20 We're Watching You Dog Fouling Campaign posters and bin stickers – ongoing.



OC191/22 Parish Projects, in progress
 OC105/22 Trees with Ash die back Lower Sticker – in progress.
 OC109/22 FIT readings. Request for smart meter not actioned until payments are re-instated.
 OC190/23 Winter Maintenance in Parish.
 OC266/23 Confidential. In progress
 AC21/23 Sticker Car Park signage. Letter sent to Sticker AFC
 OC53 /23 Sticker Car Park Enhancement. Mrs K has confirmed they will be renewing a water butt.
 C98/23 Polgooth Parking issues outside Stores and Post Office and Village Hall. Highways Expression of Interest withdrawn. Awaiting PO to submit proposals.
 OC142/23 Branch Trimming – Actioned. Will take place when other tree works are scheduled.
 OC151/23 – Confidential item in progress
 OC163/23 Request from resident for temporary access to the rear of his property from Trewoon Playing Field to enable clearing, to consider location plan provided.
 Recorded delivery letter sent and signed for. Ongoing.
 OC180/24 Tree works in the Parish. Instructed.
 OC190/24 Confidential. In progress
 OC202 /24 Parish Planting. Polgooth area deferred.
 OC203 /24 Tree Felling. Actioned. Awaiting suitable weather and site meeting.
 OC222/24 St Mewan School – Cllr Rees Webb in progress
 OC250/24 –Confidential Land updates. Actioned.
 AC39/24 Confidential. Email sent.
 Land Matter. Member researching reporting back to Full Council.
 OC51/24 Action Plan 25/26– July Agenda item
 OC93/24 Climate Change Objective (Standing Agenda Item) Hydrangeas in progress
 OC140/24 Trewoon Play Area re surfacing – in progress
 OC142/24 Water Leak. In progress. To schedule site visit with tenant and contractor who has been contacted.
 OC143/24 Highways and Footpath Matters – Footpath reinstatement requested to ROW. One resident has since sent email re the footpath who disputes the original path showing on D Map and wanted a site meeting. Clerk and Cllr Spencer were prepared to meet him on Saturday 30th November, however the resident was unable to make the date. No visit has been rescheduled. Agenda item Feb 25. Met with resident
 OC159/24 Climate Change Objective (Standing Agenda Item) Actioned – to remain with wood. In progress
 OC162/24 Polgooth Play Area. Actioned.
 OC164/24 Trewoon Recreation Ground– Embankment Slide steps and handrail. Awaiting contractor to revisit. December meeting.
 OC165/24 Highways and Footpath Matters. PROW in progress
 OC166/24 Grants/Donations. Awaiting more detail from Chair of Trewoon Village Hall
 OC200/25 Climate Change Objective
 a) Verges – instruct to cut. Cutting end of May/June
 b) Bench donation for The Goffin. In progress. Still not complete
 OC204/25 Rospa Operational Training – Booked November 25
 OC205/25 Sticker Open Space (namely the Dog Field).In progress
 OC213/25– Confidential Minute. Actioned
 OC221/25 Kissing gates Trewoon Recreation Ground – Cllr Vine, Clerk/Deputy Clerk
 OC222/25 Allotments – Regulations for Keeping Chickens. May agenda to approve policy – Completed
 OC223/25 Highways and Footpaths Matters – May agenda item
 OC232/25 Confidential Minute– May agenda item
 AC23/25 Council Meetings 2025/2026 – emailed Trewoon Village Hall to agenda item
 AC28/25 Husbandry Policy – Tenant signed agreement
 AC35/25 – Legals actioned
 OC45/25 Trewoon Play Area Climbing Frame – Climbing Frame in progress awaiting grant. Application submitted
 OC46/25 Tender Documents 26/27 – July Agenda item
 OC47/25 Playing Fields – Buddy Swing in progress awaiting grant. Application submitted
 OC49/25 Highways and Footpath Matters – Footpath 4/1 and 15/1 in progress



Sticker

Ongoing issuing of car park permits

Metal bracket completely broken which impedes the brake stop. Seat taken out of action. St Mewan PC private message confirming that two adults were seen on the zip wire hence the failed bracket due to weight – July Agenda item

Thank you from Sticker Village Association for cutting grass in Lower Sticker before Party in the Park

Concerns from residents with speeding in Hewaswater. Clerk requested to Highways on 10th June for speed monitoring. Awaiting data.

Concerns of dogs regularly in Sticker Activity Park

Data received showed some vehicles with permits but had not MOT, Tax and Sorn. The clerk contacted via a courtesy call before any action is taken. Some were pleased as they had not realised their vehicle had no MOT.

Polgooth

Children's Climbing and Trail Frame – 4 climbing boards 2 of which all covered with offensive graffiti. Graffiti removed

Attended St Austell Police Station on 17th June 2025 where an investigation has been opened after viewing the images. July Agenda Item

Request for No Cold Caller Stickers. Signposted to Amazon

The bench in The Goffin completed

Trewoon

Email from Chair of TVH. Trip went in village hall on a rehearsal evening. Electrician was attending who I understand was someone who originally installed the solar panels. He isolated the solar panel switch which allegedly caused the problem. Clerk contacted Simple Solar as they have just carried out a comprehensive report. Awaiting visit.

Hip Twister pads renewed and spot weld on Gym equipment

General

Request for a grant from Mevagissey Rowing Club. Responded outlining grants are only available for organizations in the parish.

Waste bin off St Mewan Lane overflowing. Instructed MM to empty.

Confirmed to CAT that all Gold Footpaths were cut on the 14th May. MMan checking and carrying out any additional strimming required.

Clerk gave permission for the St Austell Town Mayor to wear his chain to a St Austell Golf Club event on the 4th of July 25.

St Mewan Cemetery. In view of the nature of the resident's email it was agreed that Cllr Davis and the clerk make an appointment to see Rev Paul Salaman.

NOTED

OC64/25 Climate Change Objective (Standing Agenda Item)

Nothing to report

OC65/25 Installation of CCTV in Play Areas

Members received the briefing note previously circulated. Based on the recommendations

It was

RESOLVED to install CCTV in Polgooth Play Area and Sticker Activity Park. The Clerk confirmed that Polgooth Methodist Church will support the PC, and the community. To contact Sticker 1st Scouts. To obtain quotations to supply and fit and report back to council. Prop Cllr Vine, sec Cllr Davis. **Action: Clerk/Deputy Clerk**

Cllr Richards thinks trail cameras would be useful in some areas of the Parish which members agreed. It was agreed that Cllr Richards and Cllr Rees-Webb would research cameras with council's intention of purchasing 5. Cllrs will report back to council with costs at the next meeting.

OC66/25 Tender Documents 26/27



Members received the draft Tender Documents previously circulated and
It was

RESOLVED to **APPROVE** with one addition to Spec A and clerk to bring closing date forward. Prop Cllr Vine, sec Cllr Rees-Webb. **Action: Clerk**

OC67/25 Action Plan 25/26

Members received the revised Action Plan 25/26 previously circulated. The clerk advised members of the difficulty for volunteers to deliver in Trewoon. Postage costs are too excessive and suggested hard copies in the three village stores and a facility for residents to subscribe on the website. Explore delivery with Sticker Village Association like Polgooth kindly does.

It was

RESOLVED to **APPROVE** the Action Plan 25/26. Prop Cllr Rees- Webb, sec Cllr Davis. **Action: Clerk**

OC68/25 Zip Wire in Sticker Activity Park

Members discussed the additional cost enabling an earlier and separate visit pre installation of the new equipment and

It was

RESOLVED not to go ahead with the variation cost.

Prop Cllr Rees- Webb, sec Cllr Debbie Watts. **Action: Clerk**

OC69/25 Policies & Procedures

Members received the policies and procedures listed below to consider minor changes and required updates.

- a) Financial Regs – update NALC March 2025
- b) Standing Orders – NALC update March 2025
- c) Community Benefit Fund Policy & Application Form
- d) Climate Change Living Document
- e) Grant Policy & Application Form
- f) Allotment Rules & Regulations

It was

RESOLVED to **APPROVE**. Prop Cllr Davis , Sec Cllr Richards. **Action: Clerk**

OC70/25 Highways and Footpath Matters up to time of meeting

15/1 Concrete gully has been removed, and other remedial works are in progress

4/1 Ramblers and Open Space are involved and will update as and when.

3/1 It was

RESOLVED to replace the U bar. To obtain quotations and report back to council. Prop Cllr Debbie Watts, sec Cllr Davis. **Action: Clerk/Deputy Clerk**

Hewaswater Radar Class Data circulated. The clerk confirmed that in view of the data a request from Highways to the Highways Manager is to install a flashing sign for a period of time and then obtain further data to compare with the one dated 25th June 2025. A meeting is being held on the 18th July with residents, Highways Manager and Cornwall Cllr Julie Cunningham.

OC71/25 Polgooth Village Hall

Visit to the Kresen Kernow Archive Wednesday 11th June regarding documents relating to Polgooth Village Institute, now Polgooth Village Hall.

Having checked the online catalogue no Deeds or Minutes, although there were minutes for the Polgooth WI and a restricted file and the Deputy Clerk requested these were made available for inspection.

The WI minutes were all around fund raising and trips, no mention of the Institute, except funds raised for it. The restricted file, which was restricted due to persons mentioned, a GDPR form had to be signed to ensure that I didn't divulge any personal data, as this is a criminal offence, any photographs taken of this file needed to be checked by the archivist to ensure no breach occurred.

The file contained a grant application for a rear extension to the Institute which (according to the application) was originally built in the 1930s in corrugated asbestos and the Parish Council had agreed to be Custodian



Trustee, this is dated 1989. The grant application had drawings of extension. It mentions conveyances dated 6.11.1970, 15.5.1973 and 28.11.1976. The grant application was successful, and a grand opening occurred in 1991. There were some other interesting reads in this file but not relevant to finding the Deed. The archivist checked her database and confirmed no minutes relating to Polgooth Village Institute or Polgooth Village Hall had ever been archived, nor the Deed.

Conclusion: No further forward on the Deed, but St Mewan Parish Council are Custodian Trustees

NOTED

OC72/25 Finance

It was

RESOLVED to **APPROVE** the July 2025, pay schedule of payments as presented. Prop Cllr Vine, sec Cllr Davis

Action: Clerk

Income: 8471.74	Expenditure: 4319.22
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Members received the June 25 bank reconciliation, and the balances were **NOTED**

OC73/25 Members reports/feedback from training/workshops/meetings/external bodies/matters of interest in the parish

- The Clerk attended Mr Jeffrey Blake's funeral

OC74/25 Correspondence received up to the time of meeting.

Emails: -

23rd June

1. Invite to Community Liaison Group meeting 24th June – Trelavour Lithium
2. Keeping Cornwall updated
3. Current Planning Consultations Briefing Note
4. Weekly Planning List ending 18/6
5. Planning Decision List 11/6
6. Cloudy IT – Remote meetings information
7. Citizens Advice Stats
8. Keeping Cornwall updated

25th June

9. Planning Decision List 18/6

7th July

10. RSN Weekly News
11. CCLA Investor Briefing
12. Weekly Planning List 25/6
13. Open Spaces June update
14. Keeping Cornwall updated
15. Forest or Cornwall Summer newsletter
16. Weekly Planning Decision List 25/6
17. Volunteer Cornwall July Newsletter
18. RSN Free weekly Newsletter July
19. Weekly Planning List 2/7
20. CCLA Market update June
21. Town & Parish Council Newsletter
22. Keeping Cornwall updated
23. Parking Enforcement Data for May
24. CALC – Sarah Mason County Executive – Farewell News

9th July

25. Weekly Planning Decision List 2/7
26. Parking Enforcement Data for June



27. NHS Together June
28. CRCC New Site Finder for Rural Housing Enabler
29. CCLA Client online investment portal
30. Weekly Planning List 9/7

Invites –

31. Cornish Research Project
32. Inaugural Community Area Partnership Meeting 23/7
33. Trelavour Lithium Project

NOTED

OC75/25 Items for Agenda

No items

OC76/25 Public Bodies (Admission to Meetings) Act 1960

To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item.
Prop Cllr Vine, sec Cllr Mrs Davis.

Confidential Minute filed under PC77/25

There being no further business to be transacted the meeting closed at 20.45pm

Signed.....Date.....

Chair of Full Council

Council Members

Cllr Vine – Chair
Cllr Holman – Vice Chair
Cllr Mrs Heyward
Cllr Mrs Tarbox
Cllr Debbie Watts
Cllr Davis
Cllr Richards
Cllr Rees Webb
Cllr Spencer

