



ST MEWAN PARISH COUNCIL

Parish Clerk: Wendy Yelland (CiLCA)
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Minutes of the Ordinary Council Meeting held on the 10th of September 2025 commencing at 19.00 in St Marks Church Hall

Present: Cllr Vine (Chair), Cllr Holman (Vice- Chair), Cllr Mrs Tarbox, Cllr Debbie Watts, Cllr Mrs Heyward, Cllr Davis, Cllr Richards, Cllr Spencer

In attendance: : Wendy Yelland – Parish Clerk

Public Present: Mr Tolliday.

OC78/25 Apologies

Cllr Rees- Webb. Received and duly accepted.

OC79/25 Declarations of Interest from Members/Dispensations

None

OC80/25 Public Participation

Confirmed that the Parish Council have no responsibility to cut hedges on an unadopted cut through path between Polyear Close and Trelowth. Clerk will contact CAT.

St Ewe Parish Footpath – Daffodil bulbs have been planted to boundary leaving no footpath access. Clerk will contact St Ewe.

OC81/25 Cornwall Cllr Report

No report

OC82/25 Ordinary Council Meeting Minutes: 23rd July 2025

It was

RESOLVED that the above Minutes of the Meeting of St Mewan Parish Council having been previously circulated, be taken as read, approved, and signed. Including Confidential Minutes. Prop Cllr Davis, sec Cllr Mrs Tarbox.

OC83/25 Committee Meeting Minutes

- a) Finance, Staffing, General Purposes and Audit Committee 23/7
- b) Planning 23/7

NOTED

OC84/25 Clerk's Report

OC110/19 Notice Board at Trelowth – in progress.

OC132/19 Awaiting response from Highways re MA Grigg Ltd proposal.

OC33/20 Review of Neighbourhood Plan on going.

OC149/20 We're Watching You Dog Fouling Campaign posters and bin stickers – ongoing.



OC191/22 Parish Projects, in progress
 OC105/22 Trees with Ash die back Lower Sticker – in progress
 OC109/22 FIT readings. Request for smart meter not actioned until payments are re-instated.
 OC190/23 Winter Maintenance in Parish.
 OC266/23 Confidential. In progress
 AC21/23 Sticker Car Park signage. Letter sent to Sticker AFC. Awaiting Sticker AFC response
 OC53 /23 Sticker Car Park Enhancement. Mrs K has confirmed they will be renewing a water butt.
 C98/23 Polgooth Parking issues outside Stores and Post Office and Village Hall. Highways Expression of Interest withdrawn. Awaiting PO to submit proposals.
 OC142/23 Branch Trimming – Actioned. Will take place when other tree works are scheduled.
 OC151/23 – Confidential item in progress
 OC163/23 Request from resident for temporary access to the rear of his property from Trewoon Playing Field to enable clearing, to consider location plan provided. `

Recorded delivery letter sent and signed for. Ongoing.

OC180/24 Tree works in the Parish. Instructed.

OC190/24 Confidential. In progress

OC202 /24 Parish Planting. Polgooth area deferred.

OC203 /24 Tree Felling. Actioned. Awaiting suitable weather and site meeting.

OC222/24 St Mewan School – Cllr Rees Webb in progress

OC250/24 –Confidential Land updates. Actioned.

AC39/24 Confidential. Email sent.

Land Matter. Member researching reporting back to Full Council.

OC93/24 Climate Change Objective (Standing Agenda Item) Hydrangeas in progress – Collected to plant. Planted

OC140/24 Trewoon Play Area re surfacing – in progress

OC142/24 Water Leak. In progress. To schedule site visit with tenant and contractor who has been contacted.

OC143/24 Highways and Footpath Matters – Footpath reinstatement requested to ROW. One resident has since sent email re the footpath who disputes the original path showing on D Map and wanted a site meeting. Clerk and Cllr Spencer were prepared to meet him on Saturday 30th November, however the resident was unable to make the date. No visit has been rescheduled. Agenda item Feb 25. Met with resident

OC159/24 Climate Change Objective (Standing Agenda Item) Actioned – to remain with wood. In progress

OC162/24 Polgooth Play Area. Actioned.

OC163/24 Kissing Gates at Trewoon Dog Walking Area Awaiting Glenn Humphries who met with Cllr Spencer to move and repair fence. Unable to re- quote due to fence and hedge to be removed.

OC164/24 Trewoon Recreation Ground- Embankment Slide steps and handrail. Awaiting contractor to revisit. Request and chase on re quote as per instruction of council.

OC165/24 Highways and Footpath Matters. PROW in progress

OC166/24 Grants/Donations. Awaiting more detail from Chair of Trewoon Village Hall

OC200/25 Climate Change Objective

a) Verges – instruct to cut. Cutting end of May/June

b) Bench donation for The Goffin. In progress. Still not complete

OC204/25 Rospa Operational Training – Booked November 25

OC205/25 Sticker Open Space (namely the Dog Field). In progress brief from Cllr Spencer to enable further quotes on a like to like basis

OC213/25– Confidential Minute. Actioned

OC221/25 Kissing gates Trewoon Recreation Ground – Cllr Vine, Clerk/Deputy Clerk

OC223/25 Highways and Footpaths Matters – May agenda item

OC232/25 Confidential Minute– May agenda item

AC23/25 Council Meetings 2025/2026 – emailed Trewoon Village Hall to agenda item

AC35/25 – Legals actioned

OC45/25 Trewoon Play Area Climbing Frame – Climbing Frame in progress awaiting grant. Application submitted. Install 15th September in addition to Buddy swing and repair to Zip Wire

OC46/25 Tender Documents 26/27 – October Agenda item



OC47/25 Playing Fields – Buddy Swing in progress awaiting grant. Application submitted. Unsuccessful as too similar to last grant awarded two years ago
 OC49/25 Highways and Footpath Matters – Footpath 4/1 and 15/1 in progress
 OC65/25 Installation of CCTV in Play Areas – Wi Fi installed in Polgooth Chapel and Sticker Scouts. In progress on quote for CCTV and cabling
 OC66/25 Tender Documents 26/27 – October agenda item
 OC68/25 Zip Wire in Sticker Activity Park – Repairs being carried out same time as installation of play equipment
 OC70/25 Highways and Footpath Matters up to time of meeting – U bar. To revisit at September meeting.

Sticker

Ongoing issuing of car park permits
 Resident – Asset label used to report Buddy Swing and Zip Wire out of action
 Resident – Signposted to potential Community Speed Watch group being set up
 Resident – Lower Sticker Playing Field access required outside of work hours for medical emergency. Renewed padlock
 Resident – Fly tipping along Glenleigh bridleway. Cleared
 Resident/s – Van parking on the entrance to Sticker Car Park causing poor visibility and potential accident.
 Communication with landlord of rented property.

Polgooth

National Grid tree trimming on road side trees in The Goffin
 Padlock required in Polgooth
 Gifted Granite & Oak Bench on insurance – no extra charge
 National Grid – Approval for vegetation management on power lines in The Goffin. Approved

Trewoon

Invertor agenda item
 Resident – damage to the wall on entrance to Community Garden
 Dog faeces in Trewoon Play Area
 Padlock removed on entrance from dog walking space to Playing Fields, resecured with new chain and padlock
 Resident email to Cllr Mr Tarbox – response required from Cornwall Cllr. Forwarded email to Cllr Julie Cunningham
 Resident – disappointed that there are yellow lines outside St Mewan School as he uses it for park and ride to Truro
 Resident – Internal flooding to cottage at Tye Farm. Signposted again to Environment Agency and Cornwall Council report it. Advised resident the PC have no powers to divert a culvert.
 Resident Email to Cllr Tarbox expressing disappointment with no progress on email sent to Cornwall Councillor on the 21st of July 25.

General

CIL report submitted to CC for 24/25
 Conclusion on breach of planning after 4 years
 CC – Safe site assessed for Hewaswater. Forwarded details to Hewaswater Community group for action
 Two welfare issues in the Parish

OC85/25 Climate Change Objective (Standing Agenda Item)

Request from the Polgooth Community & Gardening Club to Cllr Richards and the Clerk to install a small nature recovery pond in The Goffin. **RESOLVE** how best to proceed.
 Cllr Holman Lead on Climate Change – There is a lot of enthusiastic people in the Polgooth Community & Gardening Club who continues to tend their patch in The Goffin.
 Nature Recovery Pond – Cllr Richards explained that the only source of water currently overflowing in the area is from the waste bin. To address this a lip is being constructed to collect rainwater. It has been proposed that the overflow from this system could be redirected into a small pond. The pond would be created using an Intermediate



Bulk Container (IBC), which would both serve as a practical overflow solution and provide a habitat to encourage local wildlife.

Members felt this could be beneficial in principle, however the council would need to carry out a risk assessment in the first instance on any proposal of detailed design, location etc, therefore

It was

RESOLVED the Clerk writes requesting more detail on design, size, location etc and that someone attends a meeting to present. Prop Cllr Vine, sec Cllr Holman. **Action: Clerk**

OC86/25 Highways and Footpaths Matters up to time of meeting

3/1 – The clerk is awaiting a reply from CAT on the permission to go ahead and replace the U bars at the entrance as this may no longer be compliant with the accessibility criteria.

OC87/25 Cornwall Council Countryside Access Team

To **RECEIVE** Enhanced LMP Scheme documents (prev circulated). To **CONSIDER** applying for offer of grant funding separate to the LMP award. Members **RESOLVED** to Register an Interest for the scheme.

To review all footpaths, bridleways etc with the help of the public

Members thanked Mr Tolliday who has kindly offered to walk some paths and report back

To reach out to residents on Facebook who may like to walk the Parish paths and report back.

Prop Cllr Vine, sec Cllr Holman. **Action: Clerk to share the information with Mr Tolliday and publish on Facebook.**

OC88/25 Swarco Speed Activation Devices at St Mewan Lane and Rosehill

The clerk informed member of the costs to carry out repairs and

It was

RESOLVED to **APPROVE** instructing Swarco. Expenditure from the Ear Marked Additional Maintenance Fund.

Prop Cllr Spencer, sec Cllr Holman. **Action: Clerk**

It was discussed after the necessary repairs are carried out that the Parish Council requests to Highways for the re location of the columns due to the possible ineffectiveness with the 20mph introduced now. To agenda item at a later date.

OC89/25 Devon & Cornwall Police Surgery

It was

RESOLVED for Devon and Cornwall to hold a surgery from 16.00pm to 18.00pm at St Marks Church Hall. Prop Cllr Spencer, sec Cllr Mrs Tarbox. **Action: Clerk**

OC90/25 Memorial Plaque in Trewoon Community Garden

It was

RESOLVED that a plaque with a slate back be placed with the Darley Oak in Trewoon Community Garden in memory of Richard Wallis.

Wording to be decided in conjunction with his daughter, Cllr Mrs Tarbox and Clerk.

Expenditure approx. 250.00

Prop Cllr Vine, sec Cllr Mrs Tarbox. **Action: Clerk**

OC91/25 Finance

To **RATIFY** the August payments as per minute no. FSGPA13/25 and **APPROVE** the September 2025 pay schedule as presented. Prop Cllr Vine, sec Cllr Watts **Action: Clerk**

To **RECEIVE** the bank reconciliation and **NOTE** the bank balances as of 31st July & 31st August 2025. **NOTED**

Income: 24284.45	Expenditure: 2236.38
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OC92/25 Members reports/feedback from training/workshops/meetings/external bodies/matters of interest in the parish



Cllr Mrs Heyward – Communication has been received from Secretary Mrs Jennifer Nancarrow – Allen on Village Hall meetings.

Confirmation Parish Council can use the hall

Cllr Vine – Wheelbarrow Carnival was very successful in Pogooth

Possibility of Fireworks display and Xmas fair, unsure about the Xmas lights as Tanya will have left the Polgooth Inn. Next Polgooth VH meeting 17th September 25

Clerk requested that Cllr Richards reminds Polgooth Village Hall Committee to submit an application form in advance of the Fireworks date, and it would be useful if they also notify the residents well in advance of that date please, particularly those living in Woodgrove Park.

NOTED

OC93/25 Correspondence received up to the time of meeting.

Emails: –

28th July

1. Keeping Cornwall updated
2. Thank you from Sticker Rally for the grant awarded
3. Weekly Planning Decisions 9/7
4. RSN Weekly News
5. Thank you from Sticker AFC for the grant awarded
6. Weekly Planning List 16/7
7. Keeping Cornwall updated
8. Weekly Planning Decisions 16/7
9. RSN Weekly News 23/7
10. Weekly Planning List 23/7
11. Aalgaard Renshaw Internal Auditor Newsletter
12. CRCC Clean Newsletter
13. Keeping Cornwall updated
14. Planning News Summer

30th July

15. Weekly Planning Decisions 23/7

5th August

16. RSN Weekly News 30/7
17. Planning Changes update
18. Weekly Planning List 31/7
19. Open Space Society – July updates celebrating 160 years
20. Cornwall Together NHS
21. Town & Parish Newsletter 1/8
22. CC Affordable Housing Newsletter July
23. Keeping Cornwall updated
24. CCLA Market update

12th August

25. Parish online
26. CRCC newsletter

13th August

27. Weekly decision list.
28. Weekly planning application list

18th August

29. Keeping Cornwall updated
30. Road Closure– 10th–12th November Lower Sticker
31. Dedication of Highway verge– Trewoon
32. Email re Richard Wallis

19th August



33. Ancient Tin Trade info.

20th August

34. Weekly decision list

22nd August

35. Peninsula newsletter

36. Weekly planning applications

26th August

37. Devon and Cornwall Newsletter

38. Weekly Planning decisions 6/8

39. RSN Weekly News

40. Weekly Planning List 6/8

41. Volunteer Cornwall August Newsletter

42. Parking enforcement July report

43. RSN Weekly Newsletter

2nd September

44. Weekly Planning Decision List 29/8

45. Weekly Planning List 27/8

46. RSN Weekly News 27/8

47. Devon & Cornwall Police Sept Newsletter

48. Keeping Cornwall updated 1/9

3rd September

49. Weekly Planning Decision List 27/8

50. **Invite** to join Roseland & Truro CAP Environment & Energy Subgroup on the 9/9

51. **Local Council Training** – Neighbourhood Planning & Neighbourhood Priority Statements 30/9

9th September

52. Volunteer Cornwall Newsletter

53. Weekly Planning Applications 3/9

54. CCLA Investment Management Newsletter

10th September

55. Weekly Planning Decision List 3/9

56. RSN Weekly News

57. CC – Trewoon SAD not working. Advised it is agenda item.

NOTED

OC94/25 Items for Agenda

1. Update from Cllrs on Footpaths , Bridleways etc
2. Update on Playing Fields from site visits (Cllr Spencer, Cllr Vine and Cllr Richards)

OC95/25 Public Bodies (Admission to Meetings) Act 1960

To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item. Prop Cllr Vine, sec Cllr Holman

Confidential Minute filed under OC96/25

There being no further business to be transacted the meeting closed at 20.27 pm

Signed.....Date.....

Chair of Full Council

Council Members

Cllr Vine – Chair



Cllr Holman – Vice Chair
Cllr Mrs Heyward
Cllr Mrs Tarbox
Cllr Debbie Watts
Cllr Davis
Cllr Richards
Cllr Rees Webb
Cllr Spencer

