



ST MEWAN PARISH COUNCIL

Parish Clerk: Wendy Yelland (CILCA)

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Minutes of the Ordinary Council Meeting held on the 8th October 2025 commencing at 19.00 in St Marks Church Hall

Present: Cllr Vine (Chair), Cllr Holman (Vice- Chair), Cllr Mrs Tarbox, Cllr Rees- Webb, Cllr Davis, Cllr Richards, Cllr Spencer

In attendance: : Wendy Yelland – Parish Clerk

Public Present: Mr Weal, Mr Datson, Mr Tolliday and Cornwall Cllr Julie Cunningham

OC97/25 Apologies

Cllr Mrs Heyward, Cllr Miss Watts. Received and duly accepted.

OC98/25 Declarations of Interest from Members/Dispensations

None

OC99/25 Public Participation

Mr Datson attended the meeting to discuss the possibility of constructing a new Village Hall at The Goffin in Polgooth. He explained that the existing hall suffers from poor parking facilities and is in a state of disrepair due to the age of the building which has resulted in very few bookings. The Committee believes that a new, purpose-built hall with adequate parking would ensure the long-term sustainability of this important community facility. However, Polgooth is located within an area of historic mining activity, which poses significant challenges for redevelopment. The Committee has already contacted several mining consultants, and a desktop survey has been completed. This survey indicates that The Goffin is likely to comprise open surface workings that have been backfilled with waste material.

A full site investigation survey, including drilling, would be required to confirm the ground conditions. The estimated cost for such an investigation is approximately £46,000. Mr Datson suggested that it may be more cost effective to focus on a specific area for investigation and asked whether the Parish Council could assist with funding support. During discussions, members noted that the proposed works would involve drilling and the fencing off the area for health and safety reasons.

The Chairman, Cllr Vine, thanked Mr Datson for his update and advised that before the Council could consider the land for approval, further details would be required. Specifically, the Council requested information on:

- The exact proposed drilling locations
- Indicative costs and potential funding requirements
- Health and Safety arrangements



It was suggested that to manage costs, drilling could be undertaken at each end of the site to establish ground conditions across a representative area. This approach could help identify whether 50% or more of the land is affected by historic mining and emphasised the importance of having a strong and committed group to lead this project. It was agreed that Mr Datson will return to a future Full Council Meeting with detailed costings and site proposals for further consideration.

Mr Tolliday – Located the footpath from Woodgrove to Tyshute Lane. The resident at Chapel Green realises they have built on the footpath and advised Mr Tolliday they have received a letter from the Countryside Access Team at Cornwall Council. Cllr Spencer confirmed that part of their Planning Decision Notice was that the footpath had to remain open and accessible. The old cottage is visited by urban explorers – evidence that the buildings have been damaged and can be seen on site but unfortunately are trashing the buildings.

The Chairman thanked Mr Tolliday for his role in assisting the Parish Council with their footpath audit. Mrs Sara DuDart who also assisted the audit in Trewoon.

OC100/25 Cornwall Cllr Report

Two matters recently brought to my attention by parishioners, which I am actively pursuing on your behalf.

Fly Tipping – Carne Hill, Penisker Road Wednesday 8th October 2025

A persistent issue of illegal rubbish dumping has been reported in the Carne Hill area. I have contacted the Highways Department to seek a resolution and have proposed the installation of surveillance cameras as a preventative measure. I have been assured that the waste is being collected regularly. Should anyone be able to obtain photographic evidence or a vehicle registration number of the individual responsible, enforcement action will be taken, and a substantial fine may be issued.

Speeding – St Mewan Lane

Concerns have also been raised regarding speeding vehicles, particularly Biffa waste and recycling lorries, operating along St Mewan Lane at approximately 7:00 AM. It has been suggested that existing signage may be incorrectly positioned. I will be investigating this matter further to ensure appropriate measures are taken to improve safety.

Community Charity Support

I would also like to remind residents that the Community Charity Chest remains available to support local initiatives and needs. Please do not hesitate to reach out if you believe this resource could be of assistance. I look forward to seeing you all at the next meeting. In the meantime, please feel free to contact me should you require any assistance.

The Charman invited any questions.

Members discussed trail cameras for Penisker, parking is a huge problem on St Mewan Lane, existing signage needs to be repositioned on St Mewan Lane and the Chair confirmed that the speed limit had now been reduced on the Speed Device and the PC will be looking at repositioning. Cornwall Cllr Cunningham confirmed to members she was unsure of the criteria for the Community Charity Support, but it is a Community Chest Fund. The clerk recommended that the Cornwall Cllr writes to Biffa and copies Rachel Tatlow in.

OC101/25 Ordinary Council Meeting Minutes: 10th September 2025

It was

RESOLVED that the above Minutes of the Meeting of St Mewan Parish Council having been previously circulated, be taken as read, approved, and signed. Including Confidential Minutes. Prop Cllr Mrs Tarbox, sec Cllr Holman.

OC102/25 Committee Meeting Minutes

a) Planning 10/9

NOTED

OC103/25 Clerk's Report

OC110/19 Notice Board at Trelowth – in progress.

OC132/19 Awaiting response from Highways re MA Grigg Ltd proposal.

OC33/20 Review of Neighbourhood Plan on going.

OC149/20 We're Watching You Dog Fouling Campaign posters and bin stickers – ongoing.



OC191/22 Parish Projects, in progress
 OC105/22 Trees with Ash die back Lower Sticker – in progress
 OC109/22 FIT readings. Request for smart meter not actioned until payments are re-instated.
 OC190/23 Winter Maintenance in Parish.
 OC266/23 Confidential. In progress
 AC21/23 Sticker Car Park signage. Letter sent to Sticker AFC. Awaiting Sticker AFC response
 OC53 /23 Sticker Car Park Enhancement. Mrs K has confirmed they will be renewing a water butt.
 C98/23 Polgooth Parking issues outside Stores and Post Office and Village Hall. Highways Expression of Interest withdrawn. Awaiting PO to submit proposals.
 OC142/23 Branch Trimming – Actioned. Will take place when other tree works are scheduled.
 OC151/23 – Confidential item in progress
 OC163/23 Request from resident for temporary access to the rear of his property from Trewoon Playing Field to enable clearing, to consider location plan provided. `

Recorded delivery letter sent and signed for. Ongoing.

OC180/24 Tree works in the Parish. Instructed.

OC190/24 Confidential. In progress

OC202 /24 Parish Planting. Polgooth area deferred.

OC203 /24 Tree Felling. Actioned. Awaiting suitable weather and site meeting.

OC222/24 St Mewan School – Cllr Rees Webb in progress

OC250/24 –Confidential Land updates. Actioned.

AC39/24 Confidential. Email sent.

Land Matter. Member researching reporting back to Full Council.

OC93/24 Climate Change Objective (Standing Agenda Item) Hydrangeas in progress – Collected to plant. Planted

OC140/24 Trewoon Play Area re surfacing – in progress

OC142/24 Water Leak. In progress. To schedule site visit with tenant and contractor who has been contacted.

OC143/24 Highways and Footpath Matters – Footpath reinstatement requested to ROW. One resident has since sent email re the footpath who disputes the original path showing on D Map and wanted a site meeting. Clerk and Cllr Spencer were prepared to meet him on Saturday 30th November, however the resident was unable to make the date. No visit has been rescheduled. Agenda item Feb 25. Met with resident

OC159/24 Climate Change Objective (Standing Agenda Item) Actioned – to remain with wood. In progress

OC162/24 Polgooth Play Area. Actioned.

OC163/24 Kissing Gates at Trewoon Dog Walking Area Awaiting Glenn Humphries who met with Cllr Spencer to move and repair fence. Unable to re- quote due to fence and hedge to be removed.

OC164/24 Trewoon Recreation Ground- Embankment Slide steps and handrail. Awaiting contractor to revisit. Request and chase on re quote as per instruction of council.

OC165/24 Highways and Footpath Matters. PROW in progress

OC166/24 Grants/Donations. Awaiting more detail from Chair of Trewoon Village Hall

OC200/25 Climate Change Objective

 a) Bench donation for The Goffin. In progress. Completed

OC204/25 Rospa Operational Training – Booked November 25

OC205/25 Sticker Open Space (namely the Dog Field). In progress brief from Cllr Spencer to enable further quotes on a like to like basis

OC213/25- Confidential Minute. Actioned

OC221/25 Kissing gates Trewoon Recreation Ground – Cllr Vine, Clerk/Deputy Clerk

OC223/25 Highways and Footpaths Matters – May agenda item

OC232/25 Confidential Minute– May agenda item

AC23/25 Council Meetings 2025/2026 – emailed Trewoon Village Hall to agenda item

AC35/25 – Legals actioned

OC45/25 Trewoon Play Area Climbing Frame – Climbing Frame in progress awaiting grant. Application submitted. Install 15th September in addition to Buddy swing and repair to Zip Wire –Completed

OC46/25 Tender Documents 26/27 – October Agenda item

OC47/25 Playing Fields – Buddy Swing in progress awaiting grant. Application submitted. Unsuccessful as too similar to last grant awarded two years ago – Completed



OC49/25 Highways and Footpath Matters – Footpath 4/1 and 15/1 in progress
 OC65/25 Installation of CCTV in Play Areas – Wi Fi installed in Polgooth Chapel and Sticker Scouts. In progress on quote for CCTV and cabling – October agenda item
 OC66/25 Tender Documents 26/27 – October agenda item
 OC68/25 Zip Wire in Sticker Activity Park – Repairs being carried out same time as installation of play equipment
 OC70/25 Highways and Footpath Matters up to time of meeting – U bar. – Awaiting reply from CAT
 OC85/25 Climate Change Objective (Standing Agenda Item) – Polgooth Community & Gardening Club have deferred
 OC86/25 Highways and Footpaths Matters up to time of meeting – Awaiting reply from CAT
 OC87/25 Cornwall Council Countryside Access Team – October Agenda Item
 OC88/25 Swarco Speed Activation Devices at St Mewan Lane and Rosehill – To agenda item at a later date re relocating columns to coincide with the CC 20mph roll out
 OC89/25 Devon & Cornwall Police Surgery – Booked for Thursday 30th October 16.00pm to 18.00pm at Sticker Scouts Hall
 OC90/25 Memorial Plaque in Trewoon Community Garden – In progress
 OC96/25 – Confidential item closed

Sticker

Elderly resident – phone call re a dog not in full control which could have resulted in lady being pushed over.
 Requests more signage
 Swarco – Rosehill speed device. Speed limit has been reduced and data cleared down, however the device is still not working. Attended on Tuesday 7th October. Clerk met with engineer.
 New welfare issue – Email with concerns of resident. Signposted
 New Buddy Swing has a severe loud squeak when in operation. Caloo will attend when down re Zip Wire
 Zip Wire – Wrong part was sent down. Still out of action.
 Fly tipping on 34/1. Cleared

Sticker Car Park

Utility Aid – Investigation into any lower rates that may be available for Sticker Car Park
 Ongoing issuing of car park permits for year end 31st October 25.
 Published Facebook post for reminder to renew permits for 25/26 starting 6th October 25, reminder notices going up on Parking Tariff Boards on Thursday 9th October 25 and in Sticker Stores and Post Office.
 Suspended enforcement for Car Park on the 29th of November. Community Event

Hewaswater

Speed watch group – 2 signed up but the Police require 4.
 Highways-Limited Street furniture in Hewaswater, therefore a new post/column may be required to carry out more detailed monitoring. In progress

Polgooth

Kind offers of help with footpath audit
 Clerk responded to resident re concerns with possibly a new village hall in The Goffin
 Emailed Firework Event organiser on communicating to residents in advance who live adjacent to field the date of the Fireworks Event. Confirmation of delivery of notices 8th October 25

Trewoon

Resident – Lived on St Mewan Lane for 39 years. Difficult finding a place to park their car has become an issue due to so many neighbours having more than two vehicles. People living on the main road park in the lane. House can't offer parking for anyone buying house; therefore no one is interested. Request a parking space out front as a residential property. Advised there is no mechanism to stop others parking on the road.
 Simple Solar – no show for third time. Re booked for Friday 3rd October but company did not advise that the electric would have to be turned off. As there was a Community Hospital Group no works could commence.
 Awaiting new date
 Swarco – St Mewan Lane speed device is now working; speed limit has been reduced and data cleared down.
 Clerk met with engineer.



Allotment request from outside the Parish
 Pest control has been actioned.
 CC – Footpath complaint. Actioned

General

Request for a memorial bench in St Mewan Churchyard – forwarded email to Rev Paul Salaman.
 Cllr Davis and Clerk met with Rev Paul Salaman to discuss email sent to Clerk. In progress.
 Assertion 10 AGAR. All parish and town councils need to comply with an additional requirement to the External Auditor on the AGAR. Training for all clerks in November 25. Additional confirmation required on website accessibility from provider. MOT on website in progress.
 Link sent from Vision ICT with Email issues between Clerk and Deputy Clerk – Have contacted Vision ICT as a matter of urgency. Link sent from them to book an item stated that the website status was Risky.
 Request to find a grave – forwarded to Rev Paul Salaman

OC104/25 Climate Change Objective (Standing Agenda Item)

Cllr Holman appreciated that the note he circulated with headings would not be possible to discuss this evening but intends selecting one for each meeting. The clerk will add this to the 'Living Document' and will put a link on the website and Facebook. **Action: Clerk**

OC105/25 Installation of CCTV in Play Areas and Associated Works Required

To **RECEIVE** quotations for installation of CCTV to Polgooth Play Area and Sticker Activity Park and Associated Works necessary for completion.

The quotations supplied were from the same contractors who carried out the works at Trewoon. The clerk confirmed to Cllr Rees- Webb they had endeavoured to obtain more quotations, but none were forthcoming in the time scale. Cllr Spencer agreed that this has become a problem with obtaining quotations for anything. Cllr Rees- Webb thought it may be slightly on the expensive side. The clerk had an email through from Devon and Cornwall re grant funding for CCTV and automatically emailed to express an interest. On receipt of the EOI the criteria were to ensure the application met the Police and Crime Plan 2025– 2029 and reading the plan it did not. The clerk also looked at some crime stats in the Parish and although the crime rate has gone up it still does not match the criteria, therefore it would be unlikely to obtain funding. The clerk confirmed that the recorder does accommodate additional cameras which is less expensive to fit at that time of installation and confirmed the reason for the additional camera over the Scouts Hall entrance is due to fly tipping. Sticker Open Space (namely the Dog Field) will also have a camera which hopefully could deter people not picking up dog faeces, to deter misuse of play equipment and anti-social behaviour.

It was

RESOLVED to APPROVE the quotations submitted for CCTV installation, Groundworks and Columns. Prop Cllr Holman, sec Cllr Mrs Tarbox. **Action: Clerk to instruct.**

It was

RESOLVED to APPROVE Community Benefit expenditure for two double sockets in Polgooth Chapel and Sticker Scouts for CCTV. Prop Cllr Vine, sec Cllr Rees-Webb. **Action: Clerk**

It was

RESOLVED to APPROVE expenditure from the CIL fund within the Earmarked Reserves for a total of £15129.00 plus vat as this money requires spending within 5 years and started 2019.

It was further

RESOLVED to APPROVE the required signage. Prop Cllr Vine, sec Cllr Holman. **Action: Clerk**

OC106/25 Contractor/s Tender Documents

- a) Grass Cutting and Maintenance for Playing Fields, Open Spaces and Cemetery
- b) Gold Footpaths, Stiles, Bridleways and Verges

Tender were opened in the presence of the Deputy Clerk on Monday 8th September 2025.

Members to **RECEIVE** unnamed tenders for a) and b) showing costs and any other associated documents submitted. To **RESOLVE** to appoint preferred contractor.

The Chairman advised members that the council requires, reliability, good value for money, capacity and quality and it not always the cheapest that is the best. Financial Regulations. 5.14. The council shall not be obliged to



accept the lowest or any tender, quote or estimate. Wide range of discussion took place on the 3 tenders submitted for the two contracts and

It was

RESOLVED to **APPOINT** Contractor A for Grass Cutting and Maintenance for Playing Fields, Open Spaces and Cemetery. Prop Cllr Mrs Tarbox, sec Cllr Richards. **Action: Clerk to instruct.**

It was

RESOLVED to **APPOINT** Contractor A for Gold Footpaths, Stiles, Bridleways and Verges. Prop Cllr Mrs Tarbox, sec Cllr Rees-Webb. **Action: Clerk to instruct.**

OC107/25 RFID Blocking Card

Wide range of discussion took place and members felt it was quite expensive and questioned whether it would be used. Rather than purchase as a separate item it could be expanded into a wider package which would encompass a myriad of items of advice to support the community. Cllr Vine suggested a working party to discuss ideas which can then be launched in the three village halls. Cllr Holman will take the lead accompanied by Cllr Davis and Cllr Rees-Webb. The group will be named Community Advice Group. The clerk requested if they could consider discussion about running a 'Silver Surfers' session.

It was

RESOLVED not to purchase the Blocking Card as a random item. Prop Cllr Vine, sec Cllr Mrs Tarbox. **Action: Cllr Holman, Cllr Davis and Cllr Rees- Webb.**

OC108/25 Highways and Footpaths Matters up to time of meeting

Clerk to update on LMP Enhanced Footpath Scheme, **RESOLVE** to submit proposal.

Audit of Footpaths, Bridleways and Stiles was undertaken to submit proposal for grant funding from Cornwall Council.

Members received the draft proposal claim form for all footpaths but would like members to confirm the labour times is sufficient for post and signs – these were agreed. The Clerk requires assistance on labour times for gates, fixings etc. Sent the specification sheets to suppliers for hardware costings. Cllr Spencer who is experienced in ground works gave his opinion on labour times. Members agreed they were fair labour times.

It was

RESOLVED to submit the grant proposal as circulated with the added labour and material costs together with a contingency element. Prop Cllr Vine, sec Cllr Spencer. **Action: Clerk**

OC109/25 Allotment

The clerk updated members on Plot 4 which becomes vacant in April 26 and

It was

RESOLVED Cllr Vine, Cllr Spencer and Cllr Richards will undertake a site visit and report back to council. **Action: Cllr Vine, Cllr Spencer and Cllr Richards.**

OC110/25 Grants and Donations

It was

RESOLVED to **APPROVE** a donation to the Poppy Appeal for a wreath to be laid at St Mewan Church Remembrance Service of £50.00 from the Budget Expenditure. Prop Cllr Rees- Webb, sec Cllr Spencer **Action: Clerk. Cllr Vine to attend the laying of the wreath.**

It was

RESOLVED to **APPROVE** a grant to Polgooth Chapel for £300.00 from the Budget Expenditure. **Action: Clerk**

OC111/25 Polgooth Village Hall

To **CONSIDER** hire of The Goffin and Polgooth Playing Fields to hold a Fireworks event with a catering van Discussion took place and the Clerk advised members that an email was sent to the new organiser that clear communication with everyone but particularly those living in close proximity to the event is absolutely essential. Residents are not attempting to disrupt or spoil the event as they fully recognise and appreciate that it is a fundraiser as do the Parish Council, however, a few do have genuine concerns which deserve to be acknowledged and thoughtfully considered by all parties involved.

Therefore, it is essential that Polgooth Village Hall and the Parish Council maintain clear and open lines of communication, especially when planning events of this nature in a residential area. By working together, both



parties can ensure they are properly informed and protected should any challenges arise, whether for the Village Hall in hosting the event or the Parish Council in permitting use of the field. The clerk confirmed although we cannot become directly involved the Parish Council are here to support with any concerns or issues the organiser may have.

The clerk confirmed that Polgooth Committee have hand delivered notices of the event date, and particularly those living in close proximity to the Fireworks as of today 8th October 25.

Cllr Spencer has a slight concern with a catering van organised due to the logistics, weather, location etc.

Members agreed and Cllr Vine – Chair recommended that the Clerk and Cllr Spencer make an appointment to see the organiser to discuss and clarify elements of a catering van, this will eliminate ambiguity and reduce the risk of issues arising later.

It was

RESOLVED to hire Polgooth Playing Fields and The Goffin for the Fireworks event. Prop Cllr Spencer, sec Cllr Rees-Webb. **Action: The Clerk and Cllr Spencer have delegated authority to meet with organiser. Clerk's notes to be held with event hire form.**

OC112/25 Finance

It was

RESOLVED to **APPROVE** the October pay schedule as presented. Prop Cllr Rees- Webb, sec Cllr Mr Tarbox.

Action: Clerk

Income: 55909.41	Expenditure: 29909.92
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To **RECEIVE** and **NOTE** the bank balances as of bank reconciliation circulated for the 30th of September 2025.

OC113/25 Members reports/feedback from training/workshops/meetings/external bodies/matters of interest in the parish

- Cllr Rees- Webb – Interaction with two members of the public at Sticker Open Space. Requesting an extra beam wrapping around to the large gate on the left-hand side 3-4 boards max.
Cllr Rees- Webb has put a cable tie to stop the bottom board from sliding to the right and causing a gap to open.
- Cllr Spencer – St Mewan dip's lack of maintenance has rendered the previous drainage and flood prevention works carried out in this area ineffective. It is overgrown with vegetation which has now blocked essential drainage channels and all the works and expense carried out to stop the flooding and cars aquaplaning is pointless now with no maintenance. The clerk confirmed she has spoken with Highways on this matter and understands the work is scheduled. The clerk will write to Highways. The Chairman Cllr Vine suggested that Cornwall Cllr Cunningham also raises the matter with Highways.

OC114/25 Correspondence received up to the time of meeting.

1. CC Agenda for Central Sub Area for Planning
2. Weekly Planning List 10/9
3. CCLA Client Consultation
4. August Parking Enforcement Report
5. **Invite** – RCHT Annual Public Meeting
6. **Invite** – St Austell Annual Poppy Day Parade and Remembrance Day Service
7. Forest for Cornwall Autumn Newsletter
8. Town & Parish Council Newsletter 12/9
9. Keeping Cornwall updated 12/9
10. Agenda for Strategic Planning Committee on 25/9
11. Affordable Housing September Newsletter
12. Weekly Planning Decisions 10/9
13. RSN Weekly News 17/9

30th Sep

14. Weekly Planning list 17/9



15. Keeping Cornwall updated
16. **Invite:** CAPS meeting 22/10
17. Volunteering Opportunities
18. RSN Weekly Newsletters
19. Weekly Planning List 24/9
20. Devon & Cornwall Police Alert – New Police Commander
21. Open Spaces Society September Issue
22. Keeping Cornwall updated

8th Oct

23. Weekly Planning Decisions 24/9
24. RSN Weekly News 1/10
25. Volunteer Cornwall October Newsletter
26. Weekly Planning List 1/10
27. CCLA Market update
28. Cornwall together NHS
29. Keeping Cornwall updated
30. Weekly Planning Decisions 1/10

NOTED

OC115/25 Items for Agenda

1. Signage for Car Park at St Stephens Rd
2. Polgooth Village Hall update
3. Sticker Village Association – advised Cllr Davis Public Participation

OC116/25 Public Bodies (Admission to Meetings) Act 1960

To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item. **No item**

There being no further business to be transacted the meeting closed at 21.05pm

Signed.....Date.....

Chair of Full Council

Council Members

Cllr Vine – Chair
 Cllr Holman – Vice Chair
 Cllr Mrs Heyward
 Cllr Mrs Tarbox
 Cllr Debbie Watts
 Cllr Davis
 Cllr Richards
 Cllr Rees Webb
 Cllr Spencer

