



ST MEWAN PARISH COUNCIL

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Draft Minutes of the Ordinary Council Meeting held on the 12th November 2025 commencing at 19.00 in St Marks Church Hall

Present: Cllr Vine (Chair), Cllr Mrs Tarbox, Cllr Mr Heyward, Cllr Watts, Cllr Rees- Webb, Cllr Davis, Cllr Richards, Cllr Spencer

In attendance: : Wendy Yelland – Parish Clerk

Public Present: Mrs Jenny Jannaway, Mr Datson – Polgooth Village Hall Committee, Mr Brian Teague – Sticker Village Association, Mr Tolliday and Cornwall Cllr Julie Cunningham

Chairman Cllr Vine expressed the Council's thanks to Mrs Dudart and Mr Tolliday for their assistance with the Parish Council's footpath audit, which helped to secure funding from Cornwall Council for the renewal of the required signs and gates. The Clerk thanked Cllr Vine for his part in the footpath audit.

OC117/25 Apologies

Cllr Holman, Received and duly accepted.

OC118/25 Declarations of Interest from Members/Dispensations

Cllr Davis Agenda Item 13d

OC119/25 Public Participation

Mr Teague – Thanked Cllr Davis for providing feedback as the Parish Council's link representative. Discussions have taken place within the group regarding ways to bring the village hall out of its current state of limbo and make it fit for purpose for the village and surrounding area. It was noted that the hall's location presents challenges, including a steep access hill and limited parking. Can the council consider other options outlined as part of an alternative permit scheme for the Village Hall.

Cllr Vine requested that Mr Teague formally submit the group's proposals.

The clerk confirmed to Mr Teague that although The Dog Club and the Panto has a batch of permits there is no problem in suspending enforcement if there is a requirement for additional hall hire.

Mrs Jannaway thanked everyone who attended her husband's funeral and for the support given to him, which contributed to making his life so fulfilling and interesting. Cllr Vine expressed that David had been a pleasure to work with during his time on the Council.

The clerk thanked Mrs Jannaway for two boxes of biscuits given.

Mr Datson, Chair of the Polgooth Village Hall Committee, reported on progress regarding the proposed relocation of the village hall to The Goffin. He advised that two quotations, from separate company's had been received for site investigations, to examine both the upper and lower areas of the site, with a view to carrying out a full investigation following an initial assessment. The cost of the preliminary investigation is £2,140, and Mr Datson respectfully requested that the Parish Council consider match funding 50% of this amount.



Mr Datson circulated a copy of the quotation to members. Cllr Vine expressed that this matter would require a formal agenda item to discuss the exact proposed location, as there appear to be three potential options, and no map had been included in the earlier public consultation. Mr Datson, who had commissioned the original mining desktop report, confirmed that the central area of The Goffin (where test excavations were identified within a recent Desktop Study were carried out) appeared unaffected, while the topside remained stable. Cllr Vine also highlighted that certain areas of The Goffin contain established wildlife habitats and nature boxes, which must be protected. He suggested that a further round of public consultation, including more detailed plans, will be advisable. The Chair requested that Mr Datson email the desktop study report to the Clerk, who will circulate it to all members prior to the next meeting. Mr Datson added that he had undertaken research into similar village hall projects in Cornwall, including examples from Ladock and Trewoon.

Cllr Rees- Webb confirmed to Mr Tolliday that The Paddocks on St Stephens Rd, Sticker has planning approval, despite the Parish Council 's objections it was won on appeal.

OC120/25 Cornwall Cllr Report

Fly Tipping – Carne Hill, Penisker Road

After continually writing and speaking to Waste and Highways regarding Penisker Rd Carne Hill I have managed to get two signs put up in two different areas on that road warning ppl of the consequences of fly tipping in the area. I am also keeping up the pressure of the importance of a camera to catch the perpetrators, as this problem has been going on for far too long, around 10 years according to locals and the press.

Speeding – St Mewan Lane

I have spoken to the manager of Biffa waste vehicles since our last meeting, I reported the concerns of the speed these vehicles are doing while going through St Mewan Lane he would have liked a registration to direct it to the appropriate driver, I informed him that would be difficult. He has since had a meeting with all the drivers warning them to Adher to the speed limit. He is investigating this matter further to ensure appropriate measures are taken to improve the safety of the residents of St Mewan. I have a name of the manager of Biffa Waste if needed.

New community Highways improvement Programme

You may have all seen the recent communication regarding the launch of the new community Highways programme, this will run for the duration of this administration to deliver local highways improvements. Each Cap will have a budget. Cornwall South has £75,189 per annum & each town & parish has been invited to submit one expression of interest.

PCSO Meeting

I met with the local PCSO in Grampound with some of the local Parish Councillors and residents, they raised concerns regarding local crime.

Free Parking

In all the Cornwall Council Carparks on the 6th December.

Surgery

I am holding a Surgery in Trewoon on the 11th November between 10-12 at the local post office.

I will be laying Wreath at St Nuns Church in Grampound on the 11th November, I have been asked to read at the service which I am very honoured to do.

I look forward to seeing many of you at the next meeting. In the meantime, please feel free to contact me.

Kind Regards Cllr Julie Cunningham

The clerk asked Cllr Cunningham if she would kindly contact the CAPS Officer for details on the new Community Highways programme as she has received no details on this.

OC121/25 Ordinary Council Meeting Minutes: 8th October 2025

It was

RESOLVED that the above Minutes of the Meeting of St Mewan Parish Council having been previously circulated, be taken as read, approved, and signed. Including Confidential Minutes. Prop Cllr Spencer, sec Cllr Rees- Webb.

OC122/25 Committee Meeting Minutes

a) Planning 8/10

NOTED



OC123/25 Clerk's Report

OC110/19 Notice Board at Trelowth – in progress.

OC132/19 Awaiting response from Highways re MA Grigg Ltd proposal.

OC33/20 Review of Neighbourhood Plan on going.

OC149/20 We're Watching You Dog Fouling Campaign posters and bin stickers – ongoing.

OC191/22 Parish Projects, in progress

OC105/22 Trees with Ash die back Lower Sticker – in progress

OC109/22 FIT readings. Request for smart meter not actioned until payments are re-instated.

OC190/23 Winter Maintenance in Parish.

OC266/23 Confidential. In progress

AC21/23 Sticker Car Park signage. Letter sent to Sticker AFC. Awaiting Sticker AFC response

OC53 /23 Sticker Car Park Enhancement. Mrs K has confirmed they will be renewing a water butt.

OC98/23 Polgooth Parking issues outside Stores and Post Office and Village Hall. Highways Expression of Interest withdrawn. Awaiting PO to submit proposals.

OC142/23 Branch Trimming – Actioned. Will take place when other tree works are scheduled.

OC151/23 – Confidential item in progress

OC163/23 Request from resident for temporary access to the rear of his property from Trewoon Playing Field to enable clearing, to consider location plan provided. `

Recorded delivery letter sent and signed for. Ongoing.

OC180/24 Tree works in the Parish. Instructed.

OC190/24 Confidential. In progress

OC202 /24 Parish Planting. Polgooth area deferred.

OC203 /24 Tree Felling. Actioned. Awaiting suitable weather and site meeting.

OC222/24 St Mewan School – Cllr Rees Webb in progress

OC250/24 -Confidential Land updates. Actioned.

AC39/24 Confidential. Email sent.

Land Matter. Member researching reporting back to Full Council.

OC93/24 Climate Change Objective (Standing Agenda Item) Hydrangeas in progress – Collected to plant.

Planted

OC140/24 Trewoon Play Area re surfacing – in progress

OC142/24 Water Leak. In progress. To schedule site visit with tenant and contractor who has been contacted.

OC143/24 Highways and Footpath Matters – Footpath reinstatement requested to ROW. One resident has since sent email re the footpath who disputes the original path showing on D Map and wanted a site meeting. Clerk and Cllr Spencer were prepared to meet him on Saturday 30th November, however the resident was unable to make the date. No visit has been rescheduled. Agenda item Feb 25. Met with resident

OC159/24 Climate Change Objective (Standing Agenda Item) Actioned – to remain with wood. In progress

OC162/24 Polgooth Play Area. Actioned.

OC163/24 Kissing Gates at Trewoon Dog Walking Area Awaiting Glenn Humphries who met with Cllr Spencer to move and repair fence. Unable to re- quote due to fence and hedge to be removed.

OC164/24 Trewoon Recreation Ground- Embankment Slide steps and handrail. Awaiting contractor to revisit. Request and chase on re quote as per instruction of council.

OC165/24 Highways and Footpath Matters. PROW in progress

OC166/24 Grants/Donations. Awaiting more detail from Chair of Trewoon Village Hall

OC200/25 Climate Change Objective

a) Bench donation for The Goffin. In progress. Completed

OC204/25 Rospa Operational Training – Booked November 25

OC205/25 Sticker Open Space (namely the Dog Field). In progress brief from Cllr Spencer to enable further quotes on a like to like basis

OC213/25- Confidential Minute. Actioned

OC221/25 Kissing gates Trewoon Recreation Ground – Cllr Vine, Clerk/Deputy Clerk

OC223/25 Highways and Footpaths Matters – May agenda item

OC232/25 Confidential Minute– May agenda item

AC23/25 Council Meetings 2025/2026 – emailed Trewoon Village Hall to agenda item

AC35/25 – Legals actioned



OC45/25 Trewoon Play Area Climbing Frame – Climbing Frame in progress awaiting grant. Application submitted. Install 15th September in addition to Buddy swing and repair to Zip Wire –Completed

OC46/25 Tender Documents 26/27 – October Agenda item

OC47/25 Playing Fields – Buddy Swing in progress awaiting grant. Application submitted. Unsuccessful as too similar to last grant awarded two years ago – Completed

OC49/25 Highways and Footpath Matters – Footpath 4/1 and 15/1 in progress

OC65/25 Installation of CCTV in Play Areas – Wi Fi installed in Polgooth Chapel and Sticker Scouts. In progress on quote for CCTV and cabling – October agenda Item

OC66/25 Tender Documents 26/27 – October agenda item

OC68/25 Zip Wire in Sticker Activity Park – Repairs being carried out same time as installation of play equipment

OC70/25 Highways and Footpath Matters up to time of meeting – U bar. – Awaiting reply from CAT

OC85/25 Climate Change Objective (Standing Agenda Item) – Polgooth Community & Gardening Club have deferred

OC86/25 Highways and Footpaths Matters up to time of meeting – Awaiting reply from CAT

OC87/25 Cornwall Council Countryside Access Team – October Agenda Item

OC88/25 Swarco Speed Activation Devices at St Mewan Lane and Rosehill – To agenda item at a later date re relocating columns to coincide with the CC 20mph roll out

OC89/25 Devon & Cornwall Police Surgery – Booked for Thursday 30th October 16.00pm to 18.00pm at Sticker Scouts Hall

OC90/25 Memorial Plaque in Trewoon Community Garden – In progress

OC96/25 – Confidential item closed

OC105/25 Installation of CCTV in Play Areas and Associated Works Required – Actioned. Trying to co-ordinate delivery of columns with CCTV and Tarmac company for start date.

OC106/25 Contractor/s Tender Documents – Appointed

OC107/25 RFID Blocking Card – Deferred

OC108/25 Highways and Footpaths Matters up to time of meeting – obtained funding for LMP Enhanced Scheme. Organising collection of signs and posts from Bodmin.

OC109/25 Allotment – November Agenda Item

OC111/25 Polgooth Village Hall – November Agenda Item

Sticker

Parking Permits.

Swarco – Rosehill speed device still not working. Engineer will attend again.

Zip Wire complete

National Grid – Awaiting shrouding of trees

Organised Warm & Well Being Service to attend St Marks Church Hall Winter Warmers on the 25th November 25 to give any advice to parishioners that may be wanted. Poster sent through for publication.

Hewaswater

Speed watch group update– difficult to get four people to assist with the speed watch. Request to keep the speed watch on the back burner for now until the new year.

Highways–Limited Street furniture in Hewaswater, therefore a new post/column may be required to carry out more detailed monitoring. In progress

Trewoon

Clerk to update on unadopted path – volunteers have cleared path. Clerk to recommend.

Resident email of allegedly troublesome youths back in Playing Field. Checked CCTV – nothing found on CCTV

Pest control has been actioned in Trewoon

General

St Austell BID request to help publicise the St Austell town centre Christmas events – Social Media and Notice Boards

Requested an MOT on the council website to look at compliance with the Web Content Accessibility Guidelines (WCAG) 2.2 AA standard for Assertion 10 of the Annual Governance and Accountability Return (AGAR). WCAG



2.2 is a list of criteria (55 in total) Each one is specifically designed to consider a particular need but will fit into one of the following 4 categories: Perceivable, Operable, Understandable and Robust.

Accessibility Check confirmed. WCAG AA Compliance Pass and WCAG AAA Compliance Pass. Updates are required at some stage and can be carried out by Vision ICT or in house. Cllrs received report.

Technical issues with all gov. uk emails, payroll software, government gateway. Confirmed by website provider that outage was creating problems.

Neighbourhood Watch Community Project Manager for Cornwall is attending the January 26 meeting

PC Maintenance Operative now staying overnight in Exeter for Operational Course. He will book a Premier Inn or Travel Lodge near to facility.

The clerk will endeavour to make the changes, however Cllr Vine suggested if the clerk is unable to manage the changes in the time to instruct the website company for assistance.

OC124/25 Climate Change Objective (Standing Agenda Item)

Nothing to report

OC125/25 Pentewan Valley Draft Neighbourhood Development Plan (Invitation to comment)

Members had viewed the plans and wished them every success in the development of the Plan. **Action: Clerk with no formal comment**

OC126/25 Playing Field Boundary Hedges

To **CONSIDER** quotation previously circulated. **RESOLVE** to carry out and cut all hedges back to boundary and raise any lower overhanging branches on the hedge lines to regain boundary line in the following areas:-

Sticker Activity Park

Polgooth Playing Fields

Trewoon Play Area

Trewoon Playing Fields

Lower Sticker

Recommended to carry out during winter months and prior to start on grass cutting.

Please note: other areas are less intrusive, and boundary line can be regained over the 3-year period.

It was

RESOLVED to **APPROVE** the works to be carried out and **RESOLVED** expenditure from the Emarked Playing Fields Reserve. Prop Cllr Mrs Tarbox, sec Cllr Davis. **Action: Clerk**

OC127/25 Car Park Signage

It was

RESOLVED the Clerk be given delegated authority to arrange signage at Sticker Activity Car Park based on the recommendation from Parish Council solicitors . **Action: Clerk**

OC128/25 Sticker Open Space

It was

RESOLVED to purchase 1 Tonne of scalpings for the vehicle entrance. Expenditure from the CIL Fund. Prop Cllr Spencer, sec Cllr Rees Webb. **Action Clerk. Note** The Clerk will contact Highways in the first instance.

OC129/25 Grants and Donations

To **APPROVE** a donation to the Poppy Appeal for a wreath to be laid at St Mewan Church Remembrance Service- **APPROVED** at October meeting. Clerk apologised for the duplicate agenda item.

To **CONSIDER** a grant request from Trewoon Village Hall

It was

RESOLVED to award a grant of £250.00 to Trewoon Village Hall from the Community Benefit Fund. Prop Cllr Mrs Tarbox, sec Cllr Davis. **Action: Clerk**

To **CONSIDER** a grant request from Trewoon Players

The application criteria were not met due to certain information provided on the Community Benefit Grant Application Form; therefore, the request was declined. Prop Cllr Vine, sec Cllr Watts. **Action: Clerk**

To **CONSIDER** a grant request from St Mewan Church



Cllr Davis exited declaring an interest.

Cllr Davis was invited back in the room to answer questions on the contractor who will be carrying out the works.

Cllr Davis exited

It was

RESOLVED to award a £1000 to St Mewan Church from the Community Benefit Fund. Prop Cllr Spencer, sec Cllr Rees- Webb. **Action: Clerk**

Cllr Davis re-entered.

To **CONSIDER** a donation for the hospitality shown from Sticker 1st Scouts on the day of the Police Surgery Cllr Davis expressed how Sticker Scouts group attended the Remembrance Service on Sunday and demonstrated how engaging and professional they were. The clerk expressed how it is very difficult for the Scouts to raise money from hiring out their hall as they are then in conflict with the terms of the lease and other organisations. The clerk confirmed there was no charge on that day and that they provided refreshments for the village attendees on that day.

Cllr Rees- Webb stressed how they need to apply to the Parish Council for grants to be considered. The clerk confirmed they are the poorest organisation in the parish

Cllr Mrs Tarbox asked if the council can make a substantial donation and

It was

RESOLVED that £1000 be donated from the Budget expenditure. Prop Cllr Mrs Tarbox, sec Cllr Rees-Webb.

Action: Clerk

OC130/25 Christmas Garden/House/Window Displays in Trewoon, Polgooth with Trelowth and Sticker with Hewaswater

It was

RESOLVED to purchase 3 x £100 Supermarket vouchers for the annual competition from the Community Benefit Fund. Prop Cllr Vine, sec Cllr Rees- Webb. The clerk confirmed she has asked the publicans to judge again.

Action: Clerk

OC131/25 Police Surgery

To update on surgery held on the 30th of October at Sticker Scouts.

Feedback from Devon & Cornwall Police – It was a very popular event. Nothing too alarming was raised. Parking and speeding were issues, but a lot of other things raised were Parish Council or County Council matters, so it was a great education for people surrounding the Parish Council roles. We have stated that people can attend PC meetings.

Be happy to hold them in other villages, but it would need to be a Parish led so to run them quarterly and rotate which village they are held in. It would not be possible to hold one monthly for every village because we just do not have the resources to facilitate it.

It was

RESOLVED to organise a date for February in Polgooth Villag Hall and Trewoon Village Hall in May. Prop Cllr Vine ,sec Cllr Spencer. **Action: Clerk**

OC132/25 Allotments in Trewoon

To **RECEIVE** update from site visit carried out by Cllr Vine and Cllr Richards. **RESOLVE** how best to proceed. Cllr Richards confirmed that Plot 9 was very boggy and due to tree coverage, it is unlikely anything could be grown successfully. Plot 4 is one of largest and a very well-maintained plot but due to the nature of what is grown it would be difficult to divide up. The clerk will ask the MM to repaint the plot numbers.

It was

RESOLVED that Plot 4 be relet at the annual rental of £32.00. Prop Cllr Vine, sec Cllr Mrs Heyward. **Action: Clerk**

OC133/25 Ordinary Council March 26 meeting

It was

RESOLVED to **APPROVE** change of meeting date from Wednesday 11th March to Wednesday 4th March 26. Prop Cllr Vine, sec Cllr Mrs Tarbox.

OC134/25 Polgooth Village Hall



Cllr Vine attended the Village Hall meeting and expressed how there is good support from the mother and toddlers group, the income is still not huge due to parking issues, Xmas fair is organised, the committee are looking at WiFi support and holding a bingo session.

OC135/25 Finance

It was

RESOLVED to **APPROVE** the November 25 pay schedule as presented. Prop Cllr Vine, sec Cllr Davis.

Income: 12720.93	Expenditure: 10283.22
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The bank balances as of 31st October 2025 are **NOTED**.

It was

RESOLVED to **APPROVE** the following virement of funds exc vat within the EMR's for supplier payment:-

Repair to Zip Wire 653.58 from Playing Fields Reserve

Tree felling – 1850 from Playing Field Reserve

Solar Panel Annual Inspections – 925.00 from FIT Reserve

Maintenance Man training from EMarked Additional Maintenance Fund – receipts will be submitted in December.

Prop Cllr Rees- Webb, sec Cllr Miss Watts

OC136/25 Members reports/feedback from training/workshops/meetings/external bodies/matters of interest in the parish

Cllr Spencer – update on U bar on Trelowth Rd. Clerk will chase CAT

Cllr Richards – to publish the recruitment on Cornwall Youth Council Elections. The clerk will endeavour to post on social media

Cllr Mrs Heyward – due to other commitments and the change of meeting date for Trewoon Village Hall she can no longer act as the PC representative.

Cllr Vine – tree roots in pavement alongside Trelowth Rd at the entrance to The Goffin.

OC137/25 Correspondence received up to the time of meeting.

24th October

1. Weekly Planning List 8/10
2. RSN News
3. CC September Enforcement
4. Town & Parish Council Newsletter
5. Keeping Cornwall updated 17/10
6. Planning Decision List 8/10
7. Rural Service Network 15/10
8. Weekly Planning List 15/10
9. Keeping Cornwall updated 17/10

Invite: –

10. Rights of Way Improvement Plan Town & Parish Council Focus Session 27/10

Emails: –

11. Planning Decision List 15/10
12. RSN Newsletter 22/10
13. Weekly Planning List 22/10

5th November

14. Keeping Cornwall updated

Invite: –

15. Sticker AFC – Sponsors & Advertisers
16. Positive Planning Autumn Newsletter
17. St Austell & Mevagissey CNP TRO 2024
18. Weekly Planning Decisions 22/10
19. RSN Weekly Newsletter 22/10



20. Weekly Planning List 29/10

21. Planning Appeal dismissed at land south of Glenleigh, Sticker

7th November

22. Cornwall South Community Area Partnership meeting details

23. Weekly Planning Decisions 29/10

24. Cornwall Youth Council Elections

25. RSN Weekly Newsletter

26. Volunteer Cornwall Newsletter

27. Weekly Planning List 5/11

28. CCLA Market update

11th November

29. Town & Parish Council Newsletter

30. Cornwall Together

31. Keeping Cornwall updated

12th November

32. Weekly Planning Decisions 5/11

33. Weekly Planning List 12/11

OC138/25 Items for Agenda

Cllr Vine proposed a Standing Agenda Item for The Goffin.

OC139/25 Public Bodies (Admission to Meetings) Act 1960

To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item.

OC140/25 Confidential Item

No confidential item

There being no further business to be transacted the meeting closed at 20.58 pm

Signed.....Date.....

Chair of Full Council

Council Members

Cllr Vine – Chair

Cllr Holman – Vice Chair

Cllr Mrs Heyward

Cllr Mrs Tarbox

Cllr Debbie Watts

Cllr Davis

Cllr Richards

Cllr Rees Webb

Cllr Spencer

