

## ST MEWAN PARISH COUNCIL

Parish Clerk: Wendy Yelland (CiLCA)  
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### Draft Minutes of the Ordinary Council Meeting held on the 14<sup>th</sup> January 2026 commencing at 19.00 in St Marks Church Hall

**Present:** Cllr Vine (Chair), Cllr Mrs Tarbox, Cllr Mr Heyward, Cllr Watts, Cllr Davis, Cllr Richards

**In attendance:** : Wendy Yelland – Parish Clerk

**Public Present:** Steph Good – Neighbourhood Watch Community Project Manager for Cornwall

#### **OC141/26 Apologies**

Cornwall Cllr Julie Cunningham, Cllr Holman, Cllr Spencer. Received and duly accepted.

#### **OC142/26 Declarations of Interest from Members/Dispensations**

Cllr Davis Agenda Item 13d

#### **OC143/26 Public Participation**

Steph Good – Neighbourhood Watch Community Project Manager for Cornwall. Another 2 years funding has been granted by the Police and Crime Commissioner.

Covers all of Cornwall and has focus areas which fall in line with the Crimestoppers zones set up across the county in and around Newquay, St Austell, Camborne, Truro, Falmouth and Penzance.

The role focuses on supporting communities to build resilience, strengthen local connections, and create places where people feel safe and proud of where they live. Neighbourhood Watch is about much more than preventing crime – it's about bringing people together, encouraging neighbourliness, and helping communities thrive. There is support available for new schemes, and how we can work together to connect and empower local residents. Cllr Vine suggested that she may like to attend the Annual Parish Assembly in April where hopefully there would be a wider audience.

The clerk to confirm dates.

#### **OC144/26 Cornwall Cllr Report**

I am writing to you to inform you of the different issues I have been dealing with.

##### **Storm Goretti**

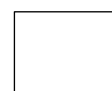
I spoke with several parishioners regarding debris from trees falling, after contacting the relevant departments it's now hopefully been resolved.

##### **New Bus Service**

"Go Cornwall Bus Service" is a new service which takes over from our current bus service on the 15<sup>th</sup> of February, the service and times are the same for our constituencies.

##### **New community Highways improvement Programme**

I spoke with Sarah Scoltock our CAPS manager last week and she asked me to remind you to put forward any suggestions you may have for the Community Highways Programme.



You may have all seen the recent communication regarding the launch of the new community Highways programme, this will run for the duration of this administration to deliver local highways improvements. Each Cap will have a budget. Cornwall South has £75,189 per annum & each town & parish has been invited to submit one expression of interest.

#### **Heligan PA25/O2624**

Awaiting Decision.

I look forward to seeing you all at the next meeting. In the meantime, please feel free to contact me.

#### **OC145/26 Ordinary Council Meeting Minutes: 12<sup>th</sup> November 2025**

It was

**RESOLVED** that the above Minutes of the Meeting of St Mewan Parish Council having been previously circulated, be taken as read, approved, and signed. Including Confidential Minutes. Prop Cllr Miss Watts, sec Cllr Davis.

#### **OC146/26 Committee Meeting Minutes**

- a) Planning 10/112
- b) Finance, Staffing, General Purposes and Audit 10/12

#### **NOTED**

#### **OC147/26 Clerk's Report**

OC110/19 Notice Board at Trelowth – in progress.

OC132/19 Awaiting response from Highways re MA Grigg Ltd proposal.

OC33/20 Review of Neighbourhood Plan on going.

OC149/20 We're Watching You Dog Fouling Campaign posters and bin stickers – ongoing.

OC191/22 Parish Projects, in progress

OC105/22 Trees with Ash die back Lower Sticker – Completed

OC109/22 FIT readings. Request for smart meter not actioned until payments are re-instated.

OC190/23 Winter Maintenance in Parish.

OC266/23 Confidential. In progress

AC21/23 Sticker Car Park signage. Letter sent to Sticker AFC. Awaiting Sticker AFC response

OC53 /23 Sticker Car Park Enhancement. Mrs K has confirmed they will be renewing a water butt.

OC98/23 Polgooth Parking issues outside Stores and Post Office and Village Hall. Highways Expression of Interest withdrawn. Awaiting PO to submit proposals.

OC142/23 Branch Trimming – Actioned. Will take place when other tree works are scheduled.

OC151/23 – Confidential item in progress

OC163/23 Request from resident for temporary access to the rear of his property from Trewoon Playing Field to enable clearing, to consider location plan provided. `Dismissed

Recorded delivery letter sent and signed for. Ongoing. Completed

OC180/24 Tree works in the Parish. Instructed. Completed December 25

OC190/24 Confidential. In progress

OC202 /24 Parish Planting. Polgooth area deferred.

OC203 /24 Tree Felling. Actioned. Awaiting suitable weather and site meeting. Completed Dec 26

OC222/24 St Mewan School – Cllr Rees Webb in progress

OC250/24 -Confidential Land updates. Actioned.

AC39/24 Confidential. Email sent.

Land Matter. Member researching reporting back to Full Council.

OC140/24 Trewoon Play Area re surfacing – in progress

OC142/24 Water Leak. In progress. To schedule site visit with tenant and contractor who has been contacted.

OC143/24 Highways and Footpath Matters – Footpath reinstatement requested to ROW. One resident has since sent email re the footpath who disputes the original path showing on D Map and wanted a site meeting. Clerk and Cllr Spencer were prepared to meet him on Saturday 30<sup>th</sup> November, however the resident was unable to make the date. No visit has been rescheduled. Agenda item Feb 25. Met with resident

OC159/24 Climate Change Objective (Standing Agenda Item) Actioned – to remain with wood. In progress – Completed handrail

OC162/24 Polgooth Play Area. Actioned.



OC163/24 Kissing Gates at Trewoon Dog Walking Area Awaiting Glenn Humphries who met with Cllr Spencer to move and repair fence. Unable to re- quote due to fence and hedge to be removed.

OC164/24 Trewoon Recreation Ground- Embankment Slide steps and handrail. Awaiting contractor to revisit. Request and chase on re quote as per instruction of council.

OC165/24 Highways and Footpath Matters. PROW in progress

OC166/24 Grants/Donations. Awaiting more detail from Chair of Trewoon Village Hall

OC200/25 Climate Change Objective

a) Bench donation for The Goffin. In progress. Completed

OC204/25 Rospa Operational Training – Booked November 25- Completed

OC205/25 Sticker Open Space (namely the Dog Field). In progress brief from Cllr Spencer to enable further quotes on a like to like basis

OC213/25- Confidential Minute. Actioned

OC221/25 Kissing gates Trewoon Recreation Ground – Cllr Vine, Clerk/Deputy Clerk

OC232/25 Confidential Minute– May agenda item

AC23/25 Council Meetings 2025/2026 – emailed Trewoon Village Hall to agenda item

AC35/25 – Legals actioned

OC45/25 Trewoon Play Area Climbing Frame – Climbing Frame in progress awaiting grant. Application submitted. Install 15<sup>th</sup> September in addition to Buddy swing and repair to Zip Wire –Completed

OC47/25 Playing Fields – Buddy Swing in progress awaiting grant. Application submitted. Unsuccessful as too similar to last grant awarded two years ago – Completed

OC49/25 Highways and Footpath Matters – Footpath 4/1 and 15/1 in progress

OC65/25 Installation of CCTV in Play Areas – Wi Fi installed in Polgooth Chapel and Sticker Scouts. In progress on quote for CCTV and cabling – October agenda Item. Appointed contractors

OC66/25 Tender Documents 26/27 – October agenda item Appointed

OC68/25 Zip Wire in Sticker Activity Park – Repairs being carried out same time as installation of play equipment. Completed

OC70/25 Highways and Footpath Matters up to time of meeting – U bar. – Awaiting reply from CAT. From a safety perspective there is no issue with no barrier. There is a good distance of footway before reaching the road and from an accessibility perspective, its better as well.

OC85/25 Climate Change Objective (Standing Agenda Item) – Polgooth Community & Gardening Club have deferred

OC86/25 Highways and Footpaths Matters up to time of meeting – Awaiting reply from CAT

OC88/25 Swarco Speed Activation Devices at St Mewan Lane and Rosehill – To agenda item at a later date re relocating columns to coincide with the CC 20mph roll out

OC89/25 Devon & Cornwall Police Surgery – Booked for Thursday 30<sup>th</sup> October 16.00pm to 18.00pm at Sticker Scouts Hall. Completed

OC90/25 Memorial Plaque in Trewoon Community Garden – In progress

OC105/25 Installation of CCTV in Play Areas and Associated Works Required – Actioned. Trying to co-ordinate delivery of columns with CCTV and Tarmac company for start date. Columns delivered. Awaiting start date

OC107/25 RFID Blocking Card – Deferred

OC108/25 Highways and Footpaths Matters up to time of meeting – obtained funding for LMP Enhanced Scheme. Organising collection of signs and posts from Bodmin. 26 Signs were installed in December by Maintenance Operative

OC109/25 Allotment – November Agenda Item. Resolved

OC111/25 Polgooth Village Hall – November Agenda Item. Standing Agenda Item

OC125/25 Pentewan Valley Draft Neighbourhood Development Plan ( Invitation to comment)

No formal comment actioned

OC126/25 Playing Field Boundary Hedges – Actioned

OC127/25 Car Park Signage – In progress

OC128/25 Sticker Open Space – Request made awaiting date

OC130/25 Christmas Garden/House/Window Displays in Trewoon, Polgooth with Trelowth and Sticker with Hewaswater – Completed

OC131/25 Police Surgery – email to Devon and Cornwall for surgeries at other villages

OC132/25 Allotments in Trewoon

OC134/25 Polgooth Village Hall – Standing Agenda Item



Cllr Vine attended the Village Hall meeting and expressed how there is good support from the mother and toddlers group, the income is still not huge due to parking issues, Xmas fair is organised, the committee are looking at WiFi support and holding a bingo session.

FSGPA25/25 Budget 26/27 – January FC Agenda Item

FSGPA26/25 Precept 26/27 – January FC Agenda Item

FSGPA27/25 Earmarked Reserves – January FC Agenda Item

FSGPA28/25 Waste Management Contract – Emailed Credit Control to give notice as too long on central phone time.

FSGPA29/25 Local Maintenance Partnership Agreement 26/27. Awaiting contract

FSGPA31/25 Review of Risk Management Schedule 25/26 – Revised schedule on website

FSGPA32/25 Vision ICT Council's Website Provider – In progress

FSGPA38/25 – Confidential. In progress

### Sticker

Parking Permits.

Swarco – Rosehill speed device still not working. Engineer will attend again on the 21<sup>st</sup> January 26. 2 new batteries required.

Organised Warm & Well Being Service to attend St Marks Church Hall Winter Warmers on the 25<sup>th</sup> November 25 to give any advice to parishioners that may be wanted. Poster sent through for publication. Attendee cancelled on day.

The skip at Sticker Activity Park was collected by Masters Skip Hire. Masters have since reported a break in during which several skips were taken and used by an unknown individual posing as a contractor. This individual reportedly took payment from customers but did not collect the skips.

Thank you from Sticker 1<sup>st</sup> Scouts

Environment Team attended watercourse in Sticker due to flooding of bungalow adjacent to Cube Garage

Resident email of speeding coming into Fore St Sticker

Resident email of speeding on St Stephens Rd

Resident reported 3/ 4 Adults trying to all ride the Zip Wire on Saturday 10<sup>th</sup> January. Removed seat until CCTV installed and signage.

Enquiry from two people for contact to St Marks Church who are homeless.

Cube Garage kindly removed tree branch from Lower Sticker PF across Modus Lane

### Hewaswater

Highways-Limited Street furniture in Hewaswater, therefore a new post/column may be required to carry out more detailed monitoring. 21<sup>st</sup> January 26

### Trewoon

Ruts in Trewoon Playing Fields due to people playing golf.

Pest control no successful and will revisit February.

Resident Email re tree down between St Mewan Lane and Tyshute

### Polgooth

Resident request for sandbags. Signposted to B & Q, Mays and Griggs

### General

Resident having issues with access to are home and also maintaining the field. Wants to put a new entrance across are field to the house however it would join the main road. Signposted to planning.

Invite from Jerney Roberts from 3 Bays Wildlife Group to catch up with White River Project which includes part of St Mewan Parish.

### **OC148/26 Climate Change Objective (Standing Agenda Item)**

Resident concerns of possible tree instability near to the gifted bench in The Goffin.

It was

**RESOLVED** to obtain a tree report quotation for one tree and all tress on the perimeter of The Goffin. Prop Cllr Davis, sec Cllr Mrs Tarbox. **Action: Clerk**



**OC149/26 Budget 26/27**

To **CONSIDER** the draft budget proposal presented. To **APPROVE** the draft 2026/27 budget documents as recommended by the Finance, Staffing, General Purposes and Audit Committee.

It was

**RESOLVED** to **APPROVE** the Budget for 26/27 of £132305.70 as presented and recommended by the Finance, Staffing, General Purposes and Audit Committee. Prop Cllr Vine, sec Cllr Davis.

**OC150/26 Precept 26/27**

To **CONSIDER** the precept proposal presented. To **APPROVE** the 26/27 Precept as recommended by the Finance, Staffing, General Purposes and Audit Committee.

It was

**RESOLVED** to **APPROVE** the Precept of £124650.00 for 26/27 as presented and recommended by the Finance, Staffing, General Purposes and Audit Committee which represents an increase of £11.73 per parishioner/annum giving a total of £99.91 per annum. Prop Cllr Vine, sec Cllr Davis. Cllr Vine and members thanked the clerk for the work and detailed explanations carried out on the 26/27 budget and precept in challenging times.

**Action : Clerk to submit the precept request to Cornwall Council.**

**OC151/26 Earmarked Reserves**

a) Clerk to update on any further expenditure to year end 31<sup>st</sup> March 2026

To **CONSIDER** the recommendation as recommended by the Finance, Staffing, General Purposes and Audit Committee on additional reserve/s as of the 1<sup>st</sup> April 26. The clerk confirmed this will be actioned once the projected forecast of the bank given is still within the parameters of the reserves recommended. Prop Cllr Vine, sec Cllr Richards.

b) To **APPROVE** virement of funds for any further expenditure if required. None required.

**OC152/26 Highways and Footpath Matters**

Any matters arising for urgent business to be transacted up to time of meeting

Restricted byway 38/1 identified on the Cornwall Council schedule for a new Footpath sign. Since erected an email has been received from British Horse Society Access and Bridleways Officer who has received a number of contacts informing that there could be confusion and requesting for them to be replaced with "bridleway " signs or removed altogether. If the track is not correctly signed it could cause confusion for users and other possible occurrences in the future eg planning.

The clerk has suggested that adding a bridleway sign to the existing footpath sign and will await Cornwall Council's permission. The resident has contacted Adrian Bigg of British Horse Society for advice who has kindly offered to contact Cornwall Council's PROW team regarding this matter.

Cllr Vine – There is a tree down on the bridleway from Tyshute up towards 5 Turnings 419/41/1. The clerk confirmed it has been reported.

**OC153/26 Highways Expression of Interest**

To **CONSIDER** submitting one expression of interest.

The briefing note was previously circulated.

Cllr Miss Watts suggested perhaps some new signage is required in the Parish and to consider the addition of names in Cornish.

Cllr Vine requested that members think about what can be considered albeit a small pot of funding available.

It was

**RESOLVED** to agenda the item for February. Prop Cllr Vine, sec Cllr Mrs Tarbox. **Action :Clerk**

**OC154/26 GDPR Policy 25/26**

To **REVIEW** and **APPROVE** the GDPR Policy 25/26.

It was

**RESOLVED** to **APPROVE** . Prop Cllr Vine, sec Cllr Mrs Tarbox. **Action: Clerk**

**NOTE:** To keep under regular review

**OC155/26 IT Policy 25/26**

To **APPROVE** the NALC recommended IT Policy to strengthen governance and compliancy for Assertion 10 on the Annual Governance and Accountability Return year ending March 2026.

It was

**RESOLVED** to **APPROVE**. Prop Cllr Vine, sec Cllr Mrs Tarbox **Action: Clerk.**

**NOTE:** To keep under regular review

#### **OC156/26 Polgooth Village Hall (Standing Agenda Item)**

- a) Cllr Richards to update. Polgooth Village Hall AGM was on Monday. No further update.
- b) To **RESOLVE** any action required, **AGREE** any associated expenditure if necessary. No action or expenditure required.

#### **OC157/26 Finance**

- a) To **APPROVE** the January 26 pay schedule as presented.

Income: £501.94	Expenditure: £1537.26
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- b) To **RECEIVE** and **NOTE** the bank balances and bank reconciliation as of 31<sup>st</sup> December 2025.**NOTED**

#### **OC158/26 Members reports/feedback from training/workshops/meetings/external bodies/matters of interest in the parish**

- Cllr Davis – two parishioners raised the possibility of an Emergency Plan that should be considered. The clerk confirmed that a plan has been started by Amanda the Deputy Clerk but there needs to be a working party which involves residents and village halls as their engagement and responsibilities are necessary to a successful Emergency Plan and recommends members consider it goes onto the Parish Action Plan.

#### **OC159/26 Correspondence received up to the time of meeting.**

Emails: –

22<sup>nd</sup> Nov

1. Rural Services Network Newsletter
2. Affordable Housing Newsletter
3. Keeping Cornwall Updated 14/11
4. Weekly Planning decision Lists 12/11
5. RSN Weekly Newsletter
6. CC Call for Sites update
7. CCLA Newsletter on Modern Day Slavery
8. Gunner Kids update
9. Keeping Cornwall updated 21/11

26<sup>th</sup> November

10. Weekly Planning applications

28<sup>th</sup> November

11. Extra-ordinary CAP meeting 3<sup>rd</sup> December
12. Weekly Planning list
13. 16 Days of Action against violence newsletter
14. Weekly Decisions list
15. Road Closure information
16. CALC AGM draft minutes and presentation

5<sup>th</sup> January

17. Community Highways Improvement Programme
18. Aalgard Renshaw Newsletter
19. Affordable Housing Newsletter November
20. Weekly Planning List 19/11
21. Weekly Planning Decisions 19/11



- 22. Weekly Planning List 26/11
- 23. Open Spaces Society Newsletter
- 24. Cornwall Council Priorities and Budget Plans
- 25. Weekly Planning Lists 3/12
- 26. Analysis Of Cornwall Council's Autum Budget
- 27. Volunteer Cornwall December Newsletter
- 28. Town & Parish Town Council Newsletter 5/12
- 29. CCLA December update

Invite:

- 30. CAPS Meeting 28/1
- 31. Rural Affordable Forum 21/1

Emails

- 32. Weekly Planning Decisions 3/12
- 33. RSN Weekly Newsletter 10/12
- 34. Weekly Planning List 10/12
- 35. Forest for Cornwall Winter Newsletter
- 36. Keeping Cornwall updated
- 37. Weekly Planning Decisions 10/12
- 38. Weekly Planning List 17/12
- 39. Keeping Cornwall updated
- 40. Weekly Planning List 24/12
- 41. Keeping Cornwall updated 30/12
- 42. Weekly Planning Lists 30/12

7<sup>th</sup> January

- 43. Weekly Planning Decisions 31/12
- 44. CCLA January Market update

10<sup>th</sup> January 26

- 45. Air & Water Quality Information from Grampound In Creed Cllr

11<sup>th</sup> January

- 46. Keeping Cornwall updated
- 47. Community Link Officer – Recovery Phase following the storm

14<sup>th</sup> January

- 48. Storm Goretti update
- 49. Weekly Planning Decisions 7/1
- 50. Weekly Planning List 7/1

**OC160/26 Items for Agenda**

- 1. Emergency Plan

**OC161/26 Public Bodies (Admission to Meetings) Act 1960**

To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item.

**OC162/26 Confidential Item**

None

There being no further business to be transacted the meeting closed at 20.40pm

Signed.....Date.....

Chair of Full Council



Council Members

Cllr Vine – Chair  
Cllr Holman – Vice Chair  
Cllr Mrs Heyward  
Cllr Mrs Tarbox  
Cllr Debbie Watts  
Cllr Davis  
Cllr Richards  
Cllr Rees Webb  
Cllr Spencer

