



# ST MEWAN PARISH COUNCIL

Parish Clerk: Wendy Yelland (CiLCA)

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## Draft Ordinary Council Meeting Minutes held on the 4<sup>th</sup> March 2026 in St Marks Church Hall, Sticker commencing at 19.00pm.

**Present:** Cllr Vine (Chair), Cllr Holman (Vice Chair), Cllr Mrs Tarbox, Cllr Mr Heyward, Cllr Watts, Cllr Davis, Cllr Rees Webb, Cllr Richards, Cllr Spencer

**In attendance:** Wendy Yelland – Parish Clerk

**Public Present:** Mrs Gudge, Mrs Harris, Mrs Jannaway, Mr Williams, Mr Warin, Mr Tolliday, Mr Aldridge and Mr Mills

### **OC184/26 Persons Present/Apologies**

All present.

Cornwall Cllr Julie Cunningham sends her apologies

The Chairman Cllr Vine thanked candidates for taking an interest in becoming a Parish Cllrs and submitting their applications. Cllr Vine informed members and candidates that there are 4 casual vacancies which would subsequently action a vote due to 5 candidates.

### **OC185/26 Exception to Co-Option Policy – 6.2 and 7.1.**

It was

**RESOLVED** to exclude 6.2 and 7.1 of the Co-Option Policy

Prop Cllr Holman, sec Cllr Mrs Tarbox

### **To Co-Opt Parish Councillor/s to fill casual vacancies which has arisen.**

- a) Mrs Gudge, Mrs Harris, Mrs Jannaway, Mr Williams and Mr Warin gave a brief presentation to members of the council.

Candidates and members of the public exited in the interest of 6.5 of the Co-Option Policy

Candidates and members of the public re-entered

- b) Voting took place under The Local Government Act 1972, Sch 12, para 39.

The clerk collected all members voting slips, the voting slips were counted with the Chair who documented the final outcome.

The clerk informed the unsuccessful candidate. The candidate exited.

- c) Declarations of Acceptance of Office of newly elected Councillor/s if elected

It was

**RESOLVED** to elect Mrs Gudge for Casual Vacancy 1. Prop Cllr Richards, sec Cllr Mrs Tarbox.

The Chair invited Cllr Mrs Gudge to the table where Cllr Gudge signed the Declaration of Acceptance of Office. The clerk handed a folder containing an Induction Pack for New Cllrs, Good Councillors Guide and 4<sup>th</sup> March 26 meeting papers.

It was

**RESOLVED** to elect Mrs Harris for Casual Vacancy 2. Prop Cllr Holman, sec Cllr Mrs Watts.

The Chair invited Cllr Mrs Harris to the table where Cllr Mrs Harris signed the Declaration of Acceptance of Office. The clerk handed a folder containing an Induction Pack for New Cllrs, Good Councillors Guide and 4<sup>th</sup> March 26 meeting papers.

It was

**RESOLVED** to elect Mrs Jannaway for Casual Vacancy 3. Prop Cllr Holman, sec Cllr Rees-Webb

The Chair invited Cllr Mrs Jannaway to the table where Cllr Mrs Jannaway signed the Declaration of Acceptance of Office. The clerk handed a folder containing an Induction Pack for New Cllrs, Good Councillors Guide and 4<sup>th</sup> March 26 meeting papers.

It was

**RESOLVED** to elect Mr Williams for Casual Vacancy 4. Prop Cllr Rees- Webb, sec Cllr Spencer

The Chair invited Cllr Williams to the table where Cllr Mr Williams signed the Declaration of Acceptance of Office. The clerk handed a folder containing an Induction Pack for New Cllrs, Good Councillors Guide and 4<sup>th</sup> March 26 meeting papers.

The clerk advised new Cllrs that Council emails will be set up. An informal meeting to be scheduled when convenient to run through some council procedures.

#### **OC186/26 Declarations of Interest from Members/Dispensations**

Cllr Vine declares an interest in Agenda Item 15. Trelavour Lithium Project – Statutory Consultation under 42 of the Planning Act 2008

#### **OC187/26 Public Participation**

Mr Tolliday expressed that there has been no action taken on the tree off Ricketts Rd. The clerk has reported on two occasions and is waiting to hear from Cornwall Council.

#### **OC188/26 Cornwall Cllr Report**

No report

#### **OC189/26 Ordinary Council Meeting Minutes: 11<sup>th</sup> February 2026**

It was

**RESOLVED** that the above Minutes of the Meeting of St Mewan Parish Council having been previously circulated, be taken as read, approved, and signed. Including Confidential Minutes. Prop Cllr Mrs Tarbox, sec Cllr Richards.

#### **OC190/26 Committee Meeting Minutes**

No Committee meetings held

#### **OC191/26 Clerk's Report**

OC132/19 Awaiting response from Highways re MA Grigg Ltd proposal.

OC33/20 Review of Neighbourhood Plan on going.

OC149/20 We're Watching You Dog Fouling Campaign posters and bin stickers – ongoing.

OC191/22 Parish Projects, in progress

OC109/22 FIT readings. Request for smart meter not actioned until payments are re-instated.

OC190/23 Winter Maintenance in Parish.

OC266/23 Confidential. In progress

AC21/23 Sticker Car Park signage. Letter sent to Sticker AFC. Awaiting Sticker AFC response

OC53 /23 Sticker Car Park Enhancement. Mrs K has confirmed they will be renewing a water butt.

OC98/23 Polgooth Parking issues outside Stores and Post Office and Village Hall. Highways Expression of Interest withdrawn. Awaiting PO to submit proposals.

OC151/23 – Confidential item in progress

OC190/24 Confidential. In progress

OC202 /24 Parish Planting. Polgooth area deferred.

OC222/24 St Mewan School – Cllr Rees Webb in progress

OC250/24 –Confidential Land updates. Actioned.

AC39/24 Confidential. Email sent.

Land Matter. Member researching reporting back to Full Council.

OC140/24 Trewoon Play Area re surfacing – in progress Action Plan

OC142/24 Water Leak. In progress. To schedule site visit with tenant and contractor who has been contacted.

OC143/24 Highways and Footpath Matters – Footpath reinstatement requested to ROW. One resident has since sent email re the footpath who disputes the original path showing on D Map and wanted a site meeting. Clerk and Cllr Spencer were prepared to meet him on Saturday 30<sup>th</sup> November, however the resident was unable to make the date. No visit has been rescheduled. Agenda item Feb 25. Met with resident

OC162/24 Polgooth Play Area. Actioned.

OC163/24 Kissing Gates at Trewoon Dog Walking Area Awaiting Glenn Humphries who met with Cllr Spencer to move and repair fence. Unable to re- quote due to fence and hedge to be removed. Action Plan

OC164/24 Trewoon Recreation Ground– Embankment Slide steps and handrail. Awaiting contractor to revisit. Request and chase on re quote as per instruction of council. Action Plan

OC165/24 Highways and Footpath Matters. PROW in progress Stoney Lane

OC166/24 Grants/Donations. Awaiting more detail from Chair of Trewoon Village Hall

OC205/25 Sticker Open Space (namely the Dog Field). In progress brief from Cllr Spencer to enable further quotes on a like to like basis. Action Plan

OC213/25– Confidential Minute. Actioned

OC221/25 Kissing gates Trewoon Recreation Ground – Cllr Vine, Clerk/Deputy Clerk. Action Plan

OC232/25 Confidential Minute– May agenda item

AC23/25 Council Meetings 2025/2026 – emailed Trewoon Village Hall to agenda item

AC35/25 – Legals actioned

OC45/25 Trewoon Play Area Climbing Frame – Climbing Frame in progress awaiting grant. Completed

OC49/25 Highways and Footpath Matters – Footpath 4/1 and 15/1 in progress

OC65/25 Installation of CCTV in Play Areas – Wi Fi installed in Polgooth Chapel and Sticker Scouts. In progress on quote for CCTV and cabling – October agenda Item. Appointed contractor. Awaiting start date. Possible start date is Monday 9<sup>th</sup> March 2026 weather dependant

OC70/25 Highways and Footpath Matters up to time of meeting – U bar. – Awaiting reply from CAT. From a safety perspective there is no issue with no barrier. There is a good distance of footway before reaching the road and from an accessibility perspective, it's better as well.

OC85/25 Climate Change Objective (Standing Agenda Item) – Polgooth Community & Gardening Club have deferred

OC86/25 Highways and Footpaths Matters up to time of meeting – Awaiting reply from CAT

OC88/25 Swarco Speed Activation Devices at St Mewan Lane and Rosehill – To agenda item at a later date re relocating columns to coincide with the CC 20mph roll out

OC90/25 Memorial Plaque in Trewoon Community Garden – In progress

OC107/25 RFID Blocking Card – Deferred

OC108/25 Highways and Footpaths Matters up to time of meeting – obtained funding for LMP Enhanced Scheme. Organising collection of signs and posts from Bodmin. 26 Signs were installed in December by Maintenance Operative

OC126/25 Playing Field Boundary Hedges – Actioned

OC127/25 Car Park Signage – In progress

OC128/25 Sticker Open Space – Request made awaiting date

OC131/25 Police Surgery – email to Devon and Cornwall for surgeries at other villages. Offered to bring their community engagement van they can park up in any suitable location.

OC132/25 Allotments in Trewoon. To action social media post after contacting existing plot holders

FSGPA28/25 Waste Management Contract – Emailed Credit Control to give notice as too long on central phone time. Updated at Finance, Staffing, GP and Audit Committee meeting 4/3

FSGPA32/25 Vision ICT Council's Website Provider – Awaiting a meeting date from Vision ICT re website. Offered council to make a booking. March agenda item Action Plan.

FSGPA38/25 – Confidential. In progress

OC148/26 Climate Change Objective (Standing Agenda Item)

Resident concerns of possible tree instability near to the gifted bench in The Goffin. In progress

OC153/26 Highways Expression of Interest – February Agenda Item. Submitted

OC171/26 Highways and Footpath Matters – instructed

OC173/26 Emergency Parish Plan – March Agenda Item

OC174/26 Sticker Activity Park Parish Car Park – March Agenda item

OC175/26 Men in Sheds – March Agenda item

OC17/26 White River Project – Mr N Taylor has confirmed attendance at the Ordinary Council meeting on the 8<sup>th</sup> April 2026

OC177/26 Polgooth Village Hall (Standing Agenda Item)- March agenda Item

### Sticker

Parking Permits.

Still awaiting details for new download from Swarco

Elderly resident tripped over a damaged kerb outside Sticker Bus Stop. Have emailed Highways giving them resident details. W262161236 Defective Rod Surface and understand action is being taken. No update.

Large tree branches blown over into Sticker Activity Park. New contractor will clear FOC

Locked gate between the leat and Lower Sticker Playing Fields was damaged during the storm.

One panel of the Parish Council's Heras fencing has been installed by the Maintenance Man to address the safety concerns.

Devon & Cornwall Police. Cold callers' stickers into the Post Office for people to take. This was asked at the last surgery held at Sticker Scouts.

Suspended Blodorn Cornovii (Viking re-enactment contact training in Lower Sticker Playing Fields due to very wet ground conditions.

Suspended parking enforcement 5<sup>th</sup> March – St Mewan Community Choir

Kevin Maintenance Operative installed replacement picnic bench in Sticker Activity Park as timber one has rotted making it unsafe.

### Hewaswater

Highways will gather data from the device and report their findings to PC

### Polgooth

The embankment repair scheme at Little Polgooth isn't going to be a quick process.

The site investigation works are ongoing but is likely to take another 4 to 5 weeks for testing and reporting. Once the investigatory work is completed there will be design and construction stages to follow. The teams are aware of the impact on the community and will continue to ensure the project is moving forward. Thank you to Cornwall Cllr Julie Cunningham for giving this item prompt attention.

Met electrical contractor at Polgooth Chapel to show where double sockets are required for CCTV.

Cllr Richards reported that one of the bird boxes has blown down. An email has been sent to Jeremy Roberts to assist, as he and a colleague installed them.

### Trewoon

Trewoon Shed has been Herras fenced off 2m from the building due to safety concerns. WRS are kindly removing materials FOC.

### General

Two appraisals and a meeting with new contractor carried out on the morning of the 23rd Feb 26.  
Grass cutting/footpath contract was signed, and they will complete some general admin procedures before cutting and strimming including those related to the cemetery required for the council.

Good response from social media post Age UK coach trip to the Royal Cornwall Show Sat 6<sup>th</sup> June 26

3% increase from April on Daintons storage

### **OC192/26 Climate Change Objective (Standing Agenda Item)**

Cllr Richards met with Polgooth Community & Gardening Club in who wishes to extend their area in The Goffin for planting. Maps and photos were previously circulated to members.

It was

**RESOLVED** to approve the small extension. Prop Cllr Vine, sec Cllr Spencer. **Action: Clerk to inform the Polgooth & Gardening Club of the approved area but if any works are needed which impedes their space that they will have to relinquish.**

The Chair moved Agenda Item 12 to precede Agenda Item 11.

### **OC193/26 Men in Sheds**

Mr Aldridge thanked the council for the invitation to explain more about Men In Sheds.

Men's Sheds are a place to pursue practical interests at leisure, to practice skills and enjoy making and mending. Garden sheds and their activities are often solitary where Mens Sheds are opposite. They are about social connection and friendship building, sharing skills and knowledge. They get involved in Community Projects and have recently been involved at St Austell Arts Centre and Lanjeth Water Garden. Shed typically attract older men but they are open to woman and young people. They can pass on their skills to younger people.

Mr Aldridge confirmed to Cllr Holman they have a membership of 25 and that they are in temporary premises at the moment with 3-day venues. What they need is a permanent venue to convert and be established.

Cllr Spencer asked what size of premises they would require. The size of something like St Marks Church Hall.

Mr Aldridge confirmed to Cllr Davis their membership is on an annual basis of £20.00/year with a donation of £5.00/per day.

Cllr Vine asked what services they would require and if something were available it would be on a lease basis. They would need electrics, water, toilets and parking and premises that would serve them for future years.

Mr Aldridge confirmed they would be happy to work with contractors and with young people involved as they can act as mentors.

Cllr Spencer thinks this is a worthy project and proposes a site visit to Trewoon Shed with Cllr Vine, Cllr Mrs Jannaway, Cllr Williams, Mr Aldridge, Mr Mills in conjunction with the Clerk/Deputy Clerk, sec Cllr Vine. **Action: Clerk/Deputy Clerk to schedule a site meeting date.**

### **OC194/26 Polgooth Village Hall (Standing Agenda Item)**

Wide range of discussion took place on the drilling quotes received with accompanying advice from Cllr Davis. ( Two independent quotes the Parish Council obtained and two quotes from Mr Datson Chair of Polgooth Village Hall). Although it was previously resolved to drill two sites initially in The Goffin further information was discussed and it was considered to have a drill option on the second site (Location 4). Cllr Davis expressed some financial risks involved of additional drilling. Cllr Vine wants confirmation from a contractor that any spoil will be removed from the site. In advance of any drilling works all bird and bat boxes need to be inspected.

It was

**RESOLVED** to appoint Wheal Jane Consultancy who were the most competitive, detailed with their accompanying Terms of Business giving clarity from the outset. Prop Cllr Holman, sec Cllr Richards. **Action Clerk/Deputy Clerk. To instruct however a meeting in the first instance.**

The Clerk confirmed to members the amount of money currently available in the Polgooth Community Benefit Fund. Members also noted that the financial position of Polgooth Village Hall is unfortunately very limited, which raises concerns about the committee's ability to afford the next stage of the project.

It was

**RESOLVED** that the primary client will be the Parish Council, as owners of the land, with liability extended to Polgooth Village Hall as a secondary interested party. The Parish Council will bear the cost of any drilling

investigations, with the expenditure to be met from the Polgooth Community Benefit Fund and therefore not at the expense of the taxpayer. Prop Cllr Spencer, sec Cllr Holman.

In view of the new information

It was

**RESOLVED** a site meeting is held with Wheal Jane Consultancy. Attendees: Cllr Mrs Harris, Cllr Davis, Cllr Holman, Cllr Richards, Cllr Spencer in conjunction with the Clerk/Deputy Clerk. Prop Cllr Holman, Cllr Spencer. **Action: Clerk/Deputy Clerk to schedule a site meeting date. Extend invitation to Chair of Polgooth Village Hall.**

#### **OC195/26 Action Plan 26/27**

Trewoon Disabled Access Gate

Trewoon slide with associated groundworks

Sticker Activity Park parking area

Community Advice Group

Website/Social Media Platforms

Emergency Parish Plan

Tree Mapping

Sticker 1<sup>st</sup> Scouts

Defibrillators

Trewoon Shed

Sticker Open Space fencing (namely the dog field)

Martyns' Law Village Halls

Benches in Trewoon

It was

**RESOLVED** to **APPROVE** the Action Plan 26/27 additional items The clerk will bring back the Action Plan for council to resolve order of priority. Prop Cllr Vine, sec Cllr Mrs Tarbox. **Action: Clerk/Deputy Clerk**

#### **OC196/26 Community Volunteer Awards**

The clerk confirmed The Hewas Inn, The Polgooth Inn and The White Pyramid will kindly sponsor a meal voucher for the Community Award winner in each village. The Parish Council will award £25.00 to each award winner's chosen choice from the Community Benefit Fund.

It was

**RESOLVED** to award Mrs Sara Dudart the Trewoon Community Volunteer Award, Mr Paul Norman the Sticker Community Volunteer Award and Mr Roger Tolliday the Polgooth Community Volunteer Award. Prop Cllr Vine, sec Cllr Mrs Tarbox. **Action: Clerk to write to Award winners.**

Cllr Vine exited declaring an interest in Agenda Item 15.

#### **OC197/26 Trelavour Lithium Project – Statutory Consultation under 42 of the Planning Act 2008**

It was

**RESOLVED** Cllr Holman and Cllr Williams would attend one of the venues and report back to council to consider a collective response on behalf of St Mewan Parish Council. Prop Cllr Davis, sec Cllr Mrs Tarbox. **Action: Cllr Holman, sec Cllr Williams.**

Cllr Vine re-entered.

#### **OC198/26 Highways and Footpath Matters**

Footpath 15/1 – emailed 16/2 and emailed 2/3

Footpath 38/1/2 – to remove footpath signs and just leave posts. Verbal from CAT saying that a modification order is being made. I requested an email to that affect giving specific details. No email to date. Thank you from local member of BHS Society for help on this matter.

Footpath 39. No further update

Clerk requires meeting with Mays Country Store, Kevin and Paul to discuss the gate requirements now all the footpath/bridleway signs are complete.

**NOTED.**

#### **OC199/26 Service Level Agreement for Sticker Car Park 26/27**

Members are disappointed that the Cornwall Council notification of an increase was only received on the 20<sup>th</sup> of February 26 despite a request was made well in advance of the preparation of the Parish Council budget 26/27. Cllr Vine expressed this should be brought to Cornwall Cllr Julie Cunningham's attention.

It was

**RESOLVED** to **APPROVE** the agreement for 26/27. Prop Cllr Vine, sec Cllr Mrs Jannaway. **Action: Clerk to sign.**

### **OC200/26 Staff Appraisal Policy**

It was

**RESOLVED** to **APPROVE** the Staffing Appraisal Policy. Prop Cllr Vine, sec Cllr Mrs Tarbox.

### **OC201/26 Finance**

It was

**RESOLVED** to **APPROVE** the March 26 pay schedule. as presented with the February bank reconciliation and further **RESOLVED** to **APPROVE** continued Direct Debits called for by suppliers as follows:-

Vodafone, Tesco Mobile, PEAC Printer Lease, Anglotech Printing, BT Internet

And **APPROVE** staff salaries paid on the last working day in line with HMRC's financial Prop Cllr Davis, sec Cllr Vine

### **OC202/26 Members reports/feedback from training/workshops/meetings/external bodies/matters of interest in the parish**

Cllr Rees- Webb submitted the photos to the Clerk for new signage in Sticker

Cllr Vine – submitted photos to the Clerk for new signage in Polgooth and Sticker

### **OC203/26 Correspondence received up to the time of meeting.**

17<sup>th</sup> February

1. Weekly Planning Decision List 4/2
2. The Rural Services Network
3. Weekly Planning List 11/2
4. Volunteer Cornwall Feb Newsletter
5. Town & Parish Council Newsletter

Invitation: -

6. Cornwall Council & Imerys Public Rights of Way Open Day 18<sup>th</sup> March drop in
7. Keeping Cornwall updated

2<sup>nd</sup> March

8. Weekly Planning Decisions 18/2
9. Rural Services Network 18/2
10. Weekly Planning List 18/2
11. Keeping Cornwall updated
12. Enquiry regarding recreation ground/open for Community Adult Footpabll use from Clays Veterans
13. Rural Services Network 25/2
14. Weekly Planning List 25/2
15. Local councils interactive mapping update
16. Weekly decisions lists 25/2
17. Keeping Cornwall updated 27/2
18. Skills Hubs

4<sup>th</sup> March

19. Weekly Planning Decisions 25/2

Invitation

20. Launch of Youth Hubs – Chair and Clerk invite. Open to any others providing I give advance notice.
21. Weekly Planning List 4/3
22. Rural Services Network Newsletter

### **OC204/26 Items for Agenda**

1. Pear Technology
2. Men in Sheds
3. Sticker Car Park
4. Action Plan

Planning Applications

**OC205/26 Application PA26/00866**

Proposal Proposed Ground and First floor extensions, front porch addition & new side window  
Location 16 Polyear Close Polgooth St Austell Cornwall  
Applicant Mr and Mrs Honeyman  
Grid Ref 199219 / 50785

It was

**RESOLVED** to **SUPPORT**. Cllr Mrs Tarbox, sec Cllr Vine. **Action: Clerk to submit.**

**OC206/26 Public Bodies (Admission to Meetings) Act 1960**

To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item.

**No confidential item.**

There being no further business to be transacted the meeting closed at 21. 25pm

Signed.....Date.....

Chair of Full Council

Council Members

- Cllr Vine – Chair
- Cllr Holman – Vice Chair
- Cllr Mrs Gudge
- Cllr Mrs Harris
- Cllr Mrs Heyward
- Cllr Mrs Jannaway
- Cllr Mrs Tarbox
- Cllr Debbie Watts
- Cllr Davis
- Cllr Richards
- Cllr Rees Webb
- Cllr Spencer
- Cllr Williams