

ST MEWAN PARISH COUNCIL

Parish Clerk: Wendy Yelland (CiLCA)
Tre Bethan
The Chase, Sticker
St Austell, PL26 7HL

Tele: 07464 350837

E: clerk@stmewanparishcouncil.gov.uk

W: www.stmewanparishcouncil.gov.uk

Follow us on Facebook & X

Minutes of the Annual Council Meeting held on the 13th May 2026 at St Marks Church Hall, Sticker commencing at 19.00pm

Present: Cllr Vine (Chair), Cllr Mrs Gudge, Cllr Mrs Harris, Cllr Mrs Heyward, Cllr Mrs Jannaway, Cllr Mrs Tarbox, Cllr Miss Watts, Cllr Rees- Webb, Cllr Richards, Cllr Spencer, Cllr Williams

In attendance: Wendy Yelland – Parish Clerk

Public Present: Cornwall Cllr Julie Cunningham

AC1/26 Election of Chair 2026/2027

It was

PROPOSED by Cllr Spencer to elect Cllr Vine as Chair for the forthcoming municipal year. Sec Cllr Mrs Tarbox.

AC2/26 Chairman's Declaration of Office

Cllr Vine signed the Declaration of Acceptance of Office.

AC3/26 Persons Present/Apologies

Cllr Davis, Cllr Holman. Received and duly accepted.

AC4/26 Election of Vice – Chair 2026/2027

It was

PROPOSED by Cllr Vine to elect Cllr Holman as Vice- Chair, sec Cllr Richards.

AC5/26 Cllr signed Declaration of Acceptance of Office of newly elected Vice Chair

It was

RESOLVED due to Cllr Holman's absence he is able to sign the declaration at the June meeting. Prop Cllr Vine, sec Cllr Rees-Webb

AC6/26 Declarations of Interest from Members/Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor Code of Conduct 2021 if appropriate.

Cllr Vine and Cllr Richards declared an interest on Agenda Item 26

AC7/26 Public Participation

No members of the public present.

AC8/26 Cornwall Cllr Report

Coliza Hill Trelowth PL26



A parishioner reported to me that the trees bordering his home were encroaching on his property and blocking a bathroom window. I made a visit to the neighbour to talk about the situation and she told me that the birds were nesting but would cut them back in the near future.

Coliza Hill Trelowth PL26

It was reported to me that a resident had cut down trees a hedgerow and a stone wall without planning consent that had been in situ for many years, I took photos and emailed Planning with the address and the photos and a map. They informed me it was a private Lane and the owner of the property concerned did not need planning permission the property was not listed in a conservation area.

Tremeadow Rise Trewoon. PL25 5FH

As you all know from my last report I have been working on the case where residents that live in Tremeadow Rise in Trewoon all live in Freehold Bungalows they are all paying a yearly maintenance charge that they do not feel they should be paying. Since this case came to me I have tried everything to help, but because they all signed the agreement contracts, I have been advised that they need to seek a solicitor to try to resolve this. Which I have advised them all to do, I strongly believe they were mis sold this contract. By Ocean housing.

Trewoon Yarn Bombers

I had the pleasure of meeting the ladies that run the Yarn Bombers, I sat with them and learnt so much regarding what they do. I was so impressed they work so hard to fulfil the needs of others. I told them I will support them with a donation from my community chest grant.

The clerk expressed to the Cornwall Cllr that there appears to be mixed communication from what Noah Law MP confirmed to all residents in Sticker re speeding, but the police know nothing of any action being taken regarding assessing the site for a suitable location for the mobile camera van. They are making investigations into this.

AC9/26 Council Meeting Minutes: 8th April 2026

It was

RESOLVED that the above Minutes of the Meeting of St Mewan Parish Council having been previously circulated, be taken as read, approved, and signed. Including Confidential Minutes. Prop Cllr Mrs Tarbox, sec Cllr Debbie Watts.

AC10/26 Committee Meeting Minutes

- a) Planning 8th April 26

It was

RESOLVED to **APPROVE** the Planning Minutes. Prop Cllr Vine, sec Cllr Mrs Tarbox.

AC11/26 Clerk's Report

OC132/19 Awaiting response from Highways re MA Grigg Ltd proposal.

OC33/20 Review of Neighbourhood Plan on going.

OC149/20 We're Watching You Dog Fouling Campaign posters and bin stickers – ongoing.

OC109/22 FIT readings. Request for smart meter not actioned until payments are re-instated.

OC190/23 Winter Maintenance in Parish.

OC266/23 Confidential. In progress

AC21/23 Sticker Car Park signage. Letter sent to Sticker AFC. Awaiting Sticker AFC response

OC53 /23 Sticker Car Park Enhancement. Mrs K has confirmed they will be renewing a water butt.

OC98/23 Polgooth Parking issues outside Stores and Post Office and Village Hall. Highways Expression of Interest withdrawn. Awaiting PO to submit proposals.

OC151/23 – Confidential item in progress

OC190/24 Confidential. In progress

OC202 /24 Parish Planting. Polgooth area deferred.

OC222/24 St Mewan School – Cllr Rees Webb in progress

OC250/24 –Confidential Land updates. Actioned.

AC39/24 Confidential. Email sent.

Land Matter. Member researching reporting back to Full Council.

OC140/24 Trewoon Play Area re surfacing – in progress Action Plan

OC142/24 Water Leak. In progress. To schedule site visit with tenant and contractor who has been contacted.



- OC143/24 Highways and Footpath Matters – Footpath reinstatement requested to ROW. One resident has since sent email re the footpath who disputes the original path showing on D Map and wanted a site meeting. Clerk and Cllr Spencer were prepared to meet him on Saturday 30th November, however the resident was unable to make the date. No visit has been rescheduled. Agenda item Feb 25. Met with resident
- OC162/24 Polgooth Play Area. Actioned.
- OC163/24 Kissing Gates at Trewoon Dog Walking Area Awaiting Glenn Humphries who met with Cllr Spencer to move and repair fence. Unable to re- quote due to fence and hedge to be removed. Action Plan
- OC164/24 Trewoon Recreation Ground– Embankment Slide steps and handrail. Action Plan
- OC165/24 Highways and Footpath Matters. PROW in progress Stoney Lane
- OC166/24 Grants/Donations. Awaiting more detail from Chair of Trewoon Village Hall
- OC205/25 Sticker Open Space (namely the Dog Field). In progress brief from Cllr Spencer to enable further quotes on a like to like basis. Action Plan
- OC213/25– Confidential Minute. Actioned
- OC221/25 Kissing gates Trewoon Recreation Ground – Cllr Vine, Clerk/Deputy Clerk. Action Plan
- AC35/25 – Legals actioned. Completed
- OC86/25 Highways and Footpaths Matters up to time of meeting – Awaiting reply from CAT
- OC88/25 Swarco Speed Activation Devices at St Mewan Lane and Rosehill – To agenda item at a later date re relocating columns to coincide with the CC 20mph roll out
- OC90/25 Memorial Plaque in Trewoon Community Garden – In progress
- OC107/25 RFID Blocking Card – Deferred
- OC108/25 Highways and Footpaths Matters up to time of meeting – obtained funding for LMP Enhanced Scheme. Organising collection of signs and posts from Bodmin. 26 Signs were installed in December by Maintenance Operative. Signs and posts installed. Gates to schedule
- OC126/25 Playing Field Boundary Hedges – Actioned
- OC127/25 Car Park Signage – In progress
- OC128/25 Sticker Open Space – Request made awaiting date
- FSGPA38/25 – Confidential. In progress
- OC148/26 Climate Change Objective (Standing Agenda Item)
Resident concerns of possible tree instability near to the gifted bench in The Goffin. In progress
- OC153/26 Highways Expression of Interest – February Agenda Item. Submitted. Rejected as signage comes out of Cormac’s maintenance budget. Deadline has passed.
- OC171/26 Highways and Footpath Matters – instructed
- OC173/26 Emergency Parish Plan – Action Plan
- OC174/26 Sticker Activity Park Parish Car Park – Action Plan
- OC175/26 Men in Sheds – March Agenda item. May agenda Item
- OC17/26 White River Project – Mr N Taylor has confirmed attendance at the Ordinary Council meeting on the 8th April 2026. Attended. September Agenda Item
- OC177/26 Polgooth Village Hall (Standing Agenda Item). Site meeting took place on the 23rd March. Full Council meeting update. Actioned
- OC193/26 Men in Sheds – May Agenda item
- OC195/26 Action Plan 26/27 – May Agenda Item
- OC197/26 Trelavour Lithium Project – Statutory Consultation under 42 of the Planning Act 2008 – April Agenda item. Submitted support
- OC214/26 Climate Change Objective (Standing Agenda Item) – Instructed contractor for ‘ No Mow May ‘ for The Goffin and Sticker Open Space
- OC215/26 Polgooth Village Hall (Standing Agenda Item) – Wheal Jane Consultancy booked for the 14th and 15th May 26. Public access to The Goffin will be closed with notices erected. Notices also in St Mewan PC notice board and Polgooth Village Hall. Individual notices to the ‘ Occupiers ‘ of properties adjacent.
- OC216/26 Trelavour Lithium Project – Statutory Consultation under 42 of the Planning Act 2008 – Support submitted
- OC217/26 Parish Council Emails – May agenda item
- OC219/26 Highways and Footpath Matters
- a) Community Speed Watch group –not actioned social media post to date.
 - b) Any matters arising for urgent business to be transacted up to time of meeting



CAT can attach the 'no horse riding' plaques at either end – no update

- c) CC Public Realm Improvement and Re-introduction of Weed Treatment came in on the 31st March 2026 – Deadline is 20th April 26. U turn from Cornwall Council on funding to Parish and Town Councils – previously circulated.

Sticker

Lower Sticker Playing Field. Suspended enforcement for 30th May and 20th June for Sticker Community Events Resident – Sticker Open Space (Dog Field) Two junior quad bikes trailered to open space Saturday 9th May 26 for children to use. CCTV viewed. Signage required.

Alleged speeding in Sticker:-

Noah Law MP – Letter to all Sticker residents that due to a number of residents who has written to him re speeding he has contacted the police to request an update on the action being taken. The road safety team will assess the site for a suitable location for the mobile camera van.

Polgooth

Temporary closure notices for public access to The Goffin erected at top and bottom entrances 14th and 15th May 26. Hand delivered notices to adjacent properties.

Trewoon

Resident items of concern as previously circulated. Actioned with Maintenance Man. Other two items Cornwall Cllr Cunningham.

Allotments– Plot 4, Plot 5a and 5b relet. One remaining plot. Plot 9 to be discussed at Finance, Staffing, General Purposes and Audit Committee.

The Chairman invited the Clerk to raise any items of importance.

The clerk asked Cllr Rees– Webb re minute no OC222/24 Irresponsible dog owners not picking up. To work with St Mewan School for children to design posters which the Parish Council can print and put up around the parish. A competition for the winner from each year group. Cllr Mrs Harris signposted Cllr Rees– Webb contact names at the school which may be useful.

AC12/26 Annual Internal Audit Report 2025/2026

The Annual Internal Audit Report was previously circulated. The Chairman and members thanked the Clerk for the work involved in preparing for the end of year accounts. **NOTED.**

AC13/26 Internal Auditor for 26/27

It was

RESOLVED to **APPOINT** Aalgaard Renshaw for 26/27. Prop Cllr Vine, sec Cllr Mrs Harris. **Action: Clerk to APPOINT for 26/27**

AC14/26 Conflict of Interest with External Auditor BDO LLP 2025/2026

It was

RESOLVED there are no conflicts of interest with BDO LLP. Prop Cllr Rees–Webb, sec Cllr Williams

AC15/26 External Audit – The Annual Governance Statement 2025/2026 (previously circulated)

It was

RESOLVED to **APPROVE** the **Annual Governance Statement for 2025/2026**. Duly signed by the Chair and Clerk/RFO for submission to BDO LLP. Prop Cllr Richards, sec Cllr Mrs Heyward. **Action: Clerk**

AC16/26 External Audit – The Annual Accountancy Statement 2025/2026

It was

RESOLVED to **APPROVE** the Annual Accountancy Statement. Duly signed by The Chair for submission to BDO LLP. Prop Cllr Rees–Webb, sec Cllr Debbie Watts.



AC17/26 Notice of Public Rights & Publication of Unaudited Annual Governance & Accountability Return for Accounts Year Ending 31st March 2026

It was

RESOLVED to **APPROVE** the dates commencing on the 3rd of June 2026 to the 14th of July 2026. Prop Cllr Vine, sec Cllr Mrs Tarbox.

AC18/26 Ear Marked Reserves 26/27

It was

RESOLVED to **RATIFY** the Ear Marked Reserves for 26/27 approved at the Finance Meeting on the 10th December 2025 as set out below. Prop Cllr Vine, sec Cllr Williams.

Trewoon Play Area underspend 25/26	2000.00
Staff Costs for additional member of staff outside of approved 26/27 budget	5000.00
Website	3000.00
Additional Maintenance	3320.00
Playing Fields	1539.89

It was

RESOLVED to **APPROVE** the additional EM Reserves for 26/27 as set out below. Prop Cllr Vine, sec Cllr Williams

Sticker Rally Grant received for Cemetery Volunteers	200.00
Trewoon Shed	3647.00
Enhanced Footpath Scheme Gates and Fixings	1500.00

AC19/26 Zurich Parish Council Insurance 2026/2026 (3-year agreement)

Cllr Mrs Heyward raised the question of the renewal quotation and obtaining alternative quotes. The Clerk had endeavoured to obtain one further quotation, but this had not proved possible within the required timescale and had been difficult to pursue within the Clerk's allocated hours. The Clerk confirmed that the quotation from Zurich, the Council's current insurers had been received within the cost of budget set. The current insurance policy expires on 31st May 2026; however, Council could instruct the Clerk to pursue further quotations if desired.

Cllr Mrs Harris expressed the view that the Clerk's time could easily be taken up obtaining alternative quotations without achieving a better priced outcome. Therefore, Cllr Mrs Harris proposed that the quotation presented of £2719.33 for the annual premium on a 3-year agreement be accepted. Sec Cllr Mrs Tarbox. **Action: Clerk**

AC20/26 Climate Change Objective (Standing Agenda Item)

To **RECEIVE** update, **RESOLVE** any further action required, **APPROVE** associated expenditure.

No update.

AC21/26 Polgooth Village Hall (Standing Agenda Item)

The clerk advised members that Wheal Jane Consultancy requires The Goffin to be closed for public access on the 14th and 15th of May. The clerk has laminated closure notices for the top and bottom access gates and Kevin the PC maintenance man will be padlocking early Thursday morning. He will be delivering the notification letters on Wednesday evening whose properties are adjacent to The Goffin.

NOTED

AC22/26 Men in Sheds Clerk to update. Email previously circulated from group trustee on how they would like to accept the Parish Council's offer, subject to formal council approval, to bring the building to a watertight condition, reconnect all services, improve vehicular access and parking arrangements, and grant St Austell Shed sole use of the premises for a nominal annual rent. Once the building is watertight and fully serviced, St Austell



Shed would then be able to undertake the internal refurbishment works, including rewiring, installation of toilet and kitchen facilities, creation of a social lounge area, and development of a fully equipped workshop. The Parish Council's offer of support significantly changes the Shed's ability to take on the building by reducing both the financial and operational risks involved, making it a far more viable and attractive premises from which to grow St Austell Shed. The Shedders are extremely grateful for the interest and support shown by the whole Council in helping St Austell Shed secure a permanent home, enabling the charity to continue expanding the valuable work it undertakes within the community.

Cllr Spencer is delighted they have reconsidered and re-enforces how worthy this project is. He also expressed that even if the project didn't go ahead, the Parish Council would still need to make the building safe and watertight as it is a council asset requiring remedial works. All members agreed. Cllr Rees- Webb asked if the group were financially stable to take on the utility bills that would be associated with the building. The clerk confirmed this would be something for further discussion. Cllr Vine advised members that council need to check on right of access for options on the potential parking.

It was

RESOLVED that remedial works as outlined to go ahead and the clerk can confirm to Men in Sheds of the Parish Council's intentions. Members confirmed to the clerk she can obtain some sponsorship etc if possible. Prop Cllr Spencer, sec Cllr Mrs Tarbox. **Action: Clerk/Deputy Clerk.**

AC23/26 Parish Council Emails

Cllr Williams provided a briefing note on Microsoft, Google and Zoho, which had been circulated to members by the Clerk. The note outlined options and associated costs relating to the Council's current webmail technology, which was considered outdated and no longer fit for purpose. Members noted that alternative providers could offer improved security, backup and resilience.

It was acknowledged that switching to a provider offering a service similar to Vision ICT would provide little overall improvement. Members agreed that consideration should instead be given to a business grade provider offering a more integrated solution.

During discussion, the Clerk confirmed to Cllr Rees-Webb that she had initially approached Cllr Williams for assistance due to the Council not having an internal IT department and wished to draw upon his professional expertise in the field.

Members noted that one advantage of Vision ICT is the bespoke website platform, which allows minutes and agendas to be uploaded easily without the use of WordPress.

The Clerk confirmed that any proposal brought forward for Council consideration would comply with Financial Regulations and include three quotations.

Cllr Vine confirmed that this action had already been resolved at the April meeting and thanked Cllr Williams for the briefing note. Cllr Vine further commented that it was important to identify the right email solution alongside wider considerations including website provision, file storage and future expansion requirements. An integrated system suitable for the Council's needs was considered essential.

The Clerk advised that these matters could also be discussed with other parish and town councils at a forthcoming clerks meeting.

Cllr Mrs Harris highly recommended that the Clerk and Deputy Clerk meet initially to prepare a "wish list" identifying key requirements, including any new compliance obligations. This is important to involve the Deputy so when she joins the council, she will be familiar on use of any new system. Members agreed. The clerk agreed also and will have a meeting with the Deputy so details can be provided to a Working Party group. **Action:**

Clerk/Deputy Clerk

AC24/26 Highways and Footpath Matters

To **CONSIDER** any matters arising up to time of meeting.

Devon and Cornwall still advise setting up a Community SpeedWatch group.

AC25/26 Playing Fields

a) Sticker Village Association –

To **RECEIVE** application for Hire of Field for events held from 1st May 26to 31st March 2027. To include permission of Dog Show event.

It was



RESOLVED to APPROVE the permission of hire on the above dates. Prop Cllr, sec Cllr. **Action: Clerk to write to Sticker Village Association.**

b) Trewoon Recreational Land request to agenda from Cllr Mrs Tarbox

The clerk circulated the advice from Rospa regarding youngsters practising golf at the MUGA hole and that a risk assessment should be carried out. Although there was evidence early on in the year there is no clear evidence of this is continuing since 26th March as indicated on the Playing Field inspection sheets. The clerk suggested signage. Cllr Spencer expressed that to monitor in the first instance would be appropriate. Members agreed.

c) Trewoon Play Area – outstanding for hill step to be installed up to slide.

It was

RESOLVED to accept the quotation from one of two current contractors that the Parish Council use of £537.60 including vat from the Playing Fields Ear Marked Reserve. Prop Cllr Vine, sec Cllr Spencer. **Action: Clerk/Deputy Clerk**

AC26/26 Grants and Donations

To **CONSIDER** any applications/requests received up to time of meeting.

The St Mewan Cemetery volunteers use their own brush cutters with two now out of action. The cost is approx. £400.00. .

It was

RESOLVED to purchase a new brush cutter from the Community Benefit Fund and gift the brush cutter to the volunteers. Prop Cllr Spencer, sec Cllr Vine. **Action: Clerk**

Cllr Vine and Cllr Richards exited declaring an interest in Sticker Rally Grant application

Sticker Rally – The clerk confirmed Sticker Rally's grant application meets the criteria. Wide range of discussion took place on the request for £1500 and although it is a good community event the Parish Council are granting for the organisation to grant. The clerk confirmed Sticker Rally do publish that the Parish Council supports them. Members felt the rally should keep enough money back to ensure they can cover the costs or give less to Charity. Moving forward it was suggested if an application comes in next year that the Parish Council would prefer considering purchasing an item for the Rally.

It was

RESOLVED to grant a £1000 from the Community Benefit Fund. **Action: Clerk to write a letter to the Rally Committee.**

AC27/26 Terms of Reference

It was

RESOLVED to APPROVE Terms of Reference for the following: -

- a) Working Party Groups
- b) Finance, Staffing, General Purposes and Audit Committee – change on membership composition
- c) Planning Committee

Prop Cllr Mrs Tarbox, sec Cllr Rees- Webb.

AC28/26 CALC and SLCC Annual Memberships 2026/2027

a) It was

RESOLVED to APPROVE the CALC annual subscription £1390.64 Prop Cllr Vine, sec Cllr Mrs Tarbox.

It was

RESOLVED to APPROVE the Clerk's SLCC Membership £316.00. Prop Cllr Williams, sec Cllr Rees-Webb

AC29/26 Code of Conduct

It was

RESOLVED to ADOPT the Code of Conduct published May 2021. Prop Cllr Vine, sec Cllr Mrs Tarbox.

It was

RESOLVED to APPROVE the CALC Cllr Code of Conduct training as previously circulated. Cllr Mrs Gudge, Cllr Mrs Harris and Cllr Mrs Jannaway are booked. Cllr Williams will let the clerk know on a date he can attend.

AC30/26 Training for Cllr and Clerks



To **APPROVE** requests from Cllrs or Clerks for training as set out in the CALC calendar previously circulated. It was **NOTED** that CALC's training seemed quite expensive.

AC31/26 Delegation Arrangements

It was

RESOLVED to **APPROVE** the continued use of the revised delegation arrangements in line with Council's Standing Orders and Financial Regulations. Cllr Vine, sec Cllr Spencer.

AC32/26 Council Meetings 2026/2027

It was

RESOLVED to **APPROVE** the Calendar of Ordinary Council Meetings 2026/2027 for the 2nd Wednesday of each month with the exception of August. Cllr Vine proposed for one meeting to be held in Polgooth and could Cllrs car share. Two meetings held at Trewoon Village Hall and the remaining at St Marks Church Hall in Sticker. Prop Cllr Spencer, sec Cllr Williams.

AC33/26 Election of Committees 2026/2027

It was

RESOLVED to **APPROVE** membership to the following Committees:-

Finance, Staffing, General Purposes and Audit	Cllr Mrs Gudge, Cllr Mrs Jannaway Cllr Mrs Harris Cllr Mrs Tarbox Cllr Richards Cllr Vine Cllr Williams Cllr Rees- Webb (substitute)
Planning	Cllr Mrs Tarbox Cllr Mrs Heyward Cllr Mrs Harris Cllr Richards Cllr Vine Cllr Williams Cllr Rees – Webb (substitute)

Prop Cllr Rees – Webb, sec Cllr Williams.

AC34/26 Election of Working Party Members 2026/2027

To **APPOINT** Cllr Members in conjunction with Clerks.

Website/Emails	Cllr Holman, Cllr Rees- Webb, Cllr Williams
GDPR and IT	Cllr Mrs Gudge
Emergency Plan	Cllr Mrs Gudge, Cllr Mrs Jannaway, Cllr Debbie Watts, Cllr Spencer
Men in Sheds	Cllr Mrs Gudge, Cllr Mrs Jannaway, Cllr Spencer, Cllr Vine

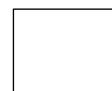
Prop Cllr Rees-Webb, sec Cllr Vine.

AC35/26 Parish Council Policy Review 2026/2027

It was

RESOLVED to **RE- ADOPT** the following policies: -

- a) Biodiversity Policy



- b) CCTV Management Policy – addition of Sticker Activity Park, Scouts Hall, Sticker Open Space (Dog field) Polgooth Playing Fields and Polgooth Chapel
 - c) Climate Change Living Document
 - d) Communication Policy
 - e) Community Benefit Fund Policy and Grant Application Form
 - f) Community Volunteer Award Nomination Form
 - g) Community Engagement Policy
 - h) Data Protection Policy
 - i) Data Breach Policy
 - j) Data Subject Request Policy
 - k) Environmental and Sustainable Policy
 - l) Small Grant Application Form and Donation Policy – change to align with budget allocation for 26/27
 - m) Handling of Complaints Policy
 - n) Health & Safety Policy
 - o) Investment Strategy
 - p) IT Policy
 - q) Lone Working Policy
 - r) Policy for use of Bus Shelters
 - s) Privacy Policy
 - t) Reserves Policy
 - u) Social Media and Communications Policy
 - v) Sticker Car Park Operating Policy and Procedures
 - w) Training :Policy
 - x) Vexatious Policy
 - y) Zero Tolerance Policy
 - z) Playing Field and Open Space Terms and Hire Form
 - aa) Expression of Interest Allotment Form
 - bb) Action Plan 26/27
 - cc) Allotment Rules & Regulations
 - dd) Business Continuity Plan
 - ee) Disciplinary Procedure
 - ff) Financial Regulations
 - gg) Financial Risk Management Schedule
 - hh) GDPR Annual Report
 - ii) Grievance Procedure
 - jj) Members Code of Conduct
 - kk) Model Publication Scheme
 - ll) Officer Member Protocol
 - mm) Protocol for Marking the Death of a Senior Member of the British Monarchy
 - nn) Standing Orders
 - oo) Statement of Internal Controls
- It was

PROPOSED by Cllr Vine that a change to Standing Order 5 as follows:-

- xxii. The Chairman is expected to serve no more than four consecutive terms.
- xxiii. The Vice Chair is expected to serve no more than four consecutive terms.
- xxiv. The Vice Chair is expected to stand as Chair.

Cllr Vine explained that the reasoning behind the proposal is linked to the local election cycle. During the election period and purdah, no new projects can normally be progressed. Following elections, Parish and Town Councils then establish the projects and priorities they wish to achieve during that term of office.

The proposal is intended to provide continuity of leadership across a full council term, allowing a new Chair sufficient time to oversee and help deliver agreed projects and objectives. It was further clarified that the proposal does not require a Chairman or Vice Chair to serve for four years but rather provides an expectation of continuity should members so wish.

Seconded Cllr Rees-Webb.



OC36/26 Village Hall Parish Council Representatives

It was

RESOLVED to **APPOINT** council member/s to attend Polgooth, Sticker and Trewoon Village Hall committees (as voting members in line with the deed)

Polgooth Village Hall Representative	Cllr Mrs Harris
Sticker Village Association	Cllr Mrs Jannaway
Trewoon Village Hall	Cllr Rees Webb will attend one/two meetings with the Clerk

Prop Cllr Vine, sec Cllr Mrs Heyward.

OC37/26 Finance

a) It was

RESOLVED to **APPROVE** the May 2026, pay schedule of payments as presented. Prop Cllr Vine, sec Cllr Spencer.

Income: £67882.03	Expenditure: £10223.50
--------------------------	-------------------------------

Note: Payments **RESOLVED** under Agenda Items: AC19/26 AC26/26 & AC28/26 at this meeting May will be paid on the May BACS run.

The clerk highlighted that the Unmetered Supply in Sticker Car Park has nearly doubled and presently cannot access the EDF account. Emails have been sent on the introduction of monthly charges of admin and meter fees. No explanation to date.

b) The bank balances as at the 30th of April 2026 were **NOTED**

AC38/26 Members reports/feedback from training/workshops/meetings/external bodies/matters of interest in the parish

Cllr Richards – In attendance for drilling explorations at The Goffin and read out what he intends saying if there is a challenge by a member of the public.

AC39/26 Correspondence received up to the time of meeting.

2nd May

1. Weekly Planning List 8/4
2. Rural Network
3. Weekly Planning Decisions 8/4
4. Weekly Planning List 15/4
5. Rural Services 15/4
6. Keeping Cornwall updated 17/4

Invite:-

7. Cornwall Council and Imerys Public Rights of Way Open Day

Emails:-

8. Weekly Planning Decision List 15/4
9. Weekly Planning List 22/4
10. Keeping Cornwall updated
11. Weekly Planning Decisions 22/4
12. Weekly Planning Lists 29/4
13. Rural Services Network 29/4



14. CALC Training Dates
15. Planning Policy Local Plan
16. Letter from Cornwall Council's Cabinet
17. Keeping Cornwall updated

13th May

18. Positive Planning
19. Queries about CC & IOS Local Nature Partnership Newsletter April 2026
20. Together for Nature April Newsletter
21. Weekly Planning List 6/5
22. Weekly Planning Decisions 6/5
23. Keeping Cornwall updated
24. Town and Parish Council Newsletter

NOTED

AC40/26 Items for Agenda

No Items.

AC41/26 Public Bodies (Admission to Meetings) Act 1960

To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item. Prop Cllr Vine, sec Cllr Mrs Tarbox.

Confidential minute filed under OC42/26

There being no further business to be transacted the meeting closed at 21.18pm

Signed..... Date.....
Chair of Full Council

Council Members

- Cllr Vine – Chair
- Cllr Holman – Vice Chair
- Cllr Mrs Gudge
- Cllr Mrs Harris
- Cllr Mrs Heyward
- Cllr Mrs Jannaway
- Cllr Mrs Tarbox
- Cllr Debbie Watts
- Cllr Davis
- Cllr Richards
- Cllr Rees Webb
- Cllr Spencer
- Cllr Williams

