



ST MEWAN PARISH COUNCIL

Parish Clerk: Wendy Yelland (CiLCA)
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Minutes of the Ordinary Council Meeting held on the 10th June 2026 at St Marks Church Hall, Sticker commencing at 19.00pm

Present: Cllr Vine (Chair), Cllr Holman (Vice-Chair), Cllr Mrs Harris, Cllr Mrs Heyward, Cllr Mrs Jannaway, Cllr Miss Watts, Cllr Davis, Cllr Rees- Webb, Cllr Richards, Cllr Williams

In attendance: Wendy Yelland – Parish Clerk

Public Present: Mr Tolliday, Cornwall Cllr Julie Cunningham

OC43/26 Apologies

Cllr Mrs Tarbox, Cllr Mrs Gudge, Cllr Spencer. Received and duly accepted.

OC44/26 Declarations of Interest from Members/Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor Code of Conduct 2021 if appropriate.

None

OC45/26 Public Participation

Mr Tolliday – Checked all the footpaths as per the clerk's list. The Clerk will check 8/1 and thanked Mr Tolliday for his continued assistance with Parish Footpaths.

OC46/26 Cornwall Cllr Report

Trewoon POO BIN CAS-32591-M6N7RN

I am still awaiting an answer regarding instating a poo bin.

Pavement in Trelowth Rd, Polgooth

I recently visited a resident in Polgooth regarding a dilapidated pavement. He explained to me that the pavement had already caused an accident when a lady fell while walking over it. I reported it to Highways who have now confirmed they have been out to see the Pavement and will add it to the list of repairs to fix. No date given.

Coliza Hill

I visited a resident who had reported to me that his neighbour had removed a stone wall, hedges and trees that had been in situ for decades, when I reported it I was told that the resident did not need planning permission.

Since then I have received a notice that there could be a Breach of planning.

I will keep you informed of the outcome.

Event at the Tregorrick Rugby Club

"Central ICA Forum" on the Wednesday the 17th June 2pm -4.30pm



There is a place available for a member of the Parish Council to join us to talk and get involved in the future of our Health and Wellness programme with Sarah Scoltock and other members of the medical community. Let me know if you would like to join us on the day.

I am really pleased to confirm that along with neighbouring Cornwall Councillors, I have got a provisional approval to put the traffic scheme on the A3058 which is now at the design phase. This scheme, if put in place will deliver the double yellow lines for the local area. The scheme will need to be made enforceable by a legally binding traffic regulation order, and Cornwall Council will do a public consultation on it once the details are confirmed. I am now sitting on the Central Planning Committee.

Cornwall Councillor Julie Cunningham advised Cllr Vine that there is no update on the road closure at Little Polgooth.

OC47/26 Annual Council Meeting Minutes: 13th May 2026

It was

RESOLVED that the above Minutes of the Meeting of St Mewan Parish Council having been previously circulated, be taken as read, approved, and signed. Including Confidential Minutes. Prop Cllr Mrs Jannaway , sec Cllr Debbie Watts.

OC48/26 Committee Meeting Minutes

a) Planning 13th May 26

It was

RESOLVED to **APPROVE** the Planning Minutes. Prop Cllr Richards , sec Cllr Rees- Webb.

OC49/26 Clerk's Report

OC132/19 Awaiting response from Highways re MA Grigg Ltd proposal.

OC33/20 Review of Neighbourhood Plan on going.

OC149/20 We're Watching You Dog Fouling Campaign posters and bin stickers – ongoing.

OC109/22 FIT readings. Request for smart meter not actioned until payments are re-instated.

OC190/23 Winter Maintenance in Parish.

OC266/23 Confidential. In progress

AC21/23 Sticker Car Park signage. Letter sent to Sticker AFC. Awaiting Sticker AFC response

OC53 /23 Sticker Car Park Enhancement. Mrs K has confirmed they will be renewing a water butt.

OC98/23 Polgooth Parking issues outside Stores and Post Office and Village Hall. Highways Expression of Interest withdrawn. Awaiting PO to submit proposals.

OC151/23 – Confidential item in progress

OC190/24 Confidential. In progress

OC202 /24 Parish Planting. Polgooth area deferred.

OC222/24 St Mewan School – Cllr Rees Webb in progress

OC250/24 –Confidential Land updates. Actioned.

AC39/24 Confidential. Email sent.

Land Matter. Member researching reporting back to Full Council.

OC142/24 Water Leak. In progress. To schedule site visit with tenant and contractor who has been contacted.

OC143/24 Highways and Footpath Matters – Footpath reinstatement requested to ROW. One resident has since sent email re the footpath who disputes the original path showing on D Map and wanted a site meeting. Clerk and Cllr Spencer were prepared to meet him on Saturday 30th November, however the resident was unable to make the date. No visit has been rescheduled. Agenda item Feb 25. Met with resident

OC162/24 Polgooth Play Area. Actioned.

OC165/24 Highways and Footpath Matters. PROW in progress Stoney Lane

OC166/24 Grants/Donations. Awaiting more detail from Chair of Trewoon Village Hall

OC213/25- Confidential Minute. Actioned /25 Kissing gates Trewoon Recreation Ground – Cllr Vine, Clerk/Deputy Clerk. Action Plan

OC86/25 Highways and Footpaths Matters up to time of meeting – Awaiting reply from CAT

OC88/25 Swarco Speed Activation Devices at St Mewan Lane and Rosehill – To agenda item at a later date re relocating columns to coincide with the CC 20mph roll out



OC90/25 Memorial Plaque in Trewoon Community Garden – In progress
OC107/25 RFID Blocking Card – Deferred
OC108/25 Highways and Footpaths Matters up to time of meeting – obtained funding for LMP Enhanced Scheme. Organising collection of signs and posts from Bodmin. 26 Signs were installed in December by Maintenance Operative. Signs and posts installed. Gates to schedule
OC127/25 Car Park Signage – In progress
OC128/25 Sticker Open Space – Request made awaiting date
FSGPA38/25 – Confidential. In progress
OC148/26 Climate Change Objective (Standing Agenda Item)
Resident concerns of possible tree instability near to the gifted bench in The Goffin. In progress
OC171/26 Highways and Footpath Matters – instructed
OC17/26 White River Project – Mr N Taylor has confirmed attendance at the Ordinary Council meeting on the 8th April 2026. Attended. September Agenda Item
OC214/26 Climate Change Objective (Standing Agenda Item) – Instructed contractor for ' No Mow May ' for The Goffin and Sticker Open Space
OC215/26 Polgooth Village Hall (Standing Agenda Item) – Wheal Jane Consultancy booked for the 14th and 15th May 26. Public access to The Goffin will be closed with notices erected. Notices also in St Mewan PC notice board and Polgooth Village Hall. Individual notices to the ' Occupiers ' of properties adjacent.
OC216/26 Trelavour Lithium Project – Statutory Consultation under 42 of the Planning Act 2008 – Support submitted
OC217/26 Parish Council Emails – In progress
OC219/26 Highways and Footpath Matters
a) Community Speed Watch group –not actioned social media post to date.
b) Any matters arising for urgent business to be transacted up to time of meeting
CAT can attach the 'no horse riding' plaques at either end – no update
AC13/26 Internal Auditor for 26/27 – Appointed
AC14/26 Conflict of Interest with External Auditor BDO LLP 2025/2026
AC15/26 External Audit – The Annual Governance Statement 2025/2026 (previously circulated
AC16/26 External Audit – The Annual Accountancy Statement 2025/2026
AC17/26 Notice of Public Rights & Publication of Unaudited Annual Governance & Accountability Return for Accounts Year Ending 31st March 2026
AC22/26 Men in Sheds
AC23/26 Parish Council Emails – in progress
AC25/26 Playing Fields – Notified Sticker Village Association for approved hire of field.
AC25/26 Trewoon Playing Fields – Instructed
AC43/26 Confidential. Land in progress

Sticker

Parking Permits

Alleged speeding in Sticker:-

Noah Law MP – Letter to all Sticker residents that due to a number of residents who has written to him re speeding he has contacted the police to request an update on the action being taken. The road safety team will assess the site for a suitable location for the mobile camera van.

Three resident concerns about the tree instability between Griggs Crossroads and Wyldecrest Site with poor visibility on exiting site. Reported.

Concerned residents about potential instability of ash die back trees on road between Griggs crossroads and Wyldecrest site. Log No: W262178574

Thank you from a resident to Parish contractor for clearing and strimming paths in Sticker Open Space. Passed onto contractor

Polgooth

Email – Enquiry on The Goffin works

Text – Enquiry on The Goffin works



Hire Form received for Summer Event and email reminder sent to organiser that insurance must accompany the hire form for the July meeting.

Bridleway 419/41/1 – Reported again. Log No. W262178576. Pressure from riders and British Horse Society.

Footpath 419/16/1 – Fallen tree. Reported Log no W262178580

Bridleway 419/4/1 – Fallen tree. Reported again. W262178642.

Trewoon

Social Media post to encourage people not to hang their dog faeces on the fence between Trewoon Playing Fields and Right to Access.

Allotment enquiry – appointment to view. All allotment plots have now been let.

The clerk advised Cllrs about the new legislation regarding the Register of Interests. Cllrs present advised the clerk who wishes their addresses to be published. The clerk needs to keep a copy for document retention.

New Cllrs to email a photo for the website please.

NOTED

OC50/26 Climate Change Objective (Standing Agenda Item)

To **RECEIVE** update, **RESOLVE** any further action required, **APPROVE** associated expenditure.

Cllr Holman will recirculate the statement of information to be published.

OC51/26 Polgooth Village Hall (Standing Agenda Item)

Update up to time of meeting, **APPROVE** any associated expenditure necessary.

Cllr Vine thanked Cllr Mrs Harris the Polgooth Representative who will attend the next Village Hall meeting on the 6th July 26.

OC52/26 Cornwall South Community Area Partnership

To **APPOINT** a Cllr/s as a council representative for 26/27

Cllr Vine thanked Cllr Richards to attend the CAPS meeting when he is available. Prop Cllr Mrs Harris, sec Cllr Mrs Jannaway.

Cornwall Councillor Julie Cunningham expressed that CAPS are looking for alternative venues outside of St Austell Town. The clerk suggested Trewoon Village Hall where there is parking and hall capacity.

OC53/26 Neighbourhood Planning Statements

- a) To **APPOINT** Cllr/s to attend Teams meetings aligning with the Cornwall Council Event dates (recently rescheduled)

It was

RESOLVED to **APPOINT** Cllr Mrs Tarbox, Cllr Vine and Cllr Williams to attend the event dates. and Prop Cllr Mrs Harris, sec Cllr Debbie Watts.

- b) To **RATIFY** the Neighbourhood Priority Statement Designation Letter approved at the Planning Meeting on the 13th May 26.

It was

RESOLVED to **RATIFY** the Neighbourhood Priority Statement Designation Letter approved at the Planning Meeting on the 13th May 26. Prop Cllr Vine, sec Cllr Richards. **Action: Clerk**

OC54/26 Parish Council Emails

Members received Cllr Williams email report and notes from the Working Party Group meeting held.

Cllr Williams gave a verbal update and how it was a productive meeting. Expressed that any changes to the Council's IT arrangements may have implications for existing policies and procedures. In particular, the Council's IT Policy, including requirements relating to data protection and GDPR compliance, should be reviewed, updated where necessary, and formally approved before any significant changes to systems or services are implemented.

The outcome of this policy review may influence the functional, security and compliance requirements that any future email, website or data management solution will need to meet. The clerk confirmed that a meeting has been scheduled for the 19th of June 26 with the clerk, deputy clerk and Cllr Mrs Gudge to discuss the current IT policy and GDPR Policy. Will report back the findings to the IT Working Party Group. **Action: Clerk, Deputy Clerk, Cllr Mrs Gudge, Cllr Holman, Cllr Rees-Webb, Cllr Williams.**



OC55/26 Highways and Footpath Matters

a) To **CONSIDER** any matters arising up to time of meeting
Members confirmed to revisit street cleansing in the Parish and
It was

RESOLVED to **APPOINT** SWW Sweepers for street cleansing at £60.00/ hr plus vat. Minimum 3hr. Expenditure from the Ear Marked Additional Maintenance Fund Reserve. Prop Cllr Rees- Webb, sec Cllr Mrs Jannaway. **Action: Clerk.**

The Clerk and Cllr Spencer held a 3 month check in meeting with Westwood Tree Services as standard with a new contractor.

OC56/26 Cornwall Association of Local Councils Membership

Clerk to update. **RESOLVE** any further action.

The Clerk confirmed that St Mewan Parish Council is not eligible to access larger council meetings, as it does not meet the required criteria, however there are some councils who still attend but do not meet the criteria. The email correspondence between the Clerk and CALC was reviewed and discussed, and members did not think this was an unreasonable request. The clerk has spoken with Cllr Mr Malcolm Brown who is on the board at CALC who will take the matter up. A wide range of discussion followed regarding how CALC determines its annual membership fees, with particular concern raised that St Mewan Parish Council is paying approximately 75% more than some town councils, despite being unable to access larger council meetings when required. The clerk confirmed to Cllr Holman that the clerk and deputy clerk rarely uses them, however they are there for advice if required. The clerk also confirmed that there are other sources available if needed. The clerk, deputy clerk and members are very disappointed that staff cannot attend a larger council meeting as a paying member if there is a topic of interest that may benefit the Parish Council.

It was

RESOLVED that the Clerk writes to the CALC Board to request a clear explanation of how membership fees are calculated and to seek justification as to why St Mewan Parish Council is not permitted to attend larger council meetings, who sets the criteria and particularly where agenda items could be of direct relevance and potential benefit to the Parish Council. Prop Cllr Vine, sec Cllr Mrs Jannaway. **Action: Clerk**

OC57/26 Grants and Donations

To **CONSIDER** any applications/requests received up to time of meeting.
No applications up to the time of meeting.

OC58/26 Celebration of Village Life 4th and 5th July at Polgooth Methodist Church

Invitation – Service at 15.00pm on the 5th of July. Appoint Parish Cllr if available to give a two-minute talk on how the PC contributes to village life
Cllr Vine will attend if available.

OC59/26 Finance

To **APPROVE** the June 2026, pay schedule of payments as presented.

It was

RESOLVED to **APPROVE** the June pay schedule as presented. Prop Cllr Vine, sec Cllr Williams.

To **RECEIVE** and **NOTE** the bank balances as of the 31st of May 2026 with the May bank reconciliation previously circulated. **NOTED**

OC60/26 Members reports/feedback from training/workshops/meetings/external bodies/matters of interest in the parish

- Cllr Williams found the Code of Conduct very useful.

OC61/26 Correspondence received up to the time of meeting.

1. Weekly Planning List 13/5
2. Weekly Planning Decisions 20/5
3. Rural Network News
4. Weekly Planning List 20/5



28th May

5. Keeping Cornwall updated
6. Cormac Summer Workshop Sessions
7. Weekly Planning Decisions 20/5
8. Weekly Planning List 27/5
9. Rural Services Network 28/5

4th June

10. Keeping Cornwall updated 29/5
11. Cormac – Meet the Summer Team Workshops
12. CAPS Funding Newsletter
13. Invite to Cornwall Planning Partnership
14. Open Spaces Society – May addition
15. Weekly Planning Decisions 27/5
16. Rural Services Network Newsletter
17. Weekly Planning List 3/6
18. Volunteer June Newsletter
19. CCLA June update

9th June

20. Town and Parish Council Newsletter

OC62/26 Items for Agenda

1. Men in Sheds

OC63/26 Public Bodies (Admission to Meetings) Act 1960

To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item. Prop Cllr Vine, sec Cllr Mrs Harris.

Mr Tolliday and Cornwall Cllr Julie Cunningham exited.

Confidential minute filed under OC64/26

There being no further business to be transacted the meeting closed at 20.45pm.

Signed..... Date.....

Chair of Full Council

Council Members

- Cllr Vine – Chair
- Cllr Holman – Vice Chair
- Cllr Mrs Gudge
- Cllr Mrs Harris
- Cllr Mrs Heyward
- Cllr Mrs Jannaway
- Cllr Mrs Tarbox
- Cllr Debbie Watts
- Cllr Davis
- Cllr Richards
- Cllr Rees Webb
- Cllr Spencer
- Cllr Williams



DRAFT

